

Appendix 5

Major Variation: New Operating Schedule Wording

This wording should replace the conditions in 'Annex 3 - Conditions consistent with the Operating Schedule' on the premises license 20/01376/LAPRE as part of the application for a Major Variation

Annual Events at St Clere Estate Pine Forest

1. This licence authorises **four events** per calendar year taking place in the months of June, July, August or September.
2. **Each event** can be open to the public for a maximum of five consecutive days.
3. The maximum number of people permitted on the premises at any time during the annual event shall not exceed **three thousand**.
4. The holder of the premises licence, or an agent on behalf of and with the authority of the licence holder, will produce an Event Management Plan **for each event** addressing methods by which the licence holder proposes to manage the following matters in accordance with the licensing objectives:
 - a. Event Safety Management
 - b. Health and Safety Policies
 - c. Health and Safety Risk Assessments
 - d. Noise Management
 - e. Trader management Including Food Safety
 - f. Crowd Management including security and stewarding
 - g. Medical Cover
 - h. Fire Prevention and Response
 - i. Emergency and Evacuation Plans
 - j. Water and Sanitation Management
 - k. Safeguarding Policies for Vulnerable Persons
 - l. Site Build and Break Schedules
 - m. Live Event Schedules
 - n. Environmental Policies
 - o. Refuse and Recycling Management
 - p. Adverse Weather Plans
 - q. Staff Welfare Policies
 - r. Reporting Procedures Including Incidents, Accidents and Complaints
 - s. Temporary Structures Information
 - t. Traffic Management
 - u. Accessibility Policies and Provisions
 - v. Operational Management Structures Including Event Liaison Team
 - w. Full Schedule of Activities and Entertainment
 - x. Site Maps
5. The Event Management Plan will highlight the methods by which the licence holder proposes to manage the 4 licensing objectives
 - a. The prevention of crime and disorder
 - b. The prevention of public nuisance
 - c. The protection of children from harm

d Public safety

6. A draft version of the Event Management Plan will be sent to the licensing authority so that it is received by them not later than 56 days before the start of the event.
7. Following the delivery of the Event Management Plan, the licence holder, or an agent on behalf of and under the authority of the licence holder, will consult with all responsible authorities and take due account of any guidance provided by a responsible authority regarding the content of the Event Management Plan.
8. Following the consultation with responsible authorities, a revised and final version of the Event Management Plan will be sent to the licensing authority so that it is received by them not later than 28 days before the start of the event **to which it relates**. Following this the event management plan will not be changed except for:
 - a. Where, prior to the commencement of the event, the licence holder considers it necessary to make any adjustments to the Event Management Plan, the proposed adjustment will be notified to the licensing authority who will notify the responsible authorities and provide written agreement to the change if it is acceptable.
 - b. Where during the course of the event the licence holder considers it necessary to deviate from any provision with the Event Management Plan, the matter will be brought to the attention of representatives of the relevant responsible authorities and the Event Liaison Team. Any such decision must be approved and documented by the Event Liaison Team.
 - c. The licence holder will at any time prior to an event provide appropriate information to accompany the Event Management Plan. This may include appendices to the Event Management Plan detailing such matters as the names and contact details of person engaged at the site. Nothing in the conditions of this licence shall prevent the continued flow of information, especially where such information could not reasonably have been known to the licence holder prior to 28 days before the event.
9. The designated premises supervisor or his nominated deputy, who must be the holder of a personal licence, will be present on the premise whenever licensable activities are taking place.
10. The boundary of the licensed area is show in red on the attached site map.
11. The Licence Holder will ensure that between the days and times specified in the table below that the noise levels (over any 15 minute period) generated from within the Licensed Premises do not exceed the values specified when measured at the nearest noise sensitive premises, or when measured at a distance of one metre from any noise-sensitive premises.

Thursday	08:00 to 23:00	65dBA
	23:00 to 00:00	45dBA
Friday	00:00 to 02:00	45dBA
	02:00 to 03:00	Inaudible
	08:00 to 23:00	65dBA
Saturday	23:00 to 00:00	45dBA
	00:00 to 02:00	45dBA
	02:00 to 03:00	Inaudible
	08:00 to 23:00	65dBA

	23:00 to 00:00	45dBA
Sunday	00:00 to 02:00	45dBA
	02:00 to 03:00	Inaudible
	10:00 to 23:00	65dBA
	23:00 to 00:00	45dBA
Monday	00:00 to 02:00	Inaudible