

(For Committee Team's use)

Decision Number:

Portfolio Holder Decision

Subject: Common Assessment Framework

Taken by: Cllr Carol Clark

Date of decision: 12.07.11

Details of Decision:

1. To receive and note the report and attached implementation timetable
2. To approve the implementation of the Kent Common Housing Assessment framework to assess housing need within the District.
3. To agree to the Head of Housing Services reviewing the Council's Allocation Policy to facilitate the introduction of the framework.

Documents considered:

Briefing note and appendices attached

Reasons for Decision:

- a) The framework will allow the Council to assess housing need in a more equitable and transparent way that will improve the customer experience
- b) By working with other Kent councils there is the scope for efficiencies in the development, consultation and implementation of the proposals.
- c) The implementation of the proposals could lead to cost savings in housing need assessment through the development of on-line processes.

Local Member(s), other Portfolio Holders and/or Directors/Heads of Service consulted.

Cllr Carol Clark, Portfolio Holder for Housing and Balanced Communities

Pat Smith, Head of Housing and Communications

Kristen Paterson Deputy Chief Executive and Community and Planning Services Director

Signed by Portfolio Holder:

Record made by:

Date:

When completed a copy of this record must be sent to the Democratic Services Section by e-mail and a signed copy by internal mail