

Council Offices
Argyle Road
Sevenoaks
Kent
TN13 1HG



Published: 29.04.2022

I hereby summon you to attend the meeting of the Sevenoaks District Council to be held in the Council Chamber, Council Offices, Argyle Road, Sevenoaks commencing at 7.00 pm on 10 May 2022 to transact the under-mentioned business.

Chief Executive

The meeting will also be livestreamed to YouTube here https://www.youtube.com/channel/UCIT1f_F5OfvTzxjZk6Zqn6g. Mask wearing and social distancing are at the Public's discretion. For health and safety reasons, access may be limited and will be on a first come first served basis

AGENDA

There are no fire drills planned. If the fire alarm is activated, which is a continuous siren with a flashing red light, please leave the building immediately, following the fire exit signs.

Apologies for absence

1. To elect a Member to be Chairman for the ensuing year
2. To elect a Member to be Vice-Chairman for the ensuing year
3. To approve as a correct record the minutes of the meeting of the Council held on 26 April 2022 To Follow
4. Declarations of Interest
5. Chairman's announcements
6. Returning Officer's report following by-election (Pages 1 - 2)
7. To agree the allocation of seats to political groups in accordance with the political balance rules (Pages 3 - 8)
8. Scheme of delegations:
 - a) To agree the scheme of delegations to Committees (as set out in Parts 3 - 12 of the Constitution) and to confirm/approve delegations to Officers (as set out in Part 13 of the Constitution). (Pages 9 - 86)

- b) To note the delegations of executive functions (Appendix U of the Constitution - attached) and appointments to the Cabinet made by the Leader (to follow). (Pages 87 - 92)
- c) To confirm the Council's Policy Framework (Appendix F of the Constitution) (Pages 93 - 96)
- 9. To appoint the Chairmen, Vice-Chairmen and Membership of Committees for the ensuing year (Appendix to follow) (Pages 97 - 98)
- 10. To confirm the calendar of ordinary meetings for the ensuing year (Pages 99 - 102)
- 11. To appoint representative on other organisations (Appendix to follow) (Pages 103 - 104)
- 12. To note the outgoing Chairman's Report. (Pages 105 - 108)

EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

The Annual Meeting of the Council will be followed immediately by a special meeting of the Cabinet to appoint the members of Advisory Groups and to make appointments to other organisations within the Cabinet's remit.

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the appropriate Contact Officer named on a report prior to the day of the meeting.