

DRAFT CALENDAR OF MEETINGS FOR THE MUNICIPAL YEAR 2024/25

Council – 23 April 2024

Report of: Deputy Chief Executive and Chief Officer Customer & Resources

Status: for consideration

Key Decision: No

Portfolio Holder: Cllr. Julia Thornton

Contact Officer: Charlie Sinclair, Ext. 7165

Recommendation to Council:

That the revised calendar of meetings for 24/25 be approved subject to formal adoption at the Annual Meeting of the Council on 14 May 2024.

Reason for recommendation: To enable preparation of committee work plans.

Introduction and Background

- 1 The draft calendar of meetings for the municipal year 2024/25 is attached for consideration.
- 2 Following the adoption of the draft calendar in November 2023, it has been necessary to make further amendments in view of changes to committee work plans.
- 3 It is the responsibility of the Annual Meeting of the Council to confirm the Council's calendar of meetings for oncoming year. However, it is considered prudent to put it before this meeting of the Council, following the proposed changes to allow for the dates to be more widely known and to allow more time for forward planning by Officers and Members and booking of meeting rooms etc.

Key Implications

Financial

None directly arising from this report.

Legal Implications and Risk Assessment Statement.

The Council is under a legal duty to hold an Annual Council meeting during a particular period and to set a Council Tax by a specific date. The calendar proposed here meets those requirements.

Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Net Zero Implications

The decisions recommended through this paper have a remote or low relevance to the council's ambition to be Net Zero by 2030. There is no perceived impact regarding either an increase or decrease in carbon emissions in the district, or supporting the resilience of the natural environment.

Conclusions

Members are requested to consider the attached draft Calendar of Meetings and recommend it to the meeting of Annual Council for formal adoption.

Appendices

Appendix A – Draft Calendar of meetings for the municipal year 2024/25

Background Papers

None

Jim Carrington-West

Deputy Chief Executive and Chief Officer – Customer & Resources