

(For Democratic Services use)

Decision Number: 6 (2018/19)

## Portfolio Holder Executive Decision Statement

### The Local Authority (Executive Arrangements) (Meetings and Access to Information)(England) Regulations 2012

**Subject:** Funding the management of the Sevenoaks District Housing Register (SDHR) service (for the year 1st April 2018 to 31st March 2019).

#### Details of Decision taken

To approve the allocation of £30,000 for the financial year 2018/19 from S106 Affordable Housing Contributions, to fund one member of staff (working for West Kent Housing Association (WKHA)) to provide housing advice and help with management (by WKHA) of the SDHR service. This will help towards reducing homelessness and make savings for the Council with reduced management costs.

#### Reason for Decision

Management of the SDHR service is out-sourced by the Council to WKHA. In conjunction with the Council's own housing advice service, local people rely on the SDHR when they face housing difficulties. Therefore, the SDHR plays an important role if the Council is to minimise homelessness and control the financial burden homelessness places on general funding.

Under the Local Plan Policy SP3 and the associated Affordable Housing Supplementary Planning Document, S106 Affordable Housing Contributions can be used to "manage future needs for affordable housing including homelessness prevention and benefit advisory services".

Approval is therefore sought to allocate £30,000 from S106 Affordable Housing Contributions to part-fund the management of the SDHR service during 2018/19.

#### All Documents considered:

None.

#### Details of any alternative options considered and rejected by the Member when making the Decision:

None.

#### Financial implications

Funded via S106 affordable housing contributions and therefore no impact on District Council budgets.

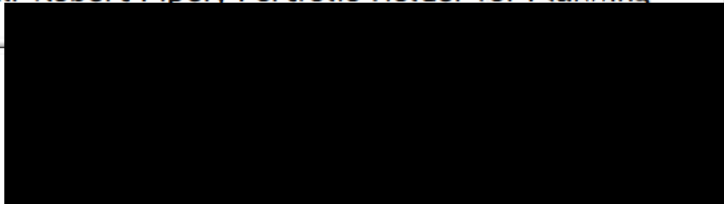
#### Legal Implications and Risk Assessment Statement

There are no legal implications to consider.

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<b>Equality Impacts</b> (Consideration of impacts under the Public Sector Equality Duty)  The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.	
<b>Local Member (s), other Portfolio Holders and/or Directors/Heads of Service Consulted</b>  Lesley Bowles, Chief Officer Communities & Business Hayley Brooks, Head of Housing & Health	
<b>Details of any conflicts of interest</b> a) declared by any executive member who is consulted by the Decision Taker  b) and any details of dispensations granted by the Chief Executive in respect of any declared conflict	
<b>Decision taken by:</b>	Cllr Michelle Lowe, Deputy Leader & Portfolio Holder for Housing & Health Cllr Robert Piper, Portfolio Holder for Planning
<b>Signed by Portfolio Holder</b>	
<b>Date of Decision</b>	5/9/18.
<b>Record made by:</b>	Holly Phillips-White
<b>Date of record:</b>	06/09/2018

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