

Portfolio Holder Decision

Subject: Big Community Fund – Appraisals 15 February 2012

Taken by: Cllr Mrs Bosley

Date of decision: 29/2/12

Details of Decision:

Three applications to the Big Community Fund to receive funding as follows:

Offord & Shoreham ward - £ 3,000

Penshurst, Fordcombe & Chiddingstone ward - £ 3,000

Sevenoaks Kippington ward – £ 750

Two applications, from Sevenoaks Eastern and Sevenoaks Northern wards – funding refused

Four applications, from Leigh & Chiddingstone Causeway, Dunton Green & Riverhead, Sevenoaks Town & St Johns and Cowden & Hever wards will be considered at a future meeting following receipt of further information.

Documents considered:

Application forms for Leigh & Chiddingstone Causeway, Dunton Green & Riverhead, Offord & Shoreham, Penshurst, Fordcombe & Chiddingstone, Sevenoaks Town & St Johns, Sevenoaks Eastern, Sevenoaks Town & St Johns, Sevenoaks Eastern, Sevenoaks Northern, Sevenoaks Kippington and Cowden & Hever wards

Reasons for Decision:

- It was agreed by Cabinet on 21 July 2011 that £120,000 be allocated to a new grant scheme, entitled the Big Community Fund, from the additional New Homes Bonus Scheme funding. £10,000 would be made available each month for Members to bid for projects to enhance local areas. The sixth round closed on 6 February 2012 and the applications received were appraised on 15 February 2012, using an agreed appraisal template and decision-making form.
- Members present recommended that three projects from Offord & Shoreham, Penshurst, Fordcombe & Chiddingstone and Sevenoaks Kippington ward should receive a total of £6,750.
- Two applications, from Sevenoaks Eastern and Sevenoaks Northern did not receive any funding as the applications did not sufficiently meet the aims of the grant scheme.
- Four applications, from Leigh & Chiddingstone Causeway, Dunton Green & Riverhead, Sevenoaks Town & St Johns and Cowden & Hever wards will be considered at a later meeting, following receipt of additional information.

Local Member(s), other Portfolio Holders and/or Directors/Heads of Service consulted:

Members of the Appraisal Panel: Cllrs Brookbank, Cameron Clark, McGarvey, Mrs Morris and Miss Thornton

Signed by Portfolio Holder: 

Record made by:

Date: 27/2/12

Sevenoaks District Council

Big Community Fund

Application form

- 1 Name of ward: Leigh and Chiddingstone Causeway
- 2 Name of Member: Cllr Allison Cook
- 3 Name of delivery organisation: Chiddingstone Causeway Village hall

Address of delivery organisation: c/o Horseshoes Cottage, Tonbridge Road, Bough Beech, Edenbridge, Kent, TN8 7AT

Name of the main contact who will be accountable for the delivery of the project:
Donald James Garman, Hall Trustee

Telephone number of main contact: 01892 870396

- 4 Description of Project:
The rebuild of the 1874 hall and renovation of the 1935 brick extension (planning permission given September 2010) includes improved performance facilities. Four companies tendered to design and cost the performance facilities and, following this process, Drama by Design of Bracknell were selected. Their design and best value costings include a new stage, better lighting, and sound and the introduction of audio visual facilities. Stage and lighting is included in the Phase 1 fit out. Sound and audio visual infrastructure only will be included in Phase 1, equipment is to be installed in fit out phases 2 and 3 to spread expenditure and funding raising.
Drama by Design worked to our outline specification and have chosen and sourced lighting equipment which meets our needs, is upto date, robust, and easy to use whether amateur or professional and provides value for money. The chosen dimmers are considered to be cost effective, versatile and of high quality. The control board can be operated manually or programmed, is desktop and a recent model. The lighting that has been selected uses less energy, has long life lamps, reduced heat output and the combination will meet our needs

A successful outcome of this application will make a very useful contribution to the total cost of the redevelopment project, which following receipt of construction tenders is currently £681,498 including 10% contingency but ex VAT. Including current funds, pledges, gift aid and payments already made to the design team The Trustees currently have £92K available for the project (includes total in accounts plus gift aid, pledges, fundraising and donations since November and project expenditure). The first application for a large grant was made to Kent County Council on 31st December. Further applications are now being made to enable a late summer/early autumn start on construction

5 Total project cost: £ 8332.37 ex VAT

How will the money be spent?

4 Dimmers Zero 88 Betapacks 3 UK twin 15A DMX and DMX cable	£2961.52
1 Lighting control board Zero 88 Jester 24/48 Deskmount	£1454.55
1 15" LCD monitor	£127.28
DMX distribution	£432.48
Luminaires	
6 ETC Source 4 Junior zooms	£1,970.22
6 Selecon Acclaim 650W Fresnels	£858.00
6 Selecon Acclaim barn doors	£198.00
Lighting accessories	£330.32

Contributions from other funders if applicable:

Chiddingstone Amateur Players	£2970
Causeway Hall Rebuild fund	£2362.37

Amount requested from the SDC Big Community fund:

£ 3000

6 Your community

How have you been able to involve the local community in planning this project?

2002 questionnaire distributed to 180 households - 47% return
March 2011 questionnaire distributed to 470 households - 51.27% return
Exhibitions at two village fetes in 2011
Presentation at AGM on Dec 13th 2011
Letters and plans circulated to interested groups e.g. Chiddingstone C of E Primary School, Chiddingstone Yuth Club, Chiddingstone Amateur Players
Meetings with Chiddingstone Amateur Players
Monthly articles in Parish Magazine from February 2011

7 What is the need for the project?

1874 timber framed corrugated iron clad hall needs to be demolished and rebuilt. Current hall includes a stage which the community wish to see replaced. Questionnaires in 2002 and 2011 highlighted the need for improved performance facilities and for audio visual provision. Chiddingstone C of E School does not have provision for performance and has expressed interest in using the new hall. The Chiddingstone Youth Club have applied to use the new hall and would value the significantly improved facilities. Chiddingstone Amateur Players are keen to have a stage without leaks which is larger and has wings, better changing arrangements and

lighting and sound incorporated into the hall systems.

8 Long term benefits

Please comment on the lasting effects of the project:

Potential to increase frequency and range of cultural activities within Chiddingstone thus improving the quality of life and reducing the need to travel. Performing arts activities will serve to ensure social cohesion by bringing together the different socio economic groups in the parish and adjoining hamlet of Charcott. Use by Chiddingstone C of E School and Chiddingstone Youth Club, visiting performing arts and music groups are anticipated. Audio visual will make the hall attractive for presentations, educational programmes and will enable a film club to be established. Sound and good lighting will make the hall more attractive for dances whilst the stage extension configured as a catwalk would facilitate fashion shows.

Generations of residents have benefited from the existing facilities and the Trustees wish is for future generations to benefit from improved performance facilities.

9 The impact of your project

How will you know whether the project has been a success?

Increased use of hall and performance facilities
Income from hire of lighting and sound facilities as well as hall
Positive evaluation forms from users

10 Ongoing costs

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?

Caretaker and Lettings Officer will be accountable to Trustees for maintenance and management with advice from Chiddingstone Amateur Players. Funding for maintenance will be from hirings.

11 Supporting statement from the sponsoring Local Member:

The existing Village Hall was constructed back in 1874 to accommodate a wide range of community activities, a tradition which continues today. However despite later developments, improvements and maintenance over the years, it is no longer 'fit for purpose'.

Chiddingstone Causeway is a thriving, dynamic community with close links to its neighbouring parishes, Chiddingstone and Charcott in particular. The addition of a small estate of much needed affordable housing and the inadequacies of Chiddingstone Village Hall have added to the urgency to provide a modern, 21st century, facility.

The whole community seem to have been actively involved in the discussions and the many fund raising activities which continue to be held. The project has identified many significant needs and a wide range of potential users which would be of great value to

the whole community, young, old, in-betweens, a GP surgery, amateur dramatics, social events, short mat bowls and pilates to name but a few.

Helping towards the cost of the Control Board and lighting would be highly valuable both to the school and to a broad range of village organisations including the Dramatic Society.

This is an extremely exciting enterprise and one which I wholeheartedly support and recommend as a worthy recipient of the Big Community Fund. I believe it 'ticks all the boxes' including some forward thinking environmental and sustainable development initiatives.

Cllr Mrs Alison Cook

Signed  (sponsoring Local Member)

12 Agreement of other Local Members that they are happy with the proposed project:


Signed M/A (Local Member)

Signed M/A (Local Member)

13 Declaration by project delivery organisation:

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed

 Date 25/1/12

Please remember to include the following documents with your application:

- A copy of the constitution of the delivery organisation
- A copy of the latest audited accounts of the delivery organisation
- A signed copy of the Equality Statement, or a copy of the delivery organisation's equalities policy

EQUAL OPPORTUNITIES STATEMENT

Chiddingstone Causeway Hall Village Hall Trustees recognise that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- ❖ Race, colour, nationality, ethnic or national
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

I confirm that my organisation is committed to equal opportunities

Signed (on behalf of the organisation)

Designation:

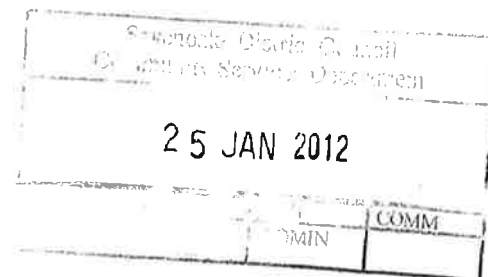


**Hall Trustee and member of the
Redevelopment Group**

Sevenoaks District Council

Big Community Fund

Application form



- 1 Name of ward: Riverhead
- 2 Name of Member: Cameron Brown
- 3 Name of delivery organisation: ICON

Address of delivery organisation:

Name of the main contact who will be accountable for the delivery of the project:
ICON

- 4 Telephone number of main contact:
Description of Project:
Olympics 2012 - Torch
Relay Street Dressing

- 5 Total project cost: £ 2000.00

How will the money be spent? Bunting, fence scrim, feather flags, traffic management costs, 6 portaloos, memorial plaque, red and white flowers

Contributions from other funders if applicable:

n/a

Amount requested from the SDC Big Community fund:

£ 2000.00

6 **Your community**

How have you been able to involve the local community in planning this project?

Riverhead Infants School, Amherst School, St Mary's Pre-school, St Mary's Church

7 **What is the need for the project?**

Olympics route

8 **Long term benefits**

Please comment on the lasting effects of the project:

We propose to install a memorial plaque in the centre of the village

9 **The impact of your project**

How will you know whether the project has been a success?


Number of people lining route

10 **Ongoing costs**

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?


n/a

11 **Supporting statement from the sponsoring Local Member:**

Signed  (sponsoring Local Member)

12 **Agreement of other Local Members that they are happy with the proposed project:**

Signed  (Local Member)

Signed  (Local Member)

13 **Declaration by project delivery organisation:**

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or ~~has signed the attached District Council's Equality Statement.~~

Signed  Date 20.1.12

EQUAL OPPORTUNITIES STATEMENT


Riverhead Parish Council

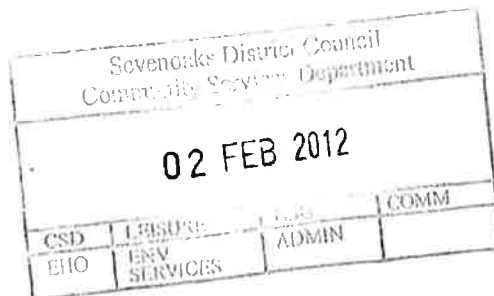
_____ (*Insert name of organisation*) recognises that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- ❖ Race, colour, nationality, ethnic or national
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

I confirm that my organisation is committed to equal opportunities

Signed (on behalf of the organisation)		27.1.12
Designation:	Parish Clerk	



Sevenoaks District Council

Big Community Fund

Application form

1 Name of ward: **Otford and Shoreham**

2 Name of Member: **Cllr Michelle Lowe**

3 Name of delivery organisation: **Otford Parish Council**

Address of delivery organisation: **21, High Street, Otford, Sevenoaks Kent TN14 5PG**

Name of the main contact who will be accountable for the delivery of the project:
Richard Knight/Charmian Marsh

Telephone number of main contact: **01959 524488/01959 522609**

4 Description of Project:

To build a new play area at the Hale Lane Recreation Ground with equipment to stretch 2 - 8yr olds physically and imaginatively.

The area will be fenced and have 5 pieces of equipment including climbing apparatus, different types of swing (basket, baby and nest), gravity bowl roundabout and a multiactivity toddlerzone, which includes a slide.

All the activities are accessible to the disabled, including the visually impaired.

The safety surfaces will be constructed of "Ecosmart" and "Interlocking fire retardent grassmat".

5 Total project cost: **£ 36,000**

How will the money be spent? **On the installation of a new play area for 2 - 8 yr olds**

Contributions from other funders if applicable:

£1000 from Parish Council (in place)

£500 from The Otford Society (in place)

£2,500 applied for from the Sevenoaks Round Table

£500 requested from the Otford Village Fete Committee

Other applications are being prepared

KCC Members fund, applying for £1,000

We need to have at least £4,000 of funding secured before we can apply to our major funder, SITA Trust - the Core Fund for enhancing Communities.

Amount requested from the SDC Big Community fund:

£ 3,000

6 Your community

How have you been able to involve the local community in planning this project?

This project is identified as a need in the Otford Parish Plan, 2011, produced following two years of extensive public consultation, including a questionnaire issued to all households, discussion forums and public meetings. The improvement of Hale Lane Recreation Ground, and specifically the need for toddler and junior play equipment, were identified as priorities by the community. To implement this aspect of the Parish Plan, a door-to-door survey of households in the Recreation Ground catchment area was undertaken in spring 2011. 86% of respondents were in favour of the proposed improvements. Design proposals and quotations from 5 suppliers have been received. The designs were displayed in Otford Public Library during December and January 2012. All the quotations were very similar. People were invited to comment and the response has been very positive. We will choose our favoured design based on comments received and best value for money.

7 What is the need for the project?

Hale Lane Recreation Ground serves the western side of Otford, which has a concentration of family housing. Owing to the road layout and distance, the area is somewhat isolated from the rest of the village and its facilities. The children's play area in the village centre is not within easy walking distance. Public transport is limited. There is a high proportion of social housing in the Hale Lane area (102 out of Otford's 113 social housing units) and for these families in particular, access to free amenities, such as a children's play area, is important. There is also a lack of cohesion and community spirit in the local neighbourhood. It was evident from the Parish Plan consultations that people living in this area thought that their needs were overlooked and they were disengaged from the village. The Recreation Ground should be a natural meeting place, but it lacks facilities, appears a rather bare and unloved open space. It does not fulfill its potential. The existing play equipment is limited to two 30yr old swings. In the consultation, local families said that more varied equipment suitable for toddlers and young children was needed.

(" Hale Lane Recreation Ground really needs a proper toddlers' playground. Many of

us have kiddies and the 2 swings are not enough." - A quote from the Parish Plan survey 2011)

8 Long term benefits

Please comment on the lasting effects of the project:

The proposed play area will provide this community, for the first time, with an accessible, safe and stimulating environment for children and their parents, carers and grandparents to enjoy. It will provide children with healthy outdoor exercise and enable them to develop their social skills through play with others.

It will act as a focus for this neighbourhood, helping to develop greater community cohesion. As well as somewhere for local families to meet and get to know each other, the improvements will demonstrate that their concerns have been recognised.

In November, as a start towards the improvement of the Recreation Ground, a "Community Tree Planting Day" took place, funded by "Awards For All". This attracted many local residents including young children, who would not normally get involved. We hope this will encourage them to appreciate their Recreation Ground. The play area project will build on this momentum helping to further improve local community spirit.

9 The impact of your project

How will you know whether the project has been a success?

We will monitor that the Play Area is well-used and attracts good numbers of young children, with their parents, carers, grandparents and visitors on a regular basis. We will monitor this by visiting the site periodically following installation.

A further survey is possible.

10 Ongoing costs

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?

Maintenance and safety inspections will be carried out by Otford Parish Council and will be included in future budgets.

11 Supporting statement from the sponsoring Local Member:

Signed (sponsoring Local Member)

12 Agreement of other Local Members that they are happy with the proposed project:

Signed [redacted] (Local Member)

Signed [redacted] (Local Member)

13 Declaration by project delivery organisation:

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed [redacted]

Date 30th January 2012

[redacted] (CHAIRMAN OPC RECREATION COMMITTEE)

I am more than happy to support this proposal on which the OPC recreation committee have been working extremely hard to bring to fruition.

As a local resident and having lived in Otford all my life, I know the area very well and can state that the local residents feel "disenfranchised" from the village.

This venture is one of a series of projects for the area aimed at encouraging families on the outskirts of the village to integrate both locally and within the village.

It has my full support.

Cllr. [redacted]

28/12

Member for Otford & Shoreham.


EQUAL OPPORTUNITIES STATEMENT

OTFORD PARISH COUNCIL (*Insert name of organisation*) recognises that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

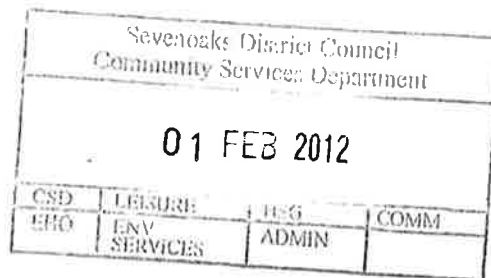
- ❖ Race, colour, nationality, ethnic or national
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

I confirm that my organisation is committed to equal opportunities

Signed (on behalf of the organisation)	
Designation:	<i>CUU. - CHAIRMAN OF THE</i>

RECREATION COMMITTEE



Sevenoaks District Council

Big Community Fund

Application form

1	Name of ward: PENSHURST, FORDCOMBE AND CHIDDINGSTONE
2	Name of Member: PADDY COOKE
3	Name of delivery organisation: CHIDDINGSTONE PARISH COUNCIL Address of delivery organisation: 2 BOTHY COTTAGES, THRESHERSFIELD, CHIDDINGSTONE, KENT. TN8 7NE Name of the main contact who will be accountable for the delivery of the project: LOUISE KLEINSCHMIDT, CLERK Telephone number of main contact: 01892-871651
4	Description of Project: REPLACEMENT OF ENGRAVED WEALDEN SANDSTONE PANELS TO BENEFIT EXISTING WAR MEMORIAL
5	Total project cost: £ 6,779 + VAT How will the money be spent? TO EMPLOY THE SERVICES OF LAMBS STONEMASONS, WHO WILL CUT BACK THE EXISTING EIGHT PLINTHS BY 600MM, FIX EIGHT NEW WEALDEN SANDSTONE PLAQUES AND ENGRAVE THE NAMES OF THOSE WHO LOST THEIR LIVES IN WORLD WAR I. THE WAR MEMORIAL IS LOCATED IN THE CLOSED CHURCHYARD OF ST. MARY'S CHURCH, CHIDDINGSTONE, AND IS THE RESPONSIBILITY OF THE PARISH COUNCIL. Contributions from other funders if applicable: £3,779 FROM CHIDDINGSTONE PARISH COUNCIL THE PARISH COUNCIL CANNOT AFFORD THE FULL AMOUNT FOR THIS PROJECT AS RESERVES ARE EARMARKED FOR OTHER MUCH NEEDED PROJECTS IN THE PARISH. Amount requested from the SDC Big Community fund: £ 3,000

6 Your community

How have you been able to involve the local community in planning this project?

LOCAL RESIDENTS HAVE REQUESTED THAT THE NAMES ARE RE-ENGRAVED ON THE WAR MEMORIAL AS A MATTER OF SOME URGENCY AS THE CURRENT INSCRIPTIONS ARE WEARING AWAY AND IT WON'T BE LONG BEFORE THE NAMES WILL BE LOST. THE PARISH COUNCIL HAS BEEN IN CLOSE LIAISON WITH THE PAROCHIAL CHURCH COUNCIL, THE CHURCHWARDENS, THE DIOCESE AND THE VICAR, AND HAVE DISCUSSED AND RECEIVED APPROVAL FOR THE WORK.

THE WAR MEMORIAL IS THE FOCAL POINT OF THE ANNUAL REMEMBRANCE DAY SERVICE WHICH IS ATTENDED BY MANY LOCAL PEOPLE. THE LOCAL PRIMARY SCHOOL AND THE SUNDAY SCHOOL VISIT THE WAR MEMORIAL IN ORDER TO UNDERSTAND THE DEVASTATING LOSS DUE TO WAR.

7 What is the need for the project?

THE WAR MEMORIAL IS CONSTRUCTED OF WEALDEN SANDSTONE AND, AS YOU WILL SEE FROM THE PHOTOGRAPHS, IS CONSIDERED TO BE A VERY FINE PIECE. IT COMPLEMENTS THE CHURCH IN THIS CONSERVATION VILLAGE IN THE AREA OF OUTSTANDING NATURAL BEAUTY. MANY PEOPLE VISIT THIS BEAUTIFUL NATIONAL TRUST VILLAGE EACH YEAR, WALK AROUND THE CHURCHYARD AND ENTER THE CHURCH.

THE NAMES OF THOSE WHO FELL IN THE FIRST WORLD WAR ARE LISTED ON THE MEMORIAL BUT, DUE TO THE POROUS NATURE OF THE STONE, THE MEMORIAL HAS WEATHERED AND THE LETTERS ARE WEARING AWAY. IT IS IMPERATIVE THAT THIS WORK IS CARRIED OUT BEFORE THE NAMES ARE ILLEGIBLE.

8 Long term benefits

Please comment on the lasting effects of the project:

THE WAR MEMORIAL IS OF HIGH ARCHITECTURAL AND HISTORICAL INTEREST AND IT IS ESSENTIAL THAT THESE REPAIRS TO IMPROVE THE LEGIBILITY OF THE ERODED INSCRIPTIONS ARE CARRIED OUT TO ENSURE THAT THOSE WHO GAVE THEIR LIVES FOR THEIR COUNTRY ARE REMEMBERED. THIS IS AN IMPORTANT PART OF OUR CULTURAL HERITAGE. THE WAR MEMORIAL IS THE PLACE WHERE LOCAL PEOPLE CAN PAY THEIR RESPECTS TO MEMBERS OF THEIR FAMILY AND THE LOCAL COMMUNITY WHO FELL IN THE GREAT WAR.

9 The impact of your project

How will you know whether the project has been a success?

THE PROJECT WILL BE DEEMED SUCCESSFUL WHEN THE NAMES ARE LEGIBLE AGAIN AND WE HAVE SATISFIED THE NUMEROUS REQUESTS MADE OVER MANY YEARS BY THE COMMUNITY FOR THIS ESSENTIAL WORK TO BE COMPLETED.

10 Ongoing costs

If there is an on-going need for maintenance or management of the project, who will

be responsible and how will this be funded?
THE NEW WEALDEN SANDSTONE PLAQUES WILL BE FROM A QUARRY THAT PRODUCES MORE WEATHER-RESISTENT STONE AND SO THE LETTERS WILL NOT NEED ENGRAVING AGAIN FOR 60-80 YEARS. ANY OTHER MAINTENANCE OR MANAGEMENT OF THE WAR MEMORIAL WILL BE CARRIED OUT BY CHIDDINGSTONE PARISH COUNCIL BUT IT IS BELIEVED THAT THIS WILL BE MINIMAL.

11 Supporting statement from the sponsoring Local Member:

Signed  (sponsoring Local Member)

12 Agreement of other Local Members that they are happy with the proposed project:

Signed *N/A* (Local Member)

Signed *N/A* (Local Member)

13 Declaration by project delivery organisation:

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed  Date *30-1-12*

Please remember to include the following documents with your application:

- A copy of the constitution of the delivery organisation
- A copy of the latest audited accounts of the delivery organisation
- A signed copy of the Equality Statement, or a copy of the delivery organisation's equalities policy

CHIDDINGSTONE PARISH COUNCIL

EQUAL OPPORTUNITIES POLICY

POLICY STATEMENT

1. Chiddingstone Parish Council recognises that discrimination and victimisation is unacceptable and that it is in the interests of the Parish Council and its employees to utilise the skills of the total workforce. It is the aim of the Parish Council to ensure that no employee or job applicant receives less favourable facilities or treatment (either directly or indirectly) in recruitment or employment on grounds of age, disability, gender / gender reassignment, marriage / civil partnership, pregnancy / maternity, race, religion or belief, sex, or sexual orientation.
2. Our aim is that our workforce will be truly representative of all sections of society and each employee feels respected and able to give of their best.
3. We oppose all forms of unlawful and unfair discrimination or victimisation. To that end the purpose of this policy is to provide equality and fairness for all in our employment.
4. All employees, whether part-time, full-time or temporary, will be treated fairly and with respect. Selection for employment, promotion, training or any other benefit will be on the basis of aptitude and ability. All employees will be helped and encouraged to develop their full potential and the talents and resources of the workforce will be fully utilised to maximise the efficiency of the organisation.
5. Our staff will not discriminate directly or indirectly, or harass customers or clients because of age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation in the provision of the Company's goods and services.
6. This policy and the associated arrangements shall operate in accordance with statutory requirements. In addition, full account will be taken of any guidance or Codes of Practice issued by the Equality and Human Rights Commission, any Government Departments, and any other statutory bodies.

OUR COMMITMENT

- To create an environment in which individual differences and the contributions of all our staff are recognised and valued.
- Every employee is entitled to a working environment that promotes dignity and respect to all. No form of intimidation, bullying or harassment will be tolerated.
- Training, development and progression opportunities are available to all staff.
- To promote equality in the workplace which we believe is good management practice and makes sound business sense.
- We will review all our employment practices and procedures to ensure fairness.
- Breaches of our equality policy will be regarded as misconduct and could lead to disciplinary proceedings.
- This policy is fully supported by members.
- The policy will be monitored and reviewed annually

May 2011

Sevenoaks District Council

Big Community Fund

Application form

1	Name of ward: Town & St Johns Sevenoaks
2	Name of Member: Cllr Mrs Ann Dawson
3	Name of delivery organisation: Sevenoaks Town Council Address of delivery organisation: Council Offices Bradbourne Vale Road Sevenoaks TN13 3QG Name of the main contact who will be accountable for the delivery of the project: Mrs Linda Larter Telephone number of main contact: 01732 459953
4	Description of Project: London 2012 - Olympic Torch passes through Sevenoaks Town giving an unique opportunity for townspeople and residents from around the Sevenoaks District to view and participate in this momentous build up to the Olympic Games. Sevenoaks Town Council has considerable experience of running public events which attract a large number of people in a short period of time. An example of which is the December 2011 Christmas Lights Switch On which attracted 7,000 people, facilities (including fairground rides) were installed at 5.30pm when the road was closed to traffic and all cleared away ready for road re-opening at 9.00pm. It is envisaged that the Olympic Torch passing through Sevenoaks will bring with it an even larger visitor number
5	Total project cost: £ 5,000 [Sevenoaks Town Council budget] How will the money be spent? To promote the London 2012 Olympics and Para Olympics when torch bearer comes through Sevenoaks town. Decoration of the town as per LOCOG design Provide a celebration event at The Vine in partnership with sporting, artistic groups and local schools with a sporting and healthy lifestyle theme. Through promotion of the event it is envisaged to get schools, sporting organisations, churches, local groups and businesses to participate in the day, either in kind or through donations. Arrange for a photographic record to be produced of the event, available in printed and electronic form

Contributions from other funders if applicable:

Kent County councillors are also being asked to assist with funding the shortfall in the project

Amount requested from the SDC Big Community fund:

£ 2, 400

Income and expenditure budget attached

6 Your community

How have you been able to involve the local community in planning this project?

The Town Council will involve the local community in planning this project. A letter has already been published in the Sevenoaks Chronicle to commence engagement with the public and organisational meetings are planned for January 2012

7 What is the need for the project?

It provides young people with a once-in-a-lifetime inspirational sporting event and encouragement to achieve a healthier lifestyle. It is intended for health information and stalls to be provided at the proposed event on the Vine

8 Long term benefits

Please comment on the lasting effects of the project:
A healthier community. Civic pride and a place in history.

9 The impact of your project

How will you know whether the project has been a success?
It is envisaged there should be positive feedback following the event from participating groups

10 Ongoing costs

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?


No ongoing costs

11 Supporting statement from the sponsoring Local Member:

Signed  (sponsoring Local Member)

12 Agreement of other Local Members that they are happy with the proposed project:

Signed  (Local Member)

Signed  (Local Member)

13 Declaration by project delivery organisation:

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed  Date 1/2/2012

EQUAL OPPORTUNITIES STATEMENT

Sevenoaks Town Council (Insert name of organisation) recognises that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- ❖ Race, colour, nationality, ethnic or national
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

I confirm that my organisation is committed to equal opportunities

Signed (on behalf of the organisation)	
Designation:	Deputy Town Clerk

Sevenoaks District Council

Big Community Fund

Application form

- 1 Name of ward: **Sevenoaks Eastern**
- 2 Name of Member: Elizabeth Purves
- 3 Name of delivery organisation: **Sevenoaks Action for Community Education (ACE)**

Address of delivery organisation:

Oakliegh
1B Wickenden Road
Sevenoaks Kent TN13 3PJ

Name of the main contact who will be accountable for the delivery of the project:
Amanda Manuel (Chair)

Telephone number of main contact: 07711 183919

- 4 Description of Project:
Sevenoaks ACE has been established in response to the changes in legislation, funding and available land which, combined together mean that it is now possible for all Sevenoaks children to attend secondary school in Sevenoaks. In order to ensure what kind of additional school provision is required by the community Sevenoaks ACE plans to undertake consultation, open meetings and a survey to seek views and ideas from the community which can be used to develop an Action Plan for secondary school provision for this community.

The main pieces of work are to host an open meeting in the form of a panel debate to educate the community on issues surrounding secondary school provision and to conduct a survey of parents to inform the action plan.

- 5 Total project cost: £ 8,850 estimated

How will the money be spent? Online Survey , Printed Surveys, Data Entry and Analysis of the Surveys, Data protection registration, Event Insurance and hire of a venue for the panel debate. Quotes have been received for printing of 5,000 black and white A4 12 page survey (£907), data protection registration (£70), Online survey (£299), prizes to encourage participation (£1,000), hire of Stag plaza (£145), general awareness leaflets, £500). Awards for all application covers data entry, and analysis of paper surveys, total £5,922

Contributions from other funders if applicable:

Awards for All (pending) 5,992

Amount requested from the SDC Big Community fund:

£ 2,920

6 Your community

How have you been able to involve the local community in planning this project?

Yes, we have sent letters to all primary schools and secondary schools and many of these have passed our information on to their parents. We have also sent information to early years providers which has also been distributed. As a result we have an increased following on our facebook and twitter communications networks. This week we are running a Likes & Dislikes survey via the Sevenoaks Chronicle, Kent & Sussex Courier and online. To date there have been over 100 responses online plus paper copies. Sencio have been very supportive and have put questionnaires and collection boxes on the reception desks in their leisure centres. Copy attached.

Invitations have been made to local councillors to join the steering group to ensure that we work alongside existing authorities in partnership.

7 What is the need for the project?

Many parents of primary school children below year 4/5 and pre-school children have little understanding of the current complex secondary school options available for their children. Recent changes in legislation now make it more possible for Sevenoaks children to access local secondary school education and there are a variety of options being proposed, many of which are not fully understood by the community. Parents are being asked to sign up to a variety of different proposals without any reference to what other options may be available and which might be most suitable. If we are to create a legacy for generations to come by solving the secondary school problem within the Sevenoaks area, this community needs to be involved in generating the ideas, informing the outcome, and possibly helping to fund its implementation.

A large piece of land owned by Kent will no longer be occupied by a school after 2014. This land forms part of the district community leisure facilities operated by Sencio and needs to be retained for the benefit of the community. Any new solutions need to take this into account as part of the wider picture.

8 Long term benefits

Please comment on the lasting effects of the project:

Data received from KCC under FOI indicates at present (2011 school year) 80% of the children aged 11+ in the Sevenoaks South area (parishes south of Edenbridge) do not attend a local secondary school. This equates to nearly 400 children per year. This

has a huge impact on the lives of these children; reducing the opportunities available for them to participate in out of school clubs and activities, see friends and spend time with their families, as they spend up to 2 hours per day travelling to and from schools many miles away, at some considerable financial cost to the families and the community.

The survey and resulting action plan aims to ensure that:

- The annual of 240 children to the Knole academy is from the local area instead of less than half as is at present
- Additional school places created in Sevenoaks meet the needs of the community
- Local secondary school facilities enable 80% or more of children to stay within Sevenoaks when they reach aged 11

9 **The impact of your project**

How will you know whether the project has been a success?

The survey will capture all views and needs enabling a solution to be put together which enables 80% or more of children to stay within the Sevenoaks area once they reach aged 11.


10 **Ongoing costs**

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?


There are no ongoing costs after the completion of the action plan.

11 **Supporting statement from the sponsoring Local Member:**

There are various options for secondary school provision in the area. A new faith school and/or grammar school are being considered, but this is an opportunity to find out what parents really want for their children and ensure that we get the best use of secondary facilities for all local children.

Signed ..  (sponsoring Local Member)

12 **Agreement of other Local Members that they are happy with the proposed project:**

Signed .  (Local Member)

Signed  (Local Member) SEVENOAKS TOWN & VILLAGE

13 **Declaration by project delivery organisation:**

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed  Date 26 Jan 2012

EQUAL OPPORTUNITIES STATEMENT

Sevenoaks ACE (Insert name of organisation) recognises that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- ❖ Race, colour, nationality, ethnic or national
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

I confirm that my organisation is committed to equal opportunities

Signed (on behalf of the organisation)



Designation:

Chair

Sevenoaks District Council

Big Community Fund

Application form

1 Name of ward: Northern

2 Name of Member: Matthew Dickens

3 Name of delivery organisation: FAMILY DRIVE

Address of delivery organisation: % 28 OAKDEME ROAD
SEVENOAKS KENT
TN13 3AJ

Name of the main contact who will be accountable for the delivery of the project:
MRS. KATHERINE WALSH

Telephone number of main contact: 01732 461273

4 Description of Project: FAMILY DRIVE IS A MUTUAL SUPPORT GROUP FOR SINGLE PARENT FAMILIES IN THE AREA. IT HAS BEEN THRIVING SINCE 2004 AND NUMBERS ARE GROWING. WE ATTEMPT TO ENABLE OUR MEMBERS - AND THEIR CHILDREN - TO HAVE ACCESS TO AS MANY "NORMAL" EXPERIENCES AS POSSIBLE. OUR BIGGEST VENTURE IS TO TAKE 50 PEOPLE ON AN ACTIVITY HOLIDAY IN SNOWDONIA WALES. THIS WAS HUGE SUCCESSFUL LAST YEAR AND WE WOULD LIKE TO OFFER THE EXPERIENCE TO YET MORE OF OUR MEMBERS.

5 Total project cost: £ 6,500

How will the money be spent?
To subsidise the cost of the holiday by £100 per child;
to subsidise adults for whom it is prohibitive by £50 *
to finance a mini bus as not everyone can drive.
Some of the parents have disabilities.

Contributions from other funders if applicable:

Methodist Church South East District:	£ 2,500
St. Luke's Church:	20
Mr J Boleham:	180

Amount requested from the SDC Big Community fund:
£ 2,500

* last years costs were £188 adult + £138 child.
we were 34 people last year - 14 adults + 20 children
we hope more will be able to go this year.

4

6 Your community

How have you been able to involve the local community in planning this project?

Yacht leaders from 5 different churches entertain our children on our Sunday meetings. Volunteers man the kitchen to facilitate our lunch together. We use volunteer drivers, and at Christmas "Santa" is a local deer man.

7 What is the need for the project?

The children of single parents do not access as many opportunities as others. A single parent often cannot have a holiday, + even when they do, it is difficult for the parent to relax. All together we become parents for all the children.

8 Long term benefits

Please comment on the lasting effects of the project:

Activities increase self confidence. Going away together builds a strong unity within the group. We create a place where we do not

9 The impact of your project have to feel different

How will you know whether the project has been a success?

Increased confidence in both child + adult. Parents more relaxed with their children. Deepening of friendships.

10 Ongoing costs

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?

The Family Dive group sees to our own maintenance costs through weekly subs, income from Riverhead Carnival stall etc.

11 Supporting statement from the sponsoring Local Member:

I support the above application.

Signed [redacted] (sponsoring Local Member)

12 Agreement of other Local Members that they are happy with the proposed project:

Signed (Local Member)

Signed (Local Member)

13 Declaration by project delivery organisation:

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed [redacted] Date 17th November 2016

Sevenoaks District Council

Big Community Fund

Application form

- 1 Name of ward: Sevenoaks Kippington
- 2 Name of Member: Cllr Mrs Avril Hunter
- 3 Name of delivery organisation: Redlands Residents' Association

Address of delivery organisation: 5, Greenwood Way, Sevenoaks, TN13 2LA

Name of the main contact who will be accountable for the delivery of the project:
Mr Graham Lodge

Telephone number of main contact: 01732 458157

- 4 Description of Project:
The purchase and installation of salt bins in residential roads in the area of The Redlands Residents' Association.
Permission to place nine salt bins at agreed locations has been obtained from Kent Highways. Nine roads in the area have steep gradients. They are all side roads and not on any salting runs. In freezing weather the local residents are unable to keep them clear of ice. This caused severe problems last winter with vulnerable elderly marooned in their homes and those with young families equally having difficulties pushing buggies in the atrocious conditions. Inspired by The Big Society, local residents decided to get together as a community to try to solve the problem and help themselves and most particularly their vulnerable neighbours. They approached the residents's association for help. The supply of salt bins seemed to be the most appropriate way forward. They are fully aware of the fact that public resources are stretched and that it is unrealistic to expect local authorities to deal with the problem. This is why they decided that they would need to find an alternative solution to fund this improvement to their area. A system of road representatives would be responsible for organising a rota of able people to distribute the salt when it is needed. One resident of the area who has a building supplies company has offered a very good deal on the price and delivery of the salt. After obtaining quotes for the bins and choosing the lowest this was further reduced by the company concerned then offering an even lower quote. (They obviously wanted the business!)
This project will:-
 1. Improve the infrastructure of the area by the provision of bins which will have long lives and which will be available to improve the safety of residential roads.
 2. Strengthen the local community as the members of the Association will be involved in the financing of the purchase of the bins and the salt. Additionally each road will through a road representative be responsible for the salting of the road when conditions are bad.
 3. The vulnerable residents will be safeguarded by the help of their neighbours in maintaining safe access to their homes, ensuring they are not isolated when weather is bad.
 4. Roads in the area will be improved in winter conditions meaning greater road safety for all.

5 Total project cost: £ 1134

How will the money be spent? The money will be spent on the purchase and delivery of nine salt bins. Several quotes have been acquired and the cheapest chosen.

Contributions from other funders if applicable:

Neither the Kent County Councillor nor the Town Council have been able to help. Residents have had to rely on finding their own funding.

Amount requested from the SDC Big Community fund:

£ 1134

6 Your community

How have you been able to involve the local community in planning this project?

The local community recognised the need to do something to solve the problem of bad road conditions in severe winter weather. They have got together with the residents's association to find an innovative solution to their problem. Through the association they have obtained permission from Kent Highways to purchase salt bins and place them on approved sites. They have set up a system of road representatives to organise distribution of the salt. They are acutely aware that there are a number of elderly residents in the area who cannot get out if weather is bad. Last year an elderly resident who had been in hospital was unable to return home by ambulance until her neighbours had used their own salt to clear a path along the road to enable the ambulance access to her home.

7 What is the need for the project?

The need for this project was highlighted by the inability of residents to safely use their roads during the bad weather last winter. They are determined to pull together as a community to prevent this happening again.

8 Long term benefits

Please comment on the lasting effects of the project:
The bins to be provided are the same as those used by Kent Highways so have a

proven record of endurance as they are made of heavy duty plastic. The residents will see an improvement in the road conditions during severe winter weather enabling safer access to their homes.

9 The impact of your project

How will you know whether the project has been a success?

Residents will be able to access local services during bad weather. It will also allow access to homes for servicing boilers if any should unfortunately break down in the bad weather. It will be easy to see how the local community benefits from the improvements.


10 Ongoing costs

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?


The bins themselves will require no maintenance. The only ongoing cost is filling of the bins at approximately £540 per year. This will be ensured by the collection of annual subscriptions from members of the association (A minimum of 188 members at £5)

11 Supporting statement from the sponsoring Local Member:

I am delighted to see The Big Society in action. Local residents are pulling together to help their neighbours and themselves. They understand how the topography of the area causes severe problems in icy weather. By approaching the Residents' Association and appointing Road Representatives they are trying to solve a problem in the only way they can. I was particularly impressed last year in the way neighbours got together using their own salt and hard work to enable an elderly resident to return to her home from hospital. This is the way the community here wants to solve this problem. They care for the vulnerable members of society and wish to help them in every way possible..

Signed  (sponsoring Local Member)


12 Agreement of other Local Members that they are happy with the proposed project:

Signed  (Local Member)

Signed 5/2/12 (Local Member)

13 Declaration by project delivery organisation:

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed  Date 5/2/12

Please remember to include the following documents with your application:

- A copy of the latest audited accounts of the delivery organisation
- A signed copy of the Equality Statement, or a copy of the delivery organisation's

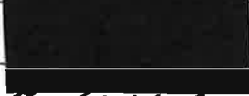
EQUAL OPPORTUNITIES STATEMENT

REDLANDS RESIDENTS' ASSOCIATION (Insert name of organisation) recognises that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- ❖ Race, colour, nationality, ethnic or national
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

I confirm that my organisation is committed to equal opportunities

Signed (on behalf of the organisation)	
Designation:	CHAIRMAN

Sevenoaks District Council

Big Community Fund

Application form

1 Name of ward: Cowden and Hever

2 Name of Member: Councillor Gerry Ryan

3 Name of delivery organisation: Cowden Parish Council

Address of delivery organisation: 4 Divalls Cottages, Woodshill Lane, Ashurst Wood, West Sussex, RH19 3RH

Name of the main contact who will be accountable for the delivery of the project: Caroline Bizios

Telephone number of main contact: 01342 322568

4 Description of Project:

Erection of Deer Fencing around the Allotment Gardens, Cowden.

The allotment gardens are positioned in a rural area surrounded by fields and woodlands . The presence of deer in the area, entering the allotments present a significant problem for allotment holders with plots constantly being damaged and crops ruined. In order to prevent the deer entering the allotments gardens, Cowden Parish Council is undertaking a phased approach to the erection of deer fencing. A phased approach is required to manage the significant cost associated with the amount of deer fencing required. Since 2008, two phases of fencing have been completed. A further phase (phase 3) of fencing now being planned with the requirement for additional phases to be assessed in future months.

5 Total project cost: £ 3241 (exc VAT) to date for three phases of fencing erection

How will the money be spent?

The money will be spent on the next phase (phase 3) of deer fencing erection. This phase requires a 75 metre run of 2 metre high fencing. Upon completion of phase 3, an assessment will made in respect of the requirement for additional phases.

Contributions from other funders if applicable:

Contributions received from other funders between 2008 and 2011:

£500 - Kent County Council

£650 - Cowden Fete Committee

£100 - Muckspreaders (community fund raising group)

Amount requested from the SDC Big Community fund:

£ 1000

6 Your community

How have you been able to involve the local community in planning this project?

The project was initiated as a result of input from the local community expressing concerns about damage being caused by deer on the allotment gardens. The Parish Council has listened to these concerns and the decision to undertake the deer fencing erection has been welcomed by allotment holders. Some allotment holders have volunteered their time to undertake the vegetation clearing work required prior to erection of deer fencing.

7 What is the need for the project?

The project is required in order to allow allotment holders to gain the full benefit from their allotment plots without the frustration and disappointment of having plots and crops damaged. The majority of allotment holders invest a significant amount of time on the cultivation of their plots and action must be taken to ensure that their efforts are rewarded. Allotment holders have expressed their disappointment to the Parish Council at the continuing damage the deer are causing.

8 Long term benefits

Please comment on the lasting effects of the project:

The completion and success of this project will encourage allotment holders to continue to invest time and effort in their allotment plots and provide confidence that their efforts will not be wasted.

9 The impact of your project

How will you know whether the project has been a success?

Success of the project will be measured by the reduction in the number allotment plots damaged, an increase in cultivated plot and crop yield for allotment plot holders.

10 Ongoing costs

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?

There will be minimum need for maintenance of the deer fencing in situ.

Management of each fencing erection phase will be managed by the Parish Council.

11 Supporting statement from the sponsoring Local Member:

Signed [redacted] (sponsoring Local Member)

12 Agreement of other Local Members that they are happy with the proposed project:

Signed [redacted] (Local Member)

Signed (Local Member)

13 Declaration by project delivery organisation:

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed [redacted] Date 12/12/11

Please remember to include the following documents with your application:

- A copy of the latest audited accounts of the delivery organisation
- A signed copy of the Equality Statement, or a copy of the delivery organisation's equalities policy


EQUAL OPPORTUNITIES STATEMENT

COWDEN PARISH COUNCIL recognises that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- ❖ Race, colour, nationality, ethnic or national
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

I confirm that my organisation is committed to equal opportunities

Signed (on behalf of the organisation)	
Designation:	PARISH CLERIC