

(For Democratic Services use)

Decision Number: 13 (2017/18)

Portfolio Holder Executive Decision Statement

The Local Authority (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Subject: Christmas & New Year collections 2017/18

Details of Decision taken:

Agreement of refuse and recycling collection arrangements 23/12/17 to 06/01/18.

Reason for Decision:

Refuse and recycling collections over the Christmas period require specific consideration as there are two public holidays in the same collection week. It is not possible to work on Sundays due to Waste Transfer Station restrictions. Christmas Day and Boxing Day fall on Monday and Tuesday this year. A weekly collection service can be maintained by collecting from properties, normally due a weekly collection on Monday 25th December, on the previous Saturday 23rd December (option 1). Collections on subsequent days are then only one day later than normal so avoiding long gaps between collection delays and keeping the overall alternative collection day period as short as practically possible. Collection teams will need to work three Saturday catch up collection days but customers receive the same number of collections overall.

All Documents considered:

Christmas collection option schedules 1 to 3 along with Council Leader and Senior Management Team recommendation to adopt option 1.

Details of any alternative options considered and rejected by the Member when making the Decision:

Option 2 - Collections to take place one day later but there is no alternative collection day for collections due on Monday, 25th December. This results in a fifteen-day interval between 'Monday' collections until 2nd January when there would be double the amount of waste to be collected.

Option 3 - This option maintains weekly collections but increases both the individual collection day delays and the overall period of changed collections similar to the pattern worked in 2015. The delays to normal collection days vary and range from between 1 and 4 days with a maximum gap of eleven days. Normal collections would not resume until Monday, 15th January 2018.

Financial implications:

Additional payments to refuse collectors for working an additional catch up Saturday will be met from Direct Services Trading Account salaries budget.

When completed a copy of this record must be sent to the Democratic Services Section by e-mail and a signed copy by internal mail

(For Democratic Services use)

Decision Number: 13 (2017/18)

Legal Implications and Risk Assessment Statement:

The Council has an obligation to provide a waste collection service to residents. However, the frequency of collections is determined by Council policy. Residents need to be advised of the collection arrangements.

Collections over the festive period are subject to change each year to accommodate public holidays and availability of the Dunbrik Transfer station to receive residual waste and materials for recycling.

The proposed collection arrangements are considered low risk as they meet the requirement to provide a collection service. Changes in collection days will need to be communicated to all residents but collection intervals are kept as close to weekly intervals as practically possible in accordance with Council policy.

Equality Impacts: (Consideration of impacts under the Public Sector Equality Duty)

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to (i) eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010, (ii) advance equality of opportunity between people from different groups, and (iii) foster good relations between people from different groups. The decisions recommended through this paper directly impact on end users. The impact has been analysed and does not vary between groups of people. The results of this analysis are set out immediately below.

The changes to collection arrangements over the Christmas and New Year period impact upon all residents and so do not discriminate between people from different groups. The Council's assistance to those residents with valid exemption from the boundary collection criteria will be maintained throughout the period.

Local Member (s), other Portfolio Holders and/or Directors/Heads of Service Consulted:

Councillor Peter Fleming (Council Leader), Cllr Matthew Dickins (Portfolio-holder) and Senior Management team consisting the Chief Executive and Chief Officers.

Details of any conflicts of interest

a) declared by any executive member who is consulted by the Decision Taker

None


b) and any details of dispensations granted by the Chief Executive in respect of any declared conflict

Not applicable

When completed a copy of this record must be sent to the Democratic Services Section by e-mail and a signed copy by internal mail

(For Democratic Services use)

Decision Number: 13 (2017/18)

Decision taken by:	Portfolio Holder for Direct and Trading Services
Signed by Portfolio Holder	
Date of Decision	18.10.17
Record made by:	Ian Finch
Date of record:	23-10-2017

When completed a copy of this record must be sent to the Democratic Services Section by e-mail and a signed copy by internal mail

