

NEW TERMS OF REFERENCE AND PARISH/TOWN REPRESENTATION

Sevenoaks Joint Transportation Board - 3 December 2019

Report of	Chief Officer Customer & Resources
Status	For Decision and information
Key Decision	No

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Recommendation to Sevenoaks Joint Transportation Board: That

- (a) the new terms of reference at Appendix B to the report be noted; and
- (b) Members consider whether to increase the current number of Parish/Town representatives on the Board.

Introduction and Background

- 1 At the meeting of Cabinet on 7 November 2019 new terms of reference were agreed for the Sevenoaks Joint Transportation Board (Appendix A). The new terms of reference are contained within the appendix of the report Cabinet considered attached for information at Appendix B.
- 2 Paragraph 2.2 of the new terms of reference state that

'The JTB shall agree a number of parish/town council representatives, not less than one and no greater than three from within the Council's administrative area. Parish/town council representatives shall be nominated by the area committee of the Kent Association of Parish Councils or other representative body for parish/town councils within the Council's administrative area if this provides a more complete representation. Substitute members may also be nominated.'
- 3 The Sevenoaks Joint Transportation Board currently has one non-voting Parish/Town representative.
- 4 In light of the new terms of reference, Members need to consider whether they wish to increase the number of representatives. If Members decided to make an increase, representatives would be sought from the Kent Association of Local Authorities (KALC).

Key Implications

Financial

None directly arising from the report.

Legal Implications and Risk Assessment Statement.

None directly arising from the report.

Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Appendices

Appendix A - Minutes of Cabinet 7 November 2019

Appendix B - Report considered by Cabinet 7 November 2019 and Cleaner & Greener - 28 October 2019

Background Papers

See appendices

Jim Carrington-West

Chief Officer Customer & Resources