

09 June 2021 at 7.00 pm

Council Chamber, Argyle Road, Sevenoaks

Published: 28 May 2021



The meeting will also be livestreamed to YouTube here [https://www.youtube.com/channel/UCIT1f\\_F50fvTzxjZk6Zqn6g](https://www.youtube.com/channel/UCIT1f_F50fvTzxjZk6Zqn6g). Members of the public who wish to attend in person, are requested to wear face masks and observe social distancing procedures. For health and safety reasons access may be limited and will be on a first come first served basis.

# Sevenoaks Joint Transportation Board

## Membership:

Chairman, District Cllr London; Vice Chairman, County Cllr Chard

### District Council

Cllrs. Ball, Eyre, McGarvey, McGregor and Roy

### Kent County Council (KCC)

County Cllrs. Brazier, Cole, Gough, McArthur and Streatfeild

### Town/ Parish Council (non-voting) representative from KALC

Roger House  
Richard Parry  
Geoffrey Kirby

## Agenda

There are no fire drills planned. If the fire alarm is activated, which is a continuous siren with a flashing red light, please leave the building immediately, following the fire exit signs.

	Pages	Contact
Apologies for Absence		
1. <b>Minutes</b> To agree the Minutes of the meeting of the Board held on 9 March 2021, as a correct record	(Pages 1 - 4)	
2. <b>Declarations of interest</b>		
3. <b>Matters Arising/Update (Including Actions from Previous Meetings)</b>	(Pages 5 - 6)	

#### 4. Receipt of petitions

- a) To receive a petition on 'Request for introduction of 20 mph speed limit in central Sevenoaks'
- b) To receive a petition requesting parking restrictions in Chipstead High Street at the entrance of The Old Carriageway

Part A - Recommendations for decision by Kent County Council (KCC)

Part B - Recommendations for decisions by Sevenoaks District Council

#### PART C - INFORMATION REPORTS

Please note the following reports may be of interest for information and can be found on the Sevenoaks District Council website:

- 5. **Applications for Disabled Persons (Blue Badge) Parking Bays** (Pages 7 - 16) Jeremy Clark  
Tel: 01732227323
- 6. **Highways Works Programme 2020/21** (Pages 17 - 36)

#### EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

Dates of forthcoming meetings:

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or [democratic.services@sevenoaks.gov.uk](mailto:democratic.services@sevenoaks.gov.uk).

**SEVENOAKS JOINT TRANSPORTATION BOARD**

Minutes of the meeting held on 9 March 2021 commencing at 7.00 pm

Present: Cllr. Chard (Chairman)

Cllr. London (Vice Chairman)

Cllrs. Crabtree, Gough, Lake, Ball, Collins, McGarvey, McGregor and Roy

An apology for absence was received from Cllrs. Brazier

Cllrs. Esler, Maskell and Osborne-Jackson were also present.

43. Minutes

Resolved: That the Minutes of meeting of Sevenoaks Joint Transportation Board held on 8 December 2020 be agreed and signed by the Chairman, as a correct record.

44. Declarations of interest

For transparency, Cllr Collins and Mr Parry had declared they had been contacted by a resident in respect of Minute 48 - Proposed Speed Limit - Various Roads, Otford, Sevenoaks.

For transparency, Cllr McGregor declared that for Minute 46 - Request for speed enforcement and road safety measures on the B2026 from the north of Homestead Road to Swan Lane, Marlpit Hill, Edenbridge, the item related to his ward and he had signed the petition.

45. Matters Arising/Update (Including Actions from Previous Meetings)

There were none.

46. Request for speed enforcement and road safety measures on the B2026 from north of Homestead Road to Swan Lane, Marlpit Hill, Edenbridge.

The Chairman invited the Lead Petitioner, Chrissie Brown to address the Board.

The Schemes Program Manager (KCC) set out the report which outlined the actions taken in response to the issues raised. The Schemes Planning and Delivery Team (SPD) had undertaken a desktop study and attended the site to observe the traffic flows and speeds. There were plans to install traffic surveys in January 2021, but this had been delayed due to the lockdown in response to Covid-19 as it was felt the surveys would not give an accurate reflection of the situation during the lockdown period.

## Agenda Item 1

### Sevenoaks Joint Transportation Board - 9 March 2021

Traffic surveys would be introduced following the easing of government restrictions. The buff coloured high friction road surface along Main Road would be extended to highlight the junction to approaching traffic and assist vehicles in reducing their speeds more efficiently.

Resolved: That

- a) the proposed actions be agreed; and
- b) Kent Highways works with Edenbridge Town Council and the Marlpit Hill Action Group.

#### 47. Proposed Speed Limit Changes - Various Roads, Westerham, Sevenoaks

Members discussed the report detailing the consultation which took place for the proposed reduction of current speed limits to various roads in Westerham. The proposed scheme would reduce existing posted speed limits on various roads, highlight entry points into new speed zones, and incorporate existing signs into the proposals in order to reduce street clutter.

Local members shared their support for the proposed scheme. The Chairman expressed his thanks to Jamie Watson from KCC for his work on the scheme and to Town Cllr Loretta Bird for her collaboration to help introduce the scheme.

Resolved: That the implementation of the proposed 20 mph and 30 mph speed limits, be recommended.

#### 48. Proposed 20 mph Speed Limit - Various Roads, Otford, Sevenoaks

Members discussed the report which detailed the consultation that took place for the proposed 20 mph speed limit on various roads in Otford. The proposed scheme would reduce the speed limit to 20 mph using upright repeater signs and roundel road markings. Entry points to the proposed 20 mph speed limit would be highlighted by measures such as new terminal signs, coloured road surfacing and village gateway features.

Resolved: That the implementation of the of the proposed 20 mph speed limit, be recommended.

#### 49. Statutory Consultation - Minor On-Street Parking Proposals

Members considered the objections to the minor on-street parking proposals within the Kent County Council (Various Roads in the District of Sevenoaks) (Prohibition and Restriction of Waiting and Loading and Unloading and On-Street Parking Places) (Amendment 36) Order 2021 (known as "TRO 2013 Amendment 36") received during the statutory consultation.

It was highlighted that the financial implications set out in the report should read that the parking proposals set out in Appendices 1 and 7 would be funded by local county councillors from their Combined Member Grant allocations. Furthermore, the Council would be able to meet the cost of those given in Appendices 2 to 6 and Appendix 8 from the parking account.

Resolved: That it be endorsed that

- a) the feedback from the statutory consultation regarding the minor on-street parking proposals within TRO 2013 Amendment 36, be noted;
- b) as no relevant objections were received, the implementation of the parking proposals as drawn for Riverside, Eynsford, Main Road, Hextable and Church Road, West Kingsdown, detailed in Appendices 1, 2 and 8 to the report, be noted;
- c) the relevant objections received to the parking proposals for Permit Zone A, Bethnel Road, and Greatness Road, Sevenoaks, detailed in Appendices 3, 4, and 5 to the report be set aside and the proposals as drawn, be implemented;
- d) the relevant objection received to the parking proposal for London Road (A224), Sevenoaks, detailed in Appendix 7, be upheld in part and, before implementation, the proposal be modified;
- e) the relevant objections received to the parking proposals for Hartslands Road and Sandy Lane, Sevenoaks, detailed on Appendix 6 to the report, be upheld and the proposals, be withdrawn; and
- f) the objectors be notified of the decisions.

50. Applications for Disabled Persons (Blue Badge) Parking Bays

Members considered the response to, and Officer recommendations for, the proposed disabled persons (blue badge) parking bay relating to Madan Road, Westerham received during the informal consultation period.

Resolved: That

- a) the application for a parking bay for disabled persons (blue badge holders) in Madan Road, Westerham, which met Kent County Council's assessment criteria, set out in Appendix 1 of the report, be noted; and
- b) the feedback from an informal consultation with neighbours and local representatives on the successful application, together with Officers' comments, be noted.

## Agenda Item 1

### Sevenoaks Joint Transportation Board - 9 March 2021

#### 51. Highways Works Programme 2020/21

The Board considered a report which updated them on identified schemes approved for construction in 2020/21 with the Sevenoaks District Manager (KCC) giving any relevant updates on the schemes listed. Members asked questions of clarification on approved schemes.

*Action 1: The Sevenoaks District Manager (KCC) to confirm if the proposed works on Orchard Close and Queens Drive, Sevenoaks had started on 1 March 2021 and advise the local KALC Representative.*

*Action 2: The Sevenoaks District Manager (KCC) to find out whether reflective bollards were due to be put in the place at Sevenoaks Road, Otford and advise the local member.*

*Action 3: The Sevenoaks District Manager (KCC) to confirm what works were included in Phase 2 at The Old Peugeot Garage Site, Otford Road involved and advise the local KALC representative.*

Resolved: That the report be noted.

THE MEETING WAS CONCLUDED AT 7.58 PM

CHAIRMAN

**ACTIONS FROM THE MEETING HELD ON 9 MARCH 2020**

	<b>Meeting date</b>	<b>Description</b>	<b>Last updated on 18/3/2022</b>	<b>Contact Officer</b>
1	9/3/2021	Minute 51 - The Sevenoaks District Manager (KCC) to confirm if the proposed works on Orchard Close and Queens Drive, Sevenoaks had started on 1 March 2021 and advise the local KALC Representative.	Email response sent to KALC representative on 11 <sup>th</sup> March 2021. The works did start on 1 <sup>st</sup> March 2021.	KCC- Mike Payton
2	9/3/2021	Minute 51 - The Sevenoaks District Manager (KCC) to find out whether reflective bollards were due to be put in the place at Sevenoaks Road, Otford and advise the local member.	Email response sent to local member on 19 <sup>th</sup> March 2021. Street lighting engineer is dealing with this matter and is in contact with local member directly	KCC- Mike Payton
3	9/3/2021	Minute 51 - The Sevenoaks District Manager (KCC) to confirm what works were included in Phase 2 at The Old Peugeot Garage Site, Otford Road involved and advise the local KALC representative.	Email response sent to KALC representative on 11 <sup>th</sup> March 2021.	KCC- Mike Payton

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**APPLICATIONS FOR DISABLED PERSONS (BLUE BADGE) PARKING BAYS**

**Sevenoaks Joint Transportation Board - 9 June 2021**

**Report of:** Deputy Chief Executive and Chief Officer - Finance & Trading

**Status:** For Information

**Key Decision:** No

**Executive Summary:** The consideration of any representations received during the informal consultation to proposed disabled persons (blue badge) parking bays within the District

**This report supports the Key Aim of:**

- Caring Communities (by providing parking facilities for disabled people)
- Sustainable Economy (by improving travel arrangements and reducing congestion)

**Portfolio Holder:** Cllr. Margot McArthur

**Contact Officer:** Jeremy Clark, 01732 227323

**Recommendation to Sevenoaks Joint Transportation Board:**

That the Board notes:

- a) the application for a parking bay for disabled persons (blue badge holders) in East Hill, South Darenth and St Georges Road, Swanley, which did not meet Kent County Council's assessment criteria, and will proceed no further, set out in Appendix 1 of this report;
- b) the application for parking bays for disabled persons (blue badge holders) in Park Avenue, Edenbridge, which met Kent County Council's assessment criteria, which are set out in Appendix 2 of this report; and
- c) that in the absence of any representations during the informal consultation process, the application for a parking bay in Park Avenue, Edenbridge can be approved, and an interim disabled persons (blue badge) parking bay be marked, without the need for a decision from the Board

**Reason for recommendation:**

The disabled persons (blue badge) parking bay scheme is aimed at providing better management of the public highway, in line with current legislation and the Highway Code

## Agenda Item 5

### Introduction

- 1 Kent County Council (KCC) has the power to provide on-street parking places on roads within its area for which it is the traffic authority for the purpose of relieving or preventing congestion on the public highway.
- 2 This power is frequently exercised to establish disabled persons' (blue badge) parking bays (DPPBs) close to the homes of disabled persons who would otherwise have difficulty parking near to their homes.
- 3 An application process exists, through which a person can request that a DPPB is established close to their home.
- 4 The District Council administers local requests for DPPBs on behalf of KCC, and manages and funds their provision.
- 5 KCC has produced an application form and guidance notes for requests for DPPBs, which is available for applicants to download from the District Council's website.
- 6 KCC has also produced personal and locational assessment criteria for the District Council to use when considering applications.
- 7 If an application satisfies KCC's assessment criteria, neighbours who may be affected by the provision of a DPPB are then informally consulted, and any feedback received is reported to the Joint Transportation Board, together with Officers' comments and recommendations.
- 8 If representations are received during the informal consultation, and these are upheld, the application will proceed no further.
- 9 In cases where there have been no representations or the representations received are overruled, a DPPB can be installed.
- 10 An interim DPPB is usually introduced in the first instance in residential areas on an "informal" basis, and without a traffic regulation order (TRO). This means that the DPPB can be marked on the road shortly after the application has been approved, but has no legal status and cannot be enforced.
- 11 A DPPB can be used by any vehicle displaying a current disabled persons' blue badge, and is not for the sole use of any person or vehicle.
- 12 Where there is a known pressure on parking, or a DPPB is abused by non-blue badge holders after its introduction, a TRO would be made, thereby making it enforceable.
- 13 The purpose of this report is to advise the Board on the location of the latest application for a DPPB received from individuals that has been evaluated in accordance with the highway authority, Kent County Council's (KCC's) assessment criteria.

- 14 This application satisfied the assessment criteria, and the Board is now requested to consider any feedback received to the informal consultation with the occupiers of neighbouring addresses, together with Officers' comments.

### **Background**

- 15 Appendix 1 of this report contains details of the latest applications for a DPPB, which did not meet KCC's assessment criteria and will proceed no further. These applications relate to the following locations:
- East Hill, South Darenth
  - St Georges Road, Swanley
- 16 Appendix 2 of this report contains details of latest application for a DPPB, which met KCC's assessment criteria and has already been the subject of an informal consultation with neighbours and local representatives. This application relates to the following location:
- Park Avenue, Edenbridge
- 17 Details of the feedback received during the informal consultation, together with a location plan and Officers' comments, are also contained in Appendix 2.
- 18 The terms of reference for the Sevenoaks Joint Transportation Board allow it to provide advice to the Sevenoaks District and Kent County Councils, who will normally act in accordance with its views.
- 19 The purpose of this report is therefore for the Sevenoaks Joint Transportation Board to note the feedback from the informal consultation, together with Officers' comments, which are given in Appendix 2.

### **Options**

In the absence of any representations during the informal consultation process, the application detailed in Appendix 2 can be approved, and an interim disabled persons (blue badge) parking bay be marked, without the need for a decision from the Board.

### **Key Implications**

#### Financial

The costs incurred in administering local requests for disabled persons (blue badge) parking bays on behalf of Kent County Council and in managing their provision and ongoing maintenance are met by the District Council from its on-street parking account operated under the Agency Agreement with the County Council.

## Agenda Item 5

### Legal Implications and Risk Assessment Statement

There is no legal requirement to undertake an informal consultation, and there are no legal implications to installing an interim disabled persons (blue badge) parking bay on the public highway.

However, a traffic regulation order (TRO) must be made under the Road Traffic Regulation Act 1984 and a sign installed before the parking bay can be enforced, and to do this, a formal (statutory) consultation procedure must be followed in accordance with The Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996. Any formal objections received during this statutory consultation would be reported to a future meeting of the Sevenoaks Joint Transportation Board.

### Equality Assessment

The recommendation of this report has a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

### Safeguarding Children and Vulnerable Adults

The report deals with the assessment of applications for disabled persons' (blue badge) parking bays, in line with KCC's policy and assessment criteria.

#### **Appendices:**

Appendix 1 - For Information - Application for a disabled persons parking bay which did not meet Kent County Council's assessment criteria

Appendix 2 - For Information - Application for disabled persons parking bay which met Kent County Council's assessment criteria, including the feedback received during the informal consultation, a location plan and Officers' comments

#### **Background Papers:**

The Equality Act 2010

<http://www.legislation.gov.uk/ukpga/2010/15>

The Traffic Signs Regulations and General Directions 2016

<http://www.legislation.gov.uk/uksi/2016/362>

The Road Traffic Regulation Act 1984, as amended.

<http://www.legislation.gov.uk/ukpga/1984/27>

The Traffic Management Act 2004, as amended.

<http://www.legislation.gov.uk/ukpga/2004/18>

The Highway Code.

<https://www.gov.uk/browse/driving/highway-code>

**Adrian Rowbotham**

**Deputy Chief Executive and Chief Officer - Finance & Trading**

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**APPENDIX 1 - FOR INFORMATION**  
**Applications for disabled persons parking bays which did not meet**  
**Kent County Council's assessment criteria**

REQUESTED LOCATION	REASON DECLINED
<p><b>South Darenth - East Hill</b> (Section near Nos. 21-41)</p>	<p>KCC's assessment criteria requires that the minimum width of the carriageway in which the parking bay would be sited is 5.5m, which is not the case.</p>
<p><b>Swanley - St Georges Road</b> (section fronting Nos. 67-72)</p>	<p>KCC's assessment criteria require that the disabled application is in receipt of the appropriate benefits (e.g. high rate of Disability Living Allowance, Attendance Allowance or enhanced mobility component of Personal Independence Payment). This is not applicable in this case.</p>

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**APPENDIX 2 - FOR INFORMATION**

Application for a disabled persons parking bay which meets Kent County Council's assessment criteria, together with a location plan and Officers' comments

**EDENBRIDGE: Park Avenue**



**INFORMAL CONSULTATION FEEDBACK**

**1. Edenbridge Town Council**

On 26 April, Members met and discussed this proposal and made no objections.

**OFFICERS' COMMENTS**

This application for a disabled persons (blue badge) parking bay meets personal and locational assessment criteria.

No adverse comments were received during the informal consultation with occupiers of neighbouring addresses and local representatives.

In the absence of any representations during the informal consultation process, the application can be approved, and an interim disabled persons (blue badge) parking bay be marked, without the need for a decision from the Board.

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**To:** Sevenoaks Joint Transportation Board  
**By:** KCC Highways, Transportation & Waste  
**Date:** 9<sup>th</sup> June 2021  
**Subject:** Highway Forward Works Programme – 2019/20 onwards  
**Classification:** Information Only

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Summary: This report updates Members on the identified schemes approved for construction

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## 1. Introduction

This report provides an update and summarises schemes that have been programmed for delivery in 2020/21.

Kent County Council has agreed a substantial increase in the budget for planned highway works over the next three years, and as a result we are still in the process of identifying and designing schemes for inclusion in our full Year One to Two (2019/20 and 2020/21) and Year Three to Five (2021/22 to 2023/24) programmes. Because of this, we have decided to publish an interim programme, and to publish the full programmes later this year. For some assets this interim programme covers approximately the first six months of 2019/20, whilst for others it includes most of the works planned for the whole year.

This programme is subject to regular review and may change for a number of reasons including budget allocation, contract rate changes, and to reflect KCC's changing priorities. The programme and extent of individual sites within the programme may also be revised following engineering assessment during the design phase.

**Road, Footway & Cycleway Renewal and Preservation Schemes** – see Appendix A

**Drainage Repairs & Improvements** – see Appendix B

**Street Lighting** – see Appendix C

**Transportation and Safety Schemes** – see Appendix D

- **Casualty Reduction Measures**
- **Externally funded schemes**
- **Local Growth Fund**

**Developer Funded Works** – see Appendix E

**Bridge Works** – see Appendix F

**Traffic Systems** – see Appendix G

**Combined Member Fund** – see Appendix H

## Conclusion

1. This report is for Members' information.

## Agenda Item 6

### Contact Officers:

The following contact officers can be contacted on **03000 418181**

Richard Emmett	Highway Manager West Kent
Mike Payton	Sevenoaks District Manager
Sue Kinsella	Street Light Asset Manager
Earl Bourner	Drainage & Structures Asset Manager
Alan Casson	Senior Asset Manager
Toby Butler	Traffic & Network Solutions Asset Manager
Paul Leary	Schemes Programme Manager
Jamie Hare	Development Agreements Manager

**Appendix A – Road, Footway and Cycleway Renewal and Preservation Scheme**

The delivery of these schemes is weather dependent; should it prove not possible to carry out these works on the planned dates, new dates will be arranged and the residents will be informed by a letter drop to their homes.

<b>Machine Resurfacing – Contact Officer Mr Byron Lovell</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Extent of Works</b>	<b>Current Status</b>
B2026 Mill Hill	Edenbridge	Mead Road to B2028 Marsh Green Road	Completed
B2026 Main Road	Crockham Hill / Edenbridge	Dennettsland Road to Wellingtonia Way	Completed
A224 London Road	Dunton Green	Station Road to Lennard Road	Completed
A224 London Road	Sevenoaks	From Granville Road to Kippington Road	Programmed 14 <sup>th</sup> June 2021
B258 Goldsel Road	Swanley	From Station Road to M20 Overbridge	Programmed 12 <sup>th</sup> May 2021
B2027 Tonbridge Road	Chiddingstone	From Bore Place Lane to 400m east	Programmed 23 <sup>rd</sup> July 2021
A225 Shoreham Road	Otford	Pilgrims Way East to Station Road	Programmed 27 <sup>th</sup> July 2021
Ash Road	Hartley	<u>Retexturing</u> Quaker Close to Bramble fields Close	Completed
B2026 Hartfield Road	Shoreham	<u>Retexturing</u> First right-hand bend heading south on Hartfield Road	Completed
B2027 Clinton Lane	Hever	<u>Retexturing</u> First left-hand bend heading east on Clinton Lane	Completed
A25 High Street	Brasted	Brasted Village Gateway to 100m past Chart Lane	To be programmed late 2021

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A225 Shoreham Road	Eynsford	From Railway Bridge to Castle Lane	To be programmed late 2021
B2024 Ide Hill Road / Green Lane	Hever	Pootings Road to South Brook Lane	To be programmed late 2021
A225 High Street	Eynsford	From Mill Lane to Walnut Close	To be programmed late 2021
<b>Footway Improvement - <i>Contact Officer Mr Neil Tree</i></b>			
Road Name	Parish	Extent and Description of Works	Current Status
Springfield Road	Edenbridge	<u>Footway Resurfacing</u> Exact extents to be defined at design stage.	To be designed and programmed
Old Farm Gardens	Swanley	<u>Footway Resurfacing</u> Full Extent	To be designed and programmed
Telston Lane	Otford	<u>Footway Resurfacing</u> From Pilgrims Way West to Knighton Road	Designed and programmed to commence on 24 <sup>th</sup> May 2021
Ruxton Close	Swanley	<u>Footway Protection Treatment</u> Full extent	Designed and to be programmed.
Oliver Road	Swanley	<u>Footway Protection Treatment</u> Full extent	Designed and to be programmed.
Swanley Lane	Swanley	<u>Footway Protection Treatment</u> From the junction with Bartholomew Way to Highlands Hill	Designed and to be programmed.
Crouch House Road	Edenbridge	<u>Footway Protection Treatment</u> From approximately the junction of Lingfield Road to Crouch House Cottages	Designed and to be programmed.

**Appendix B – Drainage Repairs & Improvements**

<b>Drainage Repairs &amp; Improvements - <i>Contact Officer Earl Bourner</i></b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
Chevening Road/Homedean Road	Chipstead	Repairs and improvements to existing system at junction with High Street to prevent highway flooding. Job to be raised for lock down cover on manhole which is displaced during heavy rainfall.	These works are complete. No further works planned at this location however little more can be done to upgrade the system to prevent flooding during extreme events due to presence of services etc. Continue to monitor, no recent flooding reported.
St Marys Road	Swanley	CCTV survey to identify faults in drainage system causing frequent highway flooding at junction with Southern Place/Hart Dyke Road	Soakaway located in Hart Dyke Road, which is outfall to system. 2 <sup>nd</sup> shift raised to complete soakaway RBD 07/07/21.
Hartfield Road	Edenbridge	Installation of one new gully outside Brook Street Farm to prevent private property flooding. CCTV survey of whole drainage system in vicinity of the same to identify any faults causing highway flooding	Site added to forwards works programme. No further update at present due to other safety critical and internal flooding sites taking priority
New Road	Penshurst	Kerbing works to alleviate flooding to private property at Burzes Cottages. Investigation ongoing to re-route exiting gully into culvert rather than discharging directly into garden of 4 Burzes Cottages.	Kerbing works completed Jan 2020. Further investigation ongoing re. culvert. Gully in question has been made redundant and removed following risk assessment. No further works.
Eynsford Road	Farningham	Ongoing investigation into flooding outside nos 3-8. System runs through private lane between Eynsford Road and Till Avenue and believe the blockage to be here	No further flooding despite some heavy rainfall events. Customer confirmed. Other residents have had sandbags removed. No further works proposed at present.
Valley Road	Fawkham	Completion of CCTV survey previously attended 23/04/2020 to identify any faults contributing to flooding at Jw Sun Lane	Repair works and final cleansing complete.

## Agenda Item 6

Chevening Road	Chevening Sevenoaks	A previous survey has shown possible damage to drainage system. Another CCTV survey has been raised to assess the condition of the rest of the system to the outfall. Once the survey has been completed, it can be assessed for the need of any further work required. Chevening Road CCTV is the section leading to Chevening House.	Further jetting work has taken place to clear the pipes between chambers to see if the system copes and to confirm outfall setup. Extent of repairs to be confirmed by engineer.
Watercroft Road	Halstead	Surface and field water running through and around properties. Proposed alterations to kerb line, repairs and improvement to existing drainage as discussed with residents. KCC's Flood and Water Management Team are looking into measures to reduce field run-off in consultation with the landowner.	Pond maintenance work complete. All silt cleared and fence installed. Land scaping team have been asked to plant a hedge row behind the new fence when possible.
Plymouth Drive	Sevenoaks	Plymouth Drive in Sevenoaks, near junction with Knole Way ongoing flooding issues	To install a new chamber and deep bore to the existing soakaway. Job pack passed to Contractor. Awaiting programme date.
High Street	Eynsford	Water showing at jw Bower Lane/War Memorial	Replacement of filter drain now completed. Inspected 06/04/21 No water found during inspection (Warm period) – Set to continue to monitor to inspect during rain.
High Street	Farningham	Works to undertake repair of defects in highway drainage combined with improvements to reduce risk of flooding to adjacent cottages from highway run-off.	Drainage repairs to existing drainage system between Dartford Rd & Sparepenny Lane programmed for the first 2 weeks in May under a road closure.



## Agenda Item 6

Randles Lane	Knockholt	Ditch regrading/clearance to alleviate highway and property flooding.	Works complete however road has flooded again under extreme conditions. Risk assessment completed, customer and parish council made aware. No further action.
Orchard Close and Queens Drive	Sevenoaks	Flooding of residential property Identified issue with existing drainage. Assessment for repairs completed and works order raised.	Works complete.
Cobden Road	Sevenoaks	Installation of linear aco drain in footpath in vicinity no. 30 to convey water from downpipe to carriageway to remove ice risk on footpath.	Works complete.
Swan Lane	Edenbridge	Installation of 1no new gully connected into existing surface water line at low spot near entrance to Allotments/Swan Lane Farm.	Works complete.
Noah's Ark	Seal	Approx. 100m south of jw Honeypot Lane, drainage improvement works and ditch clearance to alleviate carriageway flooding.	Works complete.
Goldsel Road	Swanley	Flooding at the low point of Goldsel Road near roundabout junction with High Street	Drainage system inspected. Two of the five soakaways appear to be draining more slowly. Added to Forward Works Programme.
Neal Road	West Kingsdown	Low area outside properties 101 & 99, Drainage improvement works required. Evidence of foul sewers overflow contributing to the issue reported to Thames Water.	Ground radar survey and bore hole tests are complete. Further investigations have been carried out to a buried chamber. Improvement for the highway drainage system is still under review.
London Road near Watercroft Road	Halstead	Flooding issues to property 7, during heavy rainfall water flows along carriageway and floods the whole driveway to the front door.	To install a new gully and adjust the footway levels. Job passed to contractor.

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Powder Mill Lane	Leigh	Surface water system alterations and repair following damage by 3 <sup>rd</sup> party to resolve highway and property flooding.	Job committed, provisionally programmed for the week commencing 7th June
Pease Hill	Ash	Flooding issues to internal property Berry Maple Cottage	Job in system, awaiting to be committed to carry out a topographical survey and PAS128 Class B Underground Utilities detection survey. Clear and where possible increase site of existing holding ditch.
Hudson Drive	Sevenoaks	Flooding affecting adjacent property. Existing soakaway has been overwhelmed in heavy rainfall. Soakaway cleansed and has reduced risk of flooding but further works required to resolve in full.	Job raised to increase upstand to kerbs and borehole tests for assessment of future works.

**Appendix C – Street Lighting**

Structural testing of KCC owned illuminated sign has identified the following as requiring replacement. A status of complete identifies that the column replacement has been carried out. Programme dates are identified for those still requiring replacement.

<b>Street Lighting Column Replacement – Contact Officer Sue Kinsella</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Status</b>
London Road	Sevenoaks Weald	Replacement of 5 Columns	2 complete, 3 remain – access issues
London Road	Dunton Green	Replacement of 2 Columns	complete
Tonbridge Road	Sevenoaks Weald	Replacement of 1 Columns	On hold - Access issues
London Road	Dunton Green	Replacement of 2 Belisha Beacon Post	complete
High Street	Edenbridge	Replacement of 13 wall mounted feed points, with 11 feed pillars and 2 columns	Completion due by end June 2021
Westerham Road	J/w A21	Replacement of 1 Column	Waiting to be programmed
Little Julians Hill	Sevenoaks	Replacement of 1 Column	Delayed due to issues with access UKPN substation and tree roots
Morleys Road	Sevenoaks	Replacement of 1 Column	Waiting for 12m column
High Street	Otford	Replacement of Feed Pillar and Lit Bollard with Flecta	Complete
Sevenoaks Road	Otford	Replacement of Feed Pillar and Lit Bollard with Flecta	Feed pillar removed; bollard replacement being reprogrammed
Swanley Village Road	Swanley Village	Replacement of 5 columns	Programmed with road closure in July
London Road	Dunton Green	Replacement 10m	Being reprogrammed after issues with parked

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			car during lockdown
London Road	Halsted	Replacement 10m	To be programmed once vegetation cut back

**Appendix D – Transportation and Safety Schemes**

**Casualty Reduction Measures**

The Schemes Planning & Delivery team is implementing schemes within Sevenoaks Borough, in order to meet Kent County Council's (KCC) strategic targets (for example, addressing traffic congestion or improving road safety). Casualty reduction measures have been identified to address a known history of personal injury crashes. Current status correct as of 14<sup>th</sup> May 2021

Location	Parish	Description of Works	Lead officer	Current Status
A25 Westerham Road junction with A21 slip roads and Westerham Road,	Chevening/ Bessels Green	Development of potential Crash Remedial Scheme to improve the current junction layout and enhancements to the signage and road markings.	Whitney Gwillim	Scheme has been completed on site. Stage 3 safety audit reviewed and responded to February 2021. Road markings are to be refreshed using a more durable lining material. Stage 4 audit to be commissioned once we have received a year's worth of post construction personal injury crash data.

**Integrated Transport Schemes** – all other LTP funded non-casualty reduction schemes

Location	Parish/Ward	Description of Works	Lead officer	Current Status
B2026 Hosey Hill	Westerham	Hardstanding and signage for mobile safety camera unit	Whitney Gwillim	Scheme completed on site.
St Marys Road	Swanley	Upgrade of existing pedestrian refuge island to a zebra crossing in vicinity of recreation ground.	Whitney Gwillim	Detailed designs currently being worked on. Currently anticipated for handover to contractor in July 2021, with delivery on site October 2021.

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### Externally Funded Schemes

The Schemes Planning & Delivery team is implementing schemes within the borough of Sevenoaks funded by external corporations whilst still meeting KCC's strategic targets with the road network.

<b>Externally Funded Schemes – Contact Officer: Fiona Paine</b>			
<b>Road Name</b>	<b>Description of Works</b>	<b>Source of Funding</b>	<b>Current Status</b>
No schemes planned			

### Local Growth Fund

#### **Local Growth Fund programme update for Sevenoaks Borough**

The Department for Transport (DfT) added £100m to the Local Growth Fund (LGF) pot in order to fund Local Sustainable Transport Fund Style schemes. KCC subsequently submitted four Local Sustainable Transport Fund (LSTF) capital bids 1) East Kent – A network for Growth, 2) Kent Thameside – Integrated door-to-door journeys and 3) West Kent – Tackling Congestion. The fourth was for Tonbridge Town Centre Regeneration, which included a highway improvements scheme in the Lower High Street as well as additional LSTF style measures. The objective of all of the capital bids is to boost economic growth by decreasing carbon emissions and reducing congestion.

The Kent Thameside, West Kent and Tonbridge Town Centre Regeneration bids were all successful. The schemes aim to:

- improve access to employment and services
- reduce the need to travel by the private car
- enhance pedestrian, cycle and public transport facilities
- improve sustainable transport connections

The following schemes have been submitted as part of the successful Kent Thameside LSTF this financial year.

<b>Scheme</b>	<b>Status</b>
<b>Swanley Train Station - Forecourt Improvements</b>	The Swanley Station forecourt scheme includes the refurbishment of the station building, improvement to the forecourt on the South Side of the station to improve the walking route through the forecourt onto the overbridge, extension of the North Side entrance to create a more visible station entrance improved cycle storage, signage, and implementation of a one-way system on Station Approach (TRO to be progressed). Resurfacing of Station Approach to be completed as part of scheme. New tenancy premises will be created as part of the increased ticket office and booking hall area. The Tender for construction was issued to several pre-qualified suppliers with a return date of 21 <sup>st</sup> February 2020. These suppliers provided tender submissions for the project in mid-February and a period of review ensued including interviews with the short-listed bidders. The evaluation process was nearing completion in early March when the Covid-19

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	<p>pandemic started to materially impact general business activities. On this basis, SE asked all bidders to confirm they remain interested in competing for the scheme and if so, how their original submission is impacted by the current Covid-19 restrictions in several areas including: their proposed methodology, impact on their proposed programme and the resultant impact on costs. The revised submissions have been received and reviewed and recommendation report produced. The Contract has been awarded to WPB Contractors Ltd and site set up has commenced with the site cabins delivered to site and hoarding erected, so the site is secure. Works to commenced early November 2020 and is progressing well and is still on track for a June completion. Resident have been sent a letter to update on programme. South Eastern to commission pre-scheme passenger surveys so monitoring data can be gathered pre-construction. Monthly update meetings are held with all stakeholders.</p>
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### Appendix E – Developer Funded Works

<b>Developer Funded Highway Works (Section 278 Works)</b>				
<b>File Ref.</b>	<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
SE003282	60 TO 64 Dawson Drive	Hextable	Stopping up of footway and relocation of footway, new bellmouth.	Cert 1 issued and in Maintenance
SE003323	St Mary's Road	Swanley	Bellmouth only	Cert 1 issued and in Maintenance
SE003360	Trinity School, Seal Hollow Road	Sevenoaks	Two new bellmouths	Works completed awaiting Road Safety Audit stage 3.
Se003069	Oakley Park, just off Enterprise Way	Edenbridge	Connect to highway	Tie-in to section 38, Auditing drawings
SE003050	Rowhill Road	Hextable	New bellmouth entrance for private car park to allow for school parking. Includes new pedestrian crossings with tactile paving and keep clear parking restrictions. Additional minor footway improvements	Remedial works required but Gen2 unwilling to carry out works required. Matter has been elevated to Tim Read (Head of Transportation) to resolve with counterpart in Gen2.
SE003051	Old Fox's Garage Site A224 Orpington By-pass and Old London Road,	Badgers Mount	Minor highway improvements including kerb realignment and footway works in connection with conversion of old garage to care home. Also includes road surfacing in front of existing bus shelter in old London Road. Improvements to PROW funded by S.106 agreement.	Works complete and in maintenance
SE003298	Ryewood	Dunton Green	New Bellmouth within the adopted land.	Bellmouth works completed, in maintenance.
SE 003055	Millfield, London Road	West Kingsdown	New Bellmouth entrance to residential properties and improvements to footway including tactile paving	Works completed and put into a year's maintenance. Japanese knotweed discovered on site. Barrired off and is being reviewed for treatment.



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SE 003056	Grassy Lane	Sevenoaks	New Bellmouth entrance to private drive with modifications and improvements to the footway and pedestrian crossing points	Still in maintenance period.
SE 003058	Station Road B2026 / Four Elms Road and minor improvements in St John's Way	Edenbridge	New right turn lane and pedestrian islands on existing and new zebra. Includes associated road markings, anti-skid surfacing and road widening and speed cushions in St John's Way	In maintenance
SE 003060	98-116 London Road	Sevenoaks	New bell mouth access and minor footway alterations	Works on site
SE003413	Warren Court Farm Knockholt Road	Halstead	Improve farm bellmouth by moving the radius kerbs.	Works on site.
SE 003063	Old Peugeot Garage Site, Otford Road A225	Sevenoaks	New Aldi Store including entrance into car park, alterations to Otford Road including new right turn lane and central reservation and a new entrance to parking area adjacent to A225	In Maintenance
SE 003066	Mont St Aignan Way	Edenbridge	New Access onto Mont St Aignan Way and closure of existing access that requires TRO	Now in the maintenance period. Waiting for development to finish so I can issue certificate 2 and adopt.
SE003173	St Johns Way opening	Edenbridge	New access onto St Johns Way from the Bellway site off Enterprise way.	Works completed. In maintenance.
SE003131	Mussenden Lane	Farningham	New Bellmouth	Works Completed, in Maintenance
SE003075	Salters Heath Farm	Sevenoaks	Upgrade to a Bellmouth from Farmers exit.	In technical review stage.
SE003074	Force Green Lane	Westerham	New signage and one system on existing exits onto A233 London Road	In Technical audit stage and require a TRO first.
SE003076	Harrington Nursery	Swanley	New Bellmouth and crossing point.	In Technical Stage

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### Appendix F – Bridge Works

<b>Bridge Works – Contact Officer Earl Bourner</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
Pootings Road	Westerham	Culvert replacement works	Construction works 2021/22
Carters Hill	Seal	Tumbling Bay East and West – Culvert works	Construction works 2021/22

**Appendix G – Traffic Systems**

There is a programme of scheduled maintenance to refurbish life expired traffic signal equipment across the county based upon age and fault history. The delivery of these schemes is dependent upon school terms and holiday periods; local residents, businesses and schools will be informed verbally and by a letter drop of the exact dates when known.

<b>Traffic Systems - <i>Contact Officer: Toby Butler</i></b>		
<b>Location</b>	<b>Description of Works</b>	<b>Current Status</b>
No schemes planned		

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### Appendix H - Combined Member Grant programme update

#### Member Highway Fund programme update for the Sevenoaks Borough

The following list of schemes includes those which have been approved for funding by both the relevant Member and by Simon Jones, Director of Highways and is up to date as of 14<sup>th</sup> May 2021.

The details below are for Highway Schemes **only** and **does not** detail contributions Members have made to other groups such as Parish and District Councils or list traffic speed surveys.

More detail on Combined Member Grant schemes can be accessed by each Member by contacting their Community Liaison Officer.

#### Roger Gough – Sevenoaks North & Darent Valley

Scheme	Status
No current schemes	N/A

#### Nick Chard – Sevenoaks West

Scheme	Status
Westerham 20mph speed limit and one-way around The Green.	Approval given at March JTB to proceed with 20mph and 30mph speed limits. Works to commence after May elections.

#### Margot McArthur – Sevenoaks Rural South

Scheme	Status
No current schemes	N/A

#### Richard Streatfeild – Sevenoaks Town

Scheme	Status
Sevenoaks Town Centre – Cycle planters scheme – <b>paid for using funds provided by Margaret Crabtree</b>	Original scheme complete. However, concerns have been raised over the positioning of the planters outside W H Smith in the High Street. Plans are underway to relocate two of the three planters to a new location.

#### Perry Cole – Swanley

Scheme	Status
Swanley Lane, Swanley – waiting restrictions – <b>paid for using funds provided by Michael Horwood</b>	Double yellow lines have been implemented on site. Scheme is now complete.

#### David Brazier – Sevenoaks Rural North East

Scheme	Status
No current schemes	N/A

**1.1 Legal Implications**

1.1.1 Not applicable.

**1.2 Financial and Value for Money Considerations**

1.2.1 Not applicable.

**1.3 Risk Assessment**

1.3.1 Not applicable.

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**Contacts: Richard Emmett / Mike Payton      03000 418181**

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