

SERVICE CHANGE IMPACT ASSESSMENT

SCIA 03 (20/21)

Chief Officer:	Richard Morris	Service:	Planning
Activity	Development Management & Strategic Planning	No. of Staff:	35.61 fte

Activity Budget Change	Year: 2020/21 Growth / (Saving) £000	Later Years Comments (ongoing, one-off, etc.)
Additional development management income and cost recovery in Strategic Planning	(11)	(36) from year two onwards

Reasons for and explanation of proposed change in service

DM income is likely to rise once the Local Plan has been adopted and the strategic sites begin to come forward.

Additionally, we currently carry out a number of manual data searches for customers - such as planning histories - for which it is proposed to introduce a small charge to recover costs.

Key Stakeholders Affected

Planning customers

Likely impacts and implications of the change in service (include Risk Analysis)

It is likely that we will receive fewer request for manual data searches as some customers may choose to self-serve.

This would have a positive benefit insofar as it would create additional capacity in a small team.

Risk to Service Objectives (High / Medium / Low)

Low

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2019/20 Budget	£'000	Performance Indicators		
Operational Cost	1,775	Code & Description	Actual	Target
Income	(922)	Processing of major planning applications in 13 weeks	87.5%	80%
Net Cost	853	Processing of minor planning applications in 8 weeks	73.7%	80%

Equality Impacts

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to (i) eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010, (ii) advance equality of opportunity between people from different groups, and (iii) foster good relations between people from different groups. The implementation of a small charge for some searches which is recommended could directly impact on end users.