

09 July 2024 at 7.00 pm

Council Chamber, Argyle Road, Sevenoaks

Published: 01.07.24



This meeting will be livestreamed to YouTube [here](#):

https://www.youtube.com/channel/UCIT1f_F5OfvTzxjZk6Zqn6g

Audit Committee

Membership:

Chairman, Cllr. Penny Cole; Vice-Chairman, Cllr. Malone
Cllrs. Baker, Haslam, Lindop, Robinson, Skinner and Williamson

Agenda

There are no fire drills planned. If the fire alarm is activated, which is a continuous siren with a flashing red light, please leave the building immediately, following the fire exit signs.

	Pages	Contact
Apologies for Absence		
1. Minutes		
To agree the Minutes of the meeting of the Audit Committee held on 16 April 2024, as a correct record		
2. Declarations of Interest		
Any declarations of interest not already registered.		
3. Actions from Previous Meeting (if any)		
4. Responses of the Council, Cabinet or Council Committees to the Committee's reports or recommendations (if any)		
5. Audit Committee Member Development	(Pages 1 - 4)	Adrian Rowbotham Tel: 01732 227153
6. Counter Fraud and Compliance Team Report	(Pages 5 - 10)	Glen Moore Tel: 01732227471
7. Member Allowance Scheme Monitoring	(Pages 11 - 28)	Martin Goodman Tel: 01732227245
8. External Audit - Annual Audit Plan 2023/24	(Pages 29 - 78)	Adrian Rowbotham Tel: 01732 227153

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| 9. | Statement of Accounts 2023/24 - Establishment of Member Working Group | (Pages 79 - 80) | Alan Mitchell
Tel: 01732227483 |
| 10. | Annual Governance Statement 2023/24 | (Pages 81 - 94) | Adrian Rowbotham
Tel: 01732 227153 |
| 11. | Internal Audit Annual Report and Opinion 2023/24 | (Pages 95 - 118) | Jennifer Warrillow
Tel: 01732227053 |
| 12. | Independent Member Recruitment Update | (Pages 119 - 124) | Adrian Rowbotham
Tel: 01732 227153 |
| 13. | Review of the Effectiveness of the Audit Committee 23/24 | (Pages 125 - 154) | Adrian Rowbotham
Tel: 01732 227153 |
| 14. | Work Plan | (Pages 155 - 156) | |

EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or democratic.services@sevenoaks.gov.uk.