Decision Number: 22 (2019/20)

Portfolio Holder Executive Decision Statement

The Local Authority (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Subject:

SUPPLY OF SACKS FOR THE COLLECTION OF HOUSEHOLD MIXED DRY RECYCLING AND HOUSEHOLD RESIDUAL WASTE FROM KERBSIDE

Details of Decision taken:

That British Polythene Limited (Berry BPI) are to be said supplier for the three year period from 1st April 2020 to 31st March 2023 with an option to extend the contract until 31st March 2024.

Reason for Decision:

To ensure the continual supply of around 2.8 million black residual waste sacks and around 4.2 million clear mixed dry recycling sacks per annum

All Documents considered:

The summary tender evaluation document with recommendation statement

Details of any alternative options considered and rejected by the Member when making the Decision:

See document no. 3 above

Financial implications:

Based on 12 maximum orders of each type of sack (or 24 orders in total) through a year, the new contract will enable savings of around £9250 per annum compared to the current contract terms.

Legal Implications and Risk Assessment Statement:

Sacks are purchased in accordance with Council's procurement requirements. Purchases are subject to written agreements and payments made following delivery and satisfactory specification compliance checks.

Equality Impacts (Consideration of impacts under the Public Sector Equality Duty) The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

(For Democratic Services use)

Decision Number:

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(2019/20)

Local Member (s), other Portfolio Holders and/or Directors/Heads of Service Consulted:

The Direct Services Procurement Programme has been prepared by the Head of Direct Services and reviewed by the Chief Officer Environmental and Operational Services. Tender documents were opened by the Chief Officer Environmental and Operational Services in the presence of the Cleaner & Greener Deputy Portfolio Holder, the Recycling Co-ordinator and the Democratic Services Officer.

Details of any conflicts of interest

- a) declared by any executive member who is consulted by the Decision Taker
- b) and any details of dispensations granted by the Chief Executive in respect of any declared conflict

Decision taken by:	Cllr. Margot McArthur Portfolio Holder for Cleaner & Greener
Signed by Portfolio Holder	
Date of Decision	10 MARCH 2020
Record made by:	Patrick Cheung
Date of record:	12-3-20

ITT SUMMARY

TENDER

Tender for manufacture and supply of household waste/recycling sacks for April 2020

LOT 1 (Sacks with leaflet included)

	Overall Rank	Overall Percentage	Standard Threshold Pass/Fail	Quality Rank	Quality Percentage	Price Rank	Price Percentage	Combined 4 Year Price for evaluation purposes
Eximex UK Ltd	2	77.78%	Υ .	2	42.18%	2	35.60%	317.36
British Polythene Limited (Berry BPI)	1	88.09%	. *	1	48.09%	1	40.00%	282.44
							X	

LOT 2 (Sacks without leaflet)

Eximex UK Ltd 2 77.22% Y 2 42.18% 2 35.04% 307.08 British Polythene Limited (Berry BPI) 1 88.09% Y 1 48.09% 1 40.00% 269.00	Company name	Overall Rank	Overall Percentage	Standard Threshold Pass/Fail	Quality Rank	Quality Percentage	Price Rank	Price Percentage	Combined 4 Year Price for evaluation
) 1 88.09% Y 1 48.09% 1 40.00% 1	Eximex UK Ltd	2	77.22%	Υ.	2	42.18%	2	35.04%	307.08
	British Polythene Limited (Berry BPI)		88.09%	٨	3 1	48.09%		40.00%	269.00
									3/2

Conclusion

After the evaluation process, I would recommend to accept the bid from British Polythene Limited (Berry BPI) for Lot 2. We have comissioned our Print Studio to design new artwork for both Additionally, in comparison with the current current price (with leaflet inserts) the Lot 2 bid from Berry BPI would generate savings of roughly £9250 per annum if maximum orders for both the black and clear sacks that is much simpler to read and understand from the residents' point of view and so the leaflet would no longer be needed in conjunction with the new artwork. sacks are made every month (total of 24 orders per annum).