

## CALENDAR OF MEETINGS FOR THE MUNICIPAL YEAR 2024/25

### Annual Council – 14 May 2024

**Report of:** Deputy Chief Executive and Chief Officer Customer & Resources

**Status:** For Decision

**Key Decision:** No

**Contact Officer:** Charlie Sinclair, Ext. 7165

**Recommendation to Annual Council:** That the Calendar of ordinary meetings for the municipal year 2024/25 be confirmed.

### Introduction and Background

- 1 The draft calendar of meetings for the municipal year 2024/25 was agreed at Council on 23 April 2023 to go forward to the meeting of Annual Council for formal adoption. The final draft is attached as an Appendix to this report.
- 2 The calendar tries to avoid meetings on Mondays and Wednesdays, but due to the full meeting schedule cannot be avoided completely. It also attempts to keep meetings away from school holidays as much as is possible, and apart from Development Management Committee keeps August free of formal meetings.
- 3 Whilst best endeavours will be maintained to avoid evening meetings on Mondays and Wednesdays it is necessary to look at these dates if changes and additional meetings are required. All meeting date changes are set up in consultation with the relevant Committee Chairman.

### Key Implications

#### Financial

None directly arising from this report.

#### Legal Implications and Risk Assessment Statement

The Council is under a legal duty to hold an Annual Meeting during a particular period and to set a Council Tax by a specific date. The calendar proposed here meets those requirements.

### Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

### Net Zero 2030

The decisions recommended through this paper have a remote or low relevance to the council's ambition to be Net Zero by 2030. There is no perceived impact regarding either an increase or decrease in carbon emissions in the district, or supporting the resilience of the natural environment.

#### **Appendices**

Calendar of meetings for the municipal year 2024/25

#### **Background Papers**

None

**Jim Carrington-West**

**Deputy Chief Executive and Chief Officer Customer & Resources**