

Council Offices
Argyle Road
Sevenoaks
Kent
TN13 1HG



Published: 15.05.23

I hereby summon you to attend the meeting of the Sevenoaks District Council to be held in the Council Chamber, Council Offices, Argyle Road, Sevenoaks commencing at 7.00 pm on 23 May 2023 to transact the under-mentioned business.

Chief Executive

AGENDA

There are no fire drills planned. If the fire alarm is activated, which is a continuous siren with a flashing red light, please leave the building immediately, following the fire exit signs.

Apologies for absence

1. To elect a Member to be Chairman for the ensuing year
2. To elect a Member to be Vice-Chairman for the ensuing year
3. To approve as a correct record the minutes of the meeting of the Council held on 25 April 2023 (Pages 1 - 6)
4. Declarations of Interest
5. Chairman's announcements
6. Returning Officer's report (Pages 7 - 12)
7. To elect the Leader of the Council for the ensuing four years
8. To note the appointment by the Leader of the Deputy Leader and the delegations of executive functions and appointments to the Cabinet made by the Leader (Pages 13 - 18)
9. To agree the scheme of delegations to Committees (as set out in Parts 3-12 of the Constitution) and to confirm/approve delegations to Officers (as set out in Part 13 of the Constitution). (Pages 19 - 96)
10. To note the Council's Policy Framework (Appendix F of the Constitution) (Pages 97 - 100)

11. To agree the allocation of seats to political groups in accordance with the political balance rules (Pages 101 - 104)
12. To appoint the Chairmen, Vice-Chairmen and Membership of Committees for the municipal year 2023/24 (Pages 105 - 106)
13. To confirm the calendar of ordinary meetings for the municipal year 2023/24 (Pages 107 - 110)
14. To appoint representatives on other organisations (Pages 111 - 112)
15. Sevenoaks Town Neighbourhood Plan (Pages 113 - 120)
16. To note the Quercus 7 Ltd Shareholder Agreement And Quercus Housing Ltd Guarantor Agreement (Pages 121 - 186)
17. To note the outgoing Chairman's Report. (Pages 187 - 188)

EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

The Annual Meeting of the Council will be followed immediately by a special meeting of the Cabinet and the Licensing Committee to appoint to subcommittees, and other organisations within their remits.

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the appropriate Contact Officer named on a report prior to the day of the meeting.