

CALENDAR OF MEETINGS FOR THE MUNICIPAL YEAR 2019/20

Annual Council - 21 May 2019

Report of Chief Officer Corporate Services

Status: For Consideration

Key Decision: No

Contact Officer Vanessa Etheridge Ext. 7199

Recommendation: That the Calendar of ordinary meetings for the municipal year 2019/20 be confirmed.

Introduction

- 1 The initial draft calendar of meetings for the municipal year 2019/20 was agreed at Council on 20 November 2019 to go forward to the meeting of Annual Council for formal adoption. In consultation with relevant Chairmen there have been a few changes made during the municipal year 2018/19. The final draft is attached as an Appendix to this report.
- 2 The calendar tries to avoid meetings on Mondays and Wednesdays, but due to the full meeting schedule cannot be avoided completely. It also attempts to keep meetings away from school holidays as much as is possible, and apart from Development Management Committee keeps August free of formal meetings.
- 3 Whilst best endeavours will be maintained to avoid evening meetings on Mondays and Wednesdays it is necessary to look at these dates if additional meetings are called. All additional meeting dates are set up in consultation with the relevant Committee Chairman.

Key Implications

Financial

None directly arising from this report.

Legal Implications and Risk Assessment Statement.

The Council is under a legal duty to hold an Annual Meeting during a particular period and to set a Council Tax by a specific date. The calendar proposed here meets those requirements.

Equality Impacts

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Conclusion

It is the responsibility of the Annual Meeting of the Council to agree and confirm the Council's calendar of meetings for the oncoming year.

Appendices

Calendar of meetings for the municipal year
2019/20

Jim Carrington-West
Chief Officer Corporate Services