

Decision Number: 46(2012/13)

Portfolio Holder Executive Decision Statement

The Local Authority (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012

The Decision: To appoint Konica Minolta as preferred supplier for the replacement of Print Room bulk printing equipment as per the evaluation of tendered proposals received under the Kent Central Buying Consortium Framework Agreement. The value of contract to total £28,986 per year for a period of three years to be met from within existing allocated budgets.

Date the decision was made: 23/04/2013

Reason for Decision *(please set out in full)*

The current Océ equipment contract started billing from 01/06/2008 with a contract end date of 31/05/2013.

Over the past 5 years the Print Studio has developed to meet customer requirements. Every department within the Council uses the print facility as well as a large number of external customers. These include Town and Parish Councils, and partner authorities

The Print Studio provides customers with the following benefits:

- Fast job turnaround
- An ability to adapt quickly to change and varying requirements of customers
- High quality digital printing on a variety of media
- Value for money printing at a cost which is consistently lower than external printing companies
- A wide variety of choice of finished products
- A highly customer focused team with a can do attitude

Given that the level of printing requirements from this service show no signs of diminution, it is important to seek and improve, where possible, within the financial constraints which are on the service, quality in high production digital printing and to meet the demands of the Print Studios customers by the provision of higher speeds, versatility and reliability.

The end of the current contract, and the possibility to procure new enhanced digital print equipment at a cost lower than the current

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equipment rental and servicing costs, provides a perfect opportunity to meet these demands.

Details of any alternative options considered and rejected by the Member when making the Decision:

Three other suppliers submitted proposals through the pframework agreement. These were ruled out through an evaluation exercise which resulted in Konica Minolta being evaluated as preferred supplier.

Local Member (s), other Portfolio Holders and/or Directors/Heads of Service Consulted

None

Details of any conflicts of interest

a) declared by any executive member who is consulted by the Decision Taker

None

b) and any details of dispensations granted by the Chief Executive in respect of any declared conflict

Not Applicable

Decision taken by:

Leader of the Council

Signed by Portfolio Holder

Record made by:

Charlie Shacklock

Date of record:

23/04/2013