

## AGREEMENT ON JOINT TRANSPORTATION BOARDS

### Joint Transportation Board - 3 December 2019

Report of	Head of Legal and Democratic Services
Status	For Noting only
Also considered by	Cabinet - 7 November 2019 Cleaner and Greener Advisory Committee - 29 October 2019
Key Decision	No

**Portfolio Holder** Cllr. Margot McArthur

**Contact Officer** Martin Goodman, Ext. 7245

**Recommendation to Cleaner and Greener Advisory Committee:** to recommend to Cabinet that the Agreement on Joint Transportation Boards be approved.

### Introduction and Background

- 1 The Council and Kent County Council operate a Joint Transportation Board, set up under terms of reference to advise the Cabinet on Highways and Transportation matters.
- 2 The Joint Transportation Board has been operating since April 2005 under the same agreement and terms of reference. It has now been decided to update that agreement to reflect current practices. The decision recommended in this report will not result in a change in the Board's manner or operation.
- 3 The District and Borough Councils of Kent and Medway have agreed a model agreement and it is proposed that this be adopted. Except in very limited areas (such as membership, the Chairman and agenda setting) the Council's practice and procedure takes precedence in the event of an inconsistency.

### Terms of Reference

- 4 The terms of reference in the new agreement are stated to be as follows:
  - The role of the JTB is to advise the relevant Authority on highways and transportation works scheduled and completed. The JTB shall consider:
    - i. capital and revenue funded works programmes;
    - ii. traffic regulation orders;
    - iii. street management proposals.

- The JTB may advise and recommend in relation to:
  - i. strategic parking and waiting restriction issues;
  - ii. petitions received in relation to parking and waiting restrictions;
  - iii. Council street lighting schemes on highways;
  - iv. local transport strategy.
- The JTB shall be a forum for consultation between the Authorities on policies, plans and strategies related to highways, road traffic and public transport.
- The JTB shall review the progress and out turn of works and business performance indicators.
- The JTB shall receive reports on highways and transportation needs within the administrative area of the Council.

### **Changes from the previous Agreement**

- 5 The new Agreement does not substantially alter the operation of the Joint Transportation Board but makes new provisions as follows:
- A formal review every four years
  - Greater clarity on the membership and role of Parish Council representatives
  - Removal of an inapplicable appendix on inter-authority co-operation for Overview and Scrutiny
  - New arrangements for agenda setting
  - Formal rules on public speaking
  - Greater clarity on terms of reference
  - A new section on petitions (which does not supersede the Council's scheme)
- 6 The Kent County Council Cabinet Member for Planning, Highways, Transport and Waste consulted the Leader of the Council as to the content of this Agreement. The Leader in turn consulted the then Portfolio Holder and Chairman of Joint Transportation Board.

### **Other Options Considered**

The alternative to adopting this new Agreement would be to continue operating with the 2005 document in place. However, it is anticipated that all Districts and Boroughs in the area of Kent and Medway will adopt the new model.

### **Key Implications**

#### Financial

None.

Legal Implications and Risk Assessment Statement.

There are no legal or risk implications for this report, which simply suggests an updated Agreement to carry on existing practices.

Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

**Appendices**

Agreement on Joint Transportation Boards

**Background Papers**

None.

**Martin Goodman**

**Head of Legal and Democratic Services**