

Decision Number: 27(2012/13)

## **Portfolio Holder Executive Decision Statement**

The Local Authority (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012

### **The Decision:**

**Council Tax payment dates for direct debit will be changed from 3<sup>rd</sup>, 15<sup>th</sup>, 23<sup>rd</sup> and 28<sup>th</sup> to 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup> and 23<sup>rd</sup>**

**The default payment date for Council Tax for payment by any other means will be changed from 15<sup>th</sup> to 1<sup>st</sup>**

**All changes will apply from the 01 April 2013.**

**Date the decision was made: 12 November 2012**

### **Reason for Decision** *(please set out in full)*

**The changes will harmonise the payment dates across the shared service. Government changes to allow the right to payment over 12 months on request will have implications for in-year collection. The move to an instalment date of 1<sup>st</sup> of the month for payments by means other than direct debit should ensure that there is sufficient time to secure payment in year or take necessary action in the event of non-payment.**

### **Details of any alternative options considered and rejected by the Member when making the Decision:**

**Payment dates could be left as they currently are. This would not realise the efficiencies created by operating the collection function in the most efficient manner. It will also not maximise the time allowed for collection.**

### **Local Member (s), other Portfolio Holders and/or Directors/Heads of Service Consulted**

**Portfolio Holder for Value for Money  
Director of Corporate Resources  
Group Manager Financial Services**

### **Details of any conflicts of interest**

**a) declared by any executive member who is consulted by the Decision Taker**

**Not applicable**

**b) and any details of dispensations granted by the Chief Executive in respect of any declared conflict**

**Not applicable**

(For Democratic Services use)

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<b>Decision taken by:</b>	Portfolio Holder for Value for Money
<b>Signed by Portfolio Holder</b>	[REDACTED]
<b>Record made by:</b>	[REDACTED]
<b>Date of record:</b>	5.12.2012