

Sevenoaks District Council
VPRS - Community Sponsorship Programme Resettlement Plan Assessment Form

Criteria Description	Detail	Summary of Application	Points Available
Please use the following scoring chart to assist you when allocating points: 1 - Poor; 2 - Fair; 3 – Good; 4 – Very Good; 5 - Excellent			
1. Resettled family has a home in which to settle in the UK, with adequate space and facilities to live in comfort and safety.	What accommodation has been identified?		5
	Has local need been considered for this property?		5
	When will it be available?		5
	What size and composition of family could be accommodated, consistent with Sevenoaks District Council guidance on occupation levels?		5
	Will the property be available for use by the resettled family for a minimum period of two years?		5
	Will the cost of rent be fully covered by the Local Housing Allowance? If not, does the sponsor have sufficient funds to cover the difference for at least two years?		5
	What will happen after two		5

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	years? If the accommodation will no longer be available to the resettled family after two years, how will their transition (if required) be supported to alternative sustainable accommodation?		
	How will sponsor ensure that the resettled family be able to raise issues about their accommodation with the landlord, bearing in mind the potential language barrier?		5
TOTAL SCORE SECTION 1			
2. Resettled family members feel welcome in the UK and are able to quickly acclimatise to living in the UK	Who will meet and greet at the airport?		5
	Will there be an interpreter there?		5
	Has transport to and from the airport been considered?		5

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	Has the family’s privacy and dignity been considered, so as not to overwhelm them on arrival at the airport?		5
	On arrival at the accommodation, how will the sponsor ensure that the family is able to cook and look after themselves?		5
	How will the sponsor help the family to settle/acclimatise to their new environment over the following days?		5
	Will the sponsor provide a welcome pack of groceries that take into account the culture and nationality of the resettled family? What will they provide and what has informed this decision?		5
	Sponsors should provide £200 per person (adults and children) in		5

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	cash on arrival for initial expenses. Has the sponsor considered providing the appropriate cash?		
	Has the sponsor thought about supporting the family with access to local shopping and transport?		5
TOTAL SCORE SECTION 2			
3. Resettled family are able to make a life for themselves in the UK, through accessing community activities, medical care, language skills, education and employment.	Will the sponsor ensure the family gets their Biometric Residence Permits within 7 days of arrival in the UK?		5
	Will the sponsor assist with registering children with local schools within two weeks of arrival?		5
	How will the sponsor provide formal ESOL (English Speakers of Other Languages) tuition?		5

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	Has the sponsor factored in the costs of ESOL tuition?		5
	How will the sponsor provide additional conversational English language support?		5
	How will the sponsor monitor the family's progress with learning English?		5
	What additional steps in the sponsor prepared to make to ensure that the family makes progress with learning English?		5
	How will the sponsor support the family with attending local Job Centre appointments for benefit assessments? Has the sponsor familiarised themselves with the available benefits?		5
	How will the sponsor assist the family with signing up with a GP?		5

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	How will the sponsor advise on accessing appropriate mental health services and specialist support services e.g. for victims of torture, as appropriate?		5
	How will the sponsor provide assistance with access to employment, including development of CV and education?		5
	How will the sponsor assist with access to digital media and services, including providing support where a lack of digital skills is a barrier to independence?		5
	How will the sponsor make the family aware of and support attendance at local community activities, including playgroups, local clubs, events etc?		5
	Will the sponsor provide		5

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	interpreting services from arrival for 12 months? Have they identified a suitable interpreter?		
	Have they considered the costs of an interpreter?		5
	What is the interpreter’s availability?		5
	Has the sponsor considered the likely need for intensive interpretation services in the first few days and weeks?		5
	Will resettled individuals have access to telephone or text support for interpretation?		5
	TOTAL SCORE SECTION 3		
TOTAL POINTS ALLOCATED (out of a possible 175)			