

12 February 2019 at 7.00 pm

\*or on the rising of Standards Committee, whichever is the later

Conference Room, Argyle Road, Sevenoaks

Despatched: 04.02.19



# Governance Committee

## Membership:

Chairman, Cllr. Pett; Vice-Chairman, Cllr. Scott

Cllrs. Clack, Halford, Layland, London and McGarvey

## Agenda

There are no fire drills planned. If the fire alarm is activated, which is a continuous siren with a flashing red light, please leave the building immediately, following the fire exit signs.

	Pages	Contact
Apologies for Absence		
1. <b>Minutes</b> To agree the Minutes of the meeting of the Committee held on 6 November 2018, as a correct record.	(Pages 1 - 4)	
2. <b>Declarations of Interest</b> Any interest not already registered.		
3. <b>Actions from the previous meeting (if any)</b>		
4. <b>Councillor Absence Working Group Update</b>	(Pages 5 - 6)	Councillor Alan Pett
5. <b>Amendments to the Constitution: Licensing Sub-Committee Hearing Procedures</b>	(Pages 7 - 16)	Vanessa Etheridge, David Lagzdins Tel: 01732 227199/7350
6. <b>Work Plan</b>	(Pages 17 - 18)	

## EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting. Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or [democratic.services@sevenoaks.gov.uk](mailto:democratic.services@sevenoaks.gov.uk).