

## GOVERNANCE COMMITTEE

Minutes of the meeting held on 9 November 2020 commencing at 5.00 pm

Present: Cllr. Eyre (Chairman)

Cllr. Nelson (Vice Chairman)

Cllrs. Barnes, Bayley, Clayton, Penny Cole and Harrison

### 12. Minutes

Resolved: That the Minutes of the meeting of the Governance Committee held on 5 November 2019 be approved and signed as a correct record.

### 13. Declarations of Interest

No additional declarations were made.

### 14. Actions from the previous meeting

There were none.

### 15. Appointment of a Deputy Electoral Registration Officer

The Head of Legal and Democratic Services presented the report which recommended that the Assistant Chief Executive be appointed the Deputy Electoral Registration Officer.

Legislation had allowed District Councils to appoint a Deputy Electoral Registration Officer who would perform and exercise any of the duties and powers of the Electoral Registration Officer. The role had previously been assigned to the Chief Officer Corporate Support, now the Deputy Chief Executive & Chief Officer - Customer & Resources. Following an organisational restructure, the role of Deputy Electoral Registration Officer was proposed to be assigned to the Assistant Chief Executive.

### Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

Resolved: That it be recommended to Council that the Assistant Chief Executive be appointed Deputy Electoral Registration Officer for Sevenoaks District Council.

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16. Work Plan

The work plan was noted.

THE MEETING WAS CONCLUDED AT 5.08 PM

CHAIRMAN