

16 July 2020 at 3.00 pm

This meeting will be held virtually and will be
Livestreamed here:

https://www.youtube.com/channel/UCIT1f_F5OfvTzxjZk6Zqn6g

Despatched: 08.07.20



Audit Committee

Membership:

Chairman, Cllr. McGarvey; Vice-Chairman, Cllr. Mrs. Morris
Cllrs. Barnes, Brown, Firth, Kitchener, London, Pender and Williamson

Agenda

There are no fire drills planned. If the fire alarm is activated, which is a continuous siren with a flashing red light, please leave the building immediately, following the fire exit signs.

	Pages	Contact
Apologies for Absence		
1. Minutes To agree the Minutes of the meeting of the Audit Committee held on 28 January 2020, as a correct record	(Pages 1 - 4)	
2. Declarations of Interest Any declarations of interest not already registered.		
3. Actions from Previous Meeting	(Pages 5 - 6)	
4. Responses of the Council, Cabinet or Council Committees to the Committee's reports or recommendations (if any)		
5. Member Development - Understanding Local Government Accounts	(Pages 7 - 8)	Alan Mitchell Tel: 01732227483
6. Annual Governance Statement - 2019/2020	(Pages 9 - 22)	Adrian Rowbotham Tel: 01732 227153
7. External Audit - Annual Audit Plan 2019/2020	(Pages 23 - 48)	Adrian Rowbotham Tel: 01732 227153
8. External Quality Assessment	(Pages 49 - 56)	Francesca Chivers Tel: 01732227053
9. Statement of Accounts 2019/2020 - Establishment of Member Working Group	(Pages 57 - 58)	Alan Mitchell Tel: 01732227483

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|-----|---|-------------------|---------------------------------------|
| 10. | Counter Fraud and Compliance Report 2019/2020 | (Pages 59 - 64) | Glen Moore
Tel: 01732227471 |
| 11. | Internal Audit - Annual Opinion 2019/2020 | (Pages 65 - 98) | Francesca Chivers
Tel: 01732227053 |
| 12. | Internal Audit Plan 2020/21 | (Pages 99 - 112) | Francesca Chivers
Tel: 01732227053 |
| 13. | Internal Audit Charter | (Pages 113 - 122) | Francesca Chivers
Tel: 01732227053 |
| 14. | Audit Committee Terms of Reference | (Pages 123 - 130) | Adrian Rowbotham
Tel: 01732 227153 |
| 15. | Review of Effectiveness of the Audit Committee 2019/2020 | (Pages 131 - 140) | Adrian Rowbotham
Tel: 01732 227153 |
| 16. | Work Plan | (Pages 141 - 142) | |

EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or democratic.services@sevenoaks.gov.uk.