

DRAFT CALENDAR OF MEETINGS FOR THE MUNICIPAL YEAR 2019/20

Council - 20 November 2018

Report of Chief Officer Corporate Services

Status: For Consideration

Key Decision: No

Contact Officer Vanessa Etheridge Ext.7199

Recommendation: That the Calendar of Meetings for 2019/20 be approved subject to formal adoption at the Annual Meeting of the Council on 15 May 2018.

Introduction

- 1 The draft calendar of meetings for the municipal year 2019/20 is attached for consideration. All Members and Senior Officers have been consulted on the draft dates.
- 2 The draft calendar tries to avoid meetings on Mondays and Wednesdays and school holidays, as much as possible. Best endeavours have been made to avoid evening meetings on Mondays and Wednesdays. If additional meetings are required it may be necessary to look at these days. All additional meeting dates are set up in consultation with the relevant Chairman.
- 3 Please note that Licensing Committee has been brought in line with other committees and will now commence at 7pm, not 6pm as in previous years.
- 4 It is the responsibility of the Annual Meeting of the Council to confirm the Council's calendar of meetings for the oncoming year. However, it is considered prudent to put it before this meeting of the Council to allow more time for forward planning by Officers and Members and booking of meeting rooms etc.

Key Implications

Financial

None directly arising from this report.

Legal Implications and Risk Assessment Statement.

The Council is under a legal duty to hold an Annual Meeting during a particular period and to set a Council Tax by a specific date. The calendar proposed here meets those requirements.

Equality Impacts

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Conclusion

Members are requested to consider the attached draft Calendar of Meetings and recommend it to the meeting of Annual Council for formal adoption.

Appendices	Draft Calendar of meetings for the municipal year 2019/20
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Background papers	None
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Jim Carrington-West
Chief Officer Corporate Services