

ROLE OF THE ADVISORY COMMITTEE AND KEY CHALLENGES

People and Places Advisory Committee - 18 June 2019

Report of Chief Officer Communities & Business

Status For Information

Key Decision No

Portfolio Holder Cllr. Lesley Dyball

Contact Officer Lesley Bowles, Ext 7430

Recommendation to People and Places Advisory Committee: That the report be noted.

Introduction and Background

- 1 The purpose of this report is to provide details of the role of the Committee and the areas of responsibility including the key issues and challenges facing those areas.
- 2 The Terms of Reference are listed below and there will be a short presentation explaining the relevant service areas.

Terms of Reference

- 3 The following terms of reference are taken from the Council's Constitution.
- 4 Each Cabinet Advisory Committee shall:
 - (a) undertake policy initiation and development;
 - (b) consider such other matters as are referred to it by the Portfolio Holder;
 - (c) at the request of either Cabinet or the Audit Committee carry out specific research and development projects and to submit recommendations to Cabinet; and
 - (d) develop and approve its annual work plan ensuring that there is efficient use of the Committee's time.
 - (e) The Cabinet Member be requested to provide a report to each meeting outlining their activities since the previous meeting and any decisions they intend to take in the following three months.

