

PART 9 – GOVERNANCE COMMITTEE

1. Terms of Reference of the Governance Committee

Regulatory Framework

- 1.1. To review the number of meetings and Terms of Reference of the Audit Committee.
- 1.2. To consider the Council's compliance with its own and other published standards and controls.

Constitutional Matters

- 1.3. To advise the Council on all matters relating to any review of the Council's decision-making arrangements.
- 1.4. To advise the Council on all matters relating to any review of the Council's Constitution.

Members' Allowance Scheme

- 1.5. To receive the recommendations of the Joint Independent Remuneration Panel and make recommendations for change the Members' Allowance Scheme to the Council and, if required, to the Joint Independent Remuneration Panel.

Electoral Arrangements

- 1.6. To advise the Council on all matters relating to:
 - (a) Parliamentary, County, District and Parish/Town Council elections and referenda, including England and Wales Police and Crime Commissioner Elections;
 - (b) the revision of parish boundaries;
 - (c) the overall number of Members of the District Council;
 - (d) the preferred number of Members for each District Council Ward;
 - (e) the number of Wards for the District of Sevenoaks;
 - (f) the names and boundaries of District Council Wards;
 - (g) carrying out Parish Governance Reviews under the Local Government and Public Involvement in Health Act 2007; and
 - (h) any matters ancillary thereto.

Members' Attendance

1.7 Delegated authority from Council to the Governance Committee to approve in advance reasons for failure to attend any meeting of the authority or executive throughout a period of six consecutive months from the date of a Member's last attendance as set out in s.85(1) and s.85(2B) of the Local Government Act 1972.

2. Membership of the Committee

1.2. The Governance Committee will comprise 7 elected Members, one of which shall serve as Chairman, that follow the political proportionality of the Council. The membership of the Committee can be found at Appendix H – Membership of Council Committees, Cabinet and Advisory Committees.