

COUNCIL – 29 MARCH 2011

DRAFT CALENDAR OF MEETINGS 2011/12

Report of the: Corporate Resources Director

Status: For Decision

Portfolio Holder Cllr. Fleming

Head of Service Head of Legal and Democratic Services – Mrs. Christine Nuttall

Recommendation: That the Calendar of Meetings for 2011/12 be approved subject to the confirmation of the Annual Meeting of the Council on 24 May 2011.

- 1 The draft calendar of meetings for the municipal year 2011/12 is attached for consideration. Committee Chairmen and Senior Officers have been consulted on the draft dates.
- 2 The draft calendar broadly follows the pattern of previous years with the exception that an attempt has now been made to keep August free of formal meetings. However Development Control Committee (25.8.11) has been arranged in its normal four-week cycle.
- 3 It is the responsibility of the Annual Meeting of the Council to confirm the Council's calendar of meetings for the oncoming year. However, it is considered sensible to put it before this meeting of the Council to allow more time for the publication of the calendar and for the booking of meeting rooms.

RISK ASSESSMENT STATEMENT

- 4 The Council is under a legal duty to hold an Annual Meeting during a particular period and to set a Council Tax by a specific date. The calendar proposed here meets those requirements.

Sources of Information: Calendars of Meetings from previous years and comments from Officers and Members

Contact Officer(s): Alan Twyman Ext. 7247

Dr. Pav Ramewal
Corporate Resources Director

Council – 29 March 2011

Item No. 6(a)