

## GOVERNANCE COMMITTEE

Minutes of the meeting held on 2 February 2023 commencing at 7.00 pm

Present: Cllr. Eyre (Chairman)

Cllr. Nelson (Vice Chairman)

Cllrs. Barnes, Bayley, Clayton and Harrison

Apologies for absence were received from Cllr. Penny Cole

### 13. Minutes

Resolved: That the Minutes of the meeting held on 1 November 2022, be approved and signed by the Chairman as a correct record.

### 14. Declarations of Interest

There were none.

### 15. Actions from the previous meeting

There were none.

### 16. Appointment of Deputy Electoral Registration Officers

Members considered the report which set out the proposal to appoint Deputy Electoral Registration Officers (ERO) for Sevenoaks District Council, under section 52(2) of the Representation of the People Act 1983. The act allows for a Deputy Electoral Registration Officer to perform and exercise any of the duties and powers of the Electoral Registration Officer.

The Assistant Chief Executive set out that following the introduction of the Voter Identification Regulations 2022, the appointments would ensure new duties introduced by the Voter Identification Regulations, alongside all other duties permitted to be undertaken by a Deputy ERO could be fulfilled.

Members asked questions about the introduction of Voter Authority Certificates. There had been sixteen applications to date and the Council would be publicising the requirements further in the coming months.

Resolved: That it be recommended to Council that the Chief Officer Customer & Resources, the Electoral Services Manager and the Deputy Electoral Services Manager, be appointed as Deputy Electoral Registration Officers for Sevenoaks District Council.

**Governance Committee - 2 February 2023**

17. Work Plan

The work plan was noted.

THE MEETING WAS CONCLUDED AT 7.10 PM

CHAIRMAN