

## Portfolio Holder Decision

**Subject:** Approval of consultation questionnaire for the Council's proposed local support for council tax scheme

**Taken by:** Cllr Fleming and Cllr Ramsay

**Date of decision:** 03/08/12

### Details of Decision:

To approve the content of the questionnaire to be made available to all residents and other interested stakeholders for the Council's proposed local support for council tax scheme. Approval was also given to the publication of supporting documentation on the Council's website and for a letter to be sent to all current council tax benefit claimants.

### Documents considered:

Local support for council tax questionnaire, Letter to current council tax benefit claimants, 'Council Tax Benefit is changing' information sheets and 'How it could affect you' information sheet.

(All available on the Sevenoaks District Council website at [www.sevenoaks.gov.uk/ctaxsupport](http://www.sevenoaks.gov.uk/ctaxsupport))

### Reasons for Decision:

The Government require all council tax collection authorities to consult on their proposals for local support for council tax schemes. Council considered a report on the matter at its meeting of 24 July 2012 resolving that the consultation questionnaire be subject to Portfolio Holder approval.

### Local Member(s), other Portfolio Holders and/or Directors/Heads of Service consulted.

Deputy Chief Executive and Director of Corporate Resources  
Group Manager – Financial Services

### Signed by Portfolio Holders:

Cllr Fleming  Cllr Ramsay 

**Record made by:** Lee Banks

**Date:** 30 July 2012

When completed a copy of this record must be sent to the Democratic Services Section by e-mail and a signed copy by internal mail