

28 January 2020 at 7.00 pm

Conference Room, Argyle Road, Sevenoaks
Despatched: 20.01.20



Audit Committee

Membership:

Chairman, Cllr. McGarvey; Vice-Chairman, Cllr. Mrs. Morris
Cllrs. Barnes, Brown, Firth, Kitchener, London, Pender and Williamson

Agenda

There are no fire drills planned. If the fire alarm is activated, which is a continuous siren with a flashing red light, please leave the building immediately, following the fire exit signs.

	Pages	Contact
Apologies for Absence		
1. Minutes To agree the Minutes of the meeting of the Audit Committee held on 17 September 2019, as a correct record	(Pages 1 - 4)	
2. Declarations of Interest Any declarations of interest not already registered.		
3. Actions from Previous Meeting (if any)	(Pages 5 - 6)	
4. Responses of the Council, Cabinet or Council Committees to the Committee's reports or recommendations (if any)		
5. Member Development - Risk Management	(Pages 7 - 8)	Russell Heppleston Tel: 01732227053
6. External Audit - Annual Audit Letter 2018/19	(Pages 9 - 26)	Adrian Rowbotham Tel: 01732 227153
7. External Audit - Housing Benefit Subsidy 2018/19	(Pages 27 - 32)	Adrian Rowbotham Tel: 01732 227153
8. Internal Audit Progress Report 2019/20	(Pages 33 - 58)	Russell Heppleston Tel: 01732227053
9. Work Plan	(Pages 59 - 60)	

EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or democratic.services@sevenoaks.gov.uk.