

## RECONSTITUTION OF WORKING GROUPS

### Housing & Health Advisory Committee – 16 June 2015

Report of Chief Officer Legal and Governance

Status: For Decision

Key Decision: No

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**Portfolio Holder** Cllr. Lowe

**Contact Officer** Philippa Gibbs Ext. 7288

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**Recommendation to Housing & Health Advisory Committee:** That the Committee consider whether the working group as detailed in the report should continue, and if so, agree membership, reconfirm terms of reference and if necessary refer to the Planning Advisory Committee.

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**Reason for recommendation:** It is necessary to review and if necessary reconstitute any working groups each municipal year, especially in light of changed membership or terms of reference to the Advisory Committee.

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#### Introduction and Background

1 Under the previous Housing & Community Safety Advisory Committee there were a number of working groups formed last municipal year, only one of which would still fall under the remit of this Advisory Committee. Members are asked to review the need for the working group and confirm the terms of reference and membership, and refer to the Planning Advisory Committee.

#### ‘Squaring the housing circle, Joint Working Group’

2 At the meeting of the Housing & Community Safety Advisory Committee held on 11 February 2014 (Minute 30) it was resolved that a joint Working Group with the Local Planning & Environment Advisory Committee be set up to consider Squaring the Housing Circle in using the planning system to provide more properties of the type needed within the District; that it consist of four Members, two from each Advisory Committee.

3 At its meeting on 17 June 2014 the Housing & Community Advisory Committee reconfirmed the working group and terms of reference and agreed to add a further member and the membership was increased to 6 to allow Local Planning & Environment Advisory Committee to also appoint up to three members.

4 The Local Planning & Environment Advisory Committee also reconfirmed and made appointments.

## **Key Implications**

### Financial

None directly arising from this report.

### Legal Implications and Risk Assessment Statement

Working groups are only constituted for a municipal year, and must be reconstituted each new municipal year. Members would only be allowed to claim travel expenses for formally constituted working groups.

### Equality Impacts

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

## **Conclusions**

Members are asked to consider whether they wish the working group to continue to meet, and if so, agree the membership and reconfirm the terms of reference.

### **Background Papers:**

[Housing & Community Safety Advisory Committee Minutes](#)

[Local Planning & Advisory Committee Minutes](#)

**Christine Nuttall**

**Chief Officer for Legal and Governance**