

Decision Number: 22 (2019/20)

## Portfolio Holder Executive Decision Statement

The Local Authority (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012

**Subject:**

SUPPLY OF SACKS FOR THE COLLECTION OF HOUSEHOLD MIXED DRY RECYCLING AND HOUSEHOLD RESIDUAL WASTE FROM KERBSIDE

**Details of Decision taken:**

That British Polythene Limited (Berry BPI) are to be said supplier for the three year period from 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2023 with an option to extend the contract until 31<sup>st</sup> March 2024.

**Reason for Decision:**

To ensure the continual supply of around 2.8 million black residual waste sacks and around 4.2 million clear mixed dry recycling sacks per annum

**All Documents considered:**

The summary tender evaluation document with recommendation statement

**Details of any alternative options considered and rejected by the Member when making the Decision:**

See document no. 3 above

**Financial implications:**

Based on 12 maximum orders of each type of sack (or 24 orders in total) through a year, the new contract will enable savings of around £9250 per annum compared to the current contract terms.

**Legal Implications and Risk Assessment Statement:**

Sacks are purchased in accordance with Council's procurement requirements. Purchases are subject to written agreements and payments made following delivery and satisfactory specification compliance checks.

**Equality Impacts** (Consideration of impacts under the Public Sector Equality Duty)

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.



## ITT SUMMARY

<b>TENDER</b>	Tender for manufacture and supply of household waste/recycling sacks for April 2020
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### LOT 1 (Sacks with leaflet included)

Company name	Overall Rank	Overall Percentage	Standard Threshold Pass/Fail	Quality Rank	Quality Percentage	Price Rank	Price Percentage	Combined 4 Year Price for evaluation purposes
Eximex UK Ltd	2	77.78%	Y	2	42.18%	2	35.60%	317.36
British Polythene Limited (Berry BPI)	1	88.09%	Y	1	48.09%	1	40.00%	282.44

### LOT 2 (Sacks without leaflet)

Company name	Overall Rank	Overall Percentage	Standard Threshold Pass/Fail	Quality Rank	Quality Percentage	Price Rank	Price Percentage	Combined 4 Year Price for evaluation purposes
Eximex UK Ltd	2	77.22%	Y	2	42.18%	2	35.04%	307.08
British Polythene Limited (Berry BPI)	1	88.09%	Y	1	48.09%	1	40.00%	269.00

### Conclusion

After the evaluation process, I would recommend to accept the bid from British Polythene Limited (Berry BPI) for Lot 2. We have commissioned our Print Studio to design new artwork for both the black and clear sacks that is much simpler to read and understand from the residents' point of view and so the leaflet would no longer be needed in conjunction with the new artwork. Additionally, in comparison with the current current price (with leaflet inserts) the Lot 2 bid from Berry BPI would generate savings of roughly £9250 per annum if maximum orders for both sacks are made every month (total of 24 orders per annum).

