

Decision Number: 03 – 2024/25

## Portfolio Holder Executive Decision Statement

### The Local Authority (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012

#### Subject:

Request for additional Section 106 Affordable Housing pot monies in order to complete the Council's 5 year programme of local housing needs surveys

#### Details of Decision taken

Approval of an additional £7,500 Section 106 Affordable Housing pot monies to complete the Council's 5 year programme of local housing needs surveys.

#### Reason for Decision

In April 2020, Cabinet approved a 5 year programme of local housing needs surveys across the District's 31 Town and Parish Councils. The surveys would be carried out by the independent rural housing enabler initially through Action With Communities in Rural Kent and more recently, the Kent Rural Housing and Enabler service.

Portfolio Holder Decision 25 (2019/21), approval was given to commit £71,000 of Section 106 Affordable Housing pot monies towards the survey programme. At the time, officers anticipated any additional funding requirements would be met through the Local Plan budget.

The survey programme has been ongoing for the last 4 years and has been very successful in securing new local needs affordable housing. In September 2024, the final year of the programme is due to commence however a funding gap has been identified. Additional funds are required to commission the final survey for Sevenoaks Town to complete the survey programme. The Local Plan budget has insufficient capacity to make any contribution.

Approval is therefore sought for £7,500 additional Section 106 Affordable Housing pot monies in order to fund the final survey and complete the Council's 5 year programme.

**When completed a copy of this record must be sent to the Democratic Services Section by e-mail and a signed copy by internal mail**

(For Democratic Services use)


Decision Number: 03 – 2024/25

<p><b>All Documents considered:</b></p> <p>None</p>
<p><b>Details of any alternative options considered and rejected by the Member when making the Decision:</b></p> <p>None</p>
<p><b>Financial implications</b></p> <p>Sufficient funds exist within the Section 106 Affordable Housing pot for this purpose.</p>
<p><b>Legal Implications and Risk Assessment Statement</b></p> <p>None</p>
<p><b>Equality Impacts (Consideration of impacts under the Public Sector Equality Duty)</b></p> <p>The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.</p>
<p><b>Local Member (s), other Portfolio Holders and Chief Officer/Head of Service Consulted</b></p> <p>Sarah Robson, Deputy Chief Executive and Chief Officer People and Places Alison Simmons, Head of Housing Hannah Gooden, Planning Policy Team Leader Cllr. Perry Cole, Portfolio Holder for Housing &amp; Health</p>

**When completed a copy of this record must be sent to the Democratic Services Section by e-mail and a signed copy by internal mail**

(For Democratic Services use)

Decision Number: 03 – 2024/25

Details of any conflicts of interest a) declared by any executive member who is consulted by the Decision Taker  b) and any details of dispensations granted by the Chief Executive in respect of any declared conflict	
Decision taken by:	Councillor Julia Thornton Portfolio Holder for Development & Conservation
Signed by Portfolio Holder	
Date of Decision	18 <sup>th</sup> July 2024
Record made by:	PHIL MAGEE
Date of record:	22/07/24

When completed a copy of this record must be sent to the Democratic Services Section by e-mail and a signed copy by internal mail