

23 September 2021 at 7.00 pm

Council Chamber, Argyle Road, Sevenoaks

Published: 15.09.21

This meeting will be livestreamed on Youtube here:

[https://www.youtube.com/channel/UC1T1f\\_F5OfvTzxjZk6Zqn6g](https://www.youtube.com/channel/UC1T1f_F5OfvTzxjZk6Zqn6g)

Members of the public who wish to attend in person, are requested to wear face masks and observe social distancing. For health and safety reasons, access may be limited and will be on a first come first served basis.



## Audit Committee

### Membership:

Chairman, Cllr. McGarvey; Vice-Chairman, Cllr. Morris

Cllrs. Barnes, Brown, Kitchener, London, Osborne-Jackson, Pender and Williamson

### Agenda

There are no fire drills planned. If the fire alarm is activated, which is a continuous siren with a flashing red light, please leave the building immediately, following the fire exit signs.

	Pages	Contact
Apologies for Absence		
1. <b>Minutes</b> To agree the Minutes of the meeting of the Audit Committee held on 15 July 2021, as a correct record	(Pages 1 - 6)	
2. <b>Declarations of Interest</b> Any declarations of interest not already registered.		
3. <b>Actions from Previous Meeting (if any)</b>	(Pages 7 - 8)	
4. <b>Responses of the Council, Cabinet or Council Committees to the Committee's reports or recommendations (if any)</b>		
5. <b>Audit Committee Member Development - Internal Audit and the Role of the Audit Committee</b>	(Pages 9 - 10)	Adrian Rowbotham Tel: 01732 227153
6. <b>Members Allowance Scheme Monitoring</b>	(Pages 11 - 24)	Martin Goodman Tel: 01732227245
7. <b>Statement of Accounts 2020/21 - Progress Update Report</b>	(Pages 25 - 26)	Alan Mitchell Tel: 01732227483

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|-----|---|-----------------|---------------------------------------|
| 8.  | <b>Internal Audit Progress Report 2021/22</b>       | (Pages 27 - 50) | Francesca Chivers<br>Tel: 01732227053 |
| 9.  | <b>Strategic Risk Register</b>                      | (Pages 51 - 88) | Francesca Chivers<br>Tel: 01732227053 |
| 10. | <b>Chairman's Audit Committee Report to Council</b> | (Pages 89 - 90) | Adrian Rowbotham<br>Tel: 01732 227153 |
| 11. | <b>Work Plan</b>                                    | (Pages 91 - 92) |                                       |

#### EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or [democratic.services@sevenoaks.gov.uk](mailto:democratic.services@sevenoaks.gov.uk).