

QUARTERLY REPORT ON SPECIAL URGENCY DECISIONS

Council - 21 July 2020

Report of Chief Executive
Status For consideration
Key Decision No

Portfolio Holder Cllr. Peter Fleming
Contact Officer Vanessa Etheridge, Ext.7199

Recommendation to Cabinet: That Members note the report.

Reason for recommendation: To comply with the Council's governance arrangements.

Background

- 1 This report satisfies the requirement of quarterly reporting on Special Urgency Decisions as set out in Appendix A - Access to Information Procedure Rules, paragraph 18.3

'In any event the Leader will submit a quarterly report to the Council on the Cabinet decisions taken in the circumstances set out in Rule 17 (special urgency) or annually where there have been none. The report will include particulars of each decision made and a summary of the matters in respect of when each decision was made.'
- 2 It also satisfies the requirement as set out in Appendix C - Scrutiny Committee Procedure Rules paragraph 18.17, that decisions 'taken as a matter of urgency must be reported to the next available meeting of the Council, together with the reasons for urgency.

Introduction

- 2 Two urgency decisions have been taken, which have been reported to Cabinet, and are in the attached Appendices:
 - Officer Decision 04 (2019/21) - Discretionary Business Grant Scheme
 - Officer Decision 05 (2019/21) - Suspension of Car Parking Charges - Sevenoaks Town Car Park
- 3 The decisions set out their reasons for urgency.

Key Implications

Financial

Non directly arising from this report. A report elsewhere on this agenda complies with the reporting procedures set out in Appendix D (Financial Procedure Rules) 2(d) paragraphs 2.32 and 2.33 of the Council's Constitution.

Legal Implications and Risk Assessment Statement

All relevant legislation and constitutional requirements were adhered to. Each decision sets out its reason for urgency.

Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Conclusions

In compliance with the Council's Constitution Members are asked to note this report.

Appendices

Appendix A - Officer Decision 04 (2019/21) - Discretionary Business Grant Scheme

Appendix B - Officer Decision 05 (2019/21) - Suspension of Car Parking Charges - Sevenoaks Town Car Park

Background Papers

[Council's Constitution](#)

.

Dr Pav Ramewal

Chief Executive