

**DRAFT APPENDIX TO REPORT ENTITLED “MEMBER’S REGISTER OF INTERESTS”.**

**SEVENOAKS DISTRICT COUNCIL  
MEMBER’S REGISTER OF INTERESTS**

I, **[please print name]** .....

a Member of the **Sevenoaks District Council**, give notice that I have set out below, under the appropriate headings, my personal interests which I am required to declare under the Local Authorities (Model Code of Conduct) Order 2007 and I have put “none” where I have no such interests under any heading.

*If you are in sensitive employment (e.g. certain scientific research or the Special Forces), which you would like to withhold from the Register of Interests, please provide this information to the Monitoring Officer and explain your concerns regarding the disclosure of the sensitive information, including why it is likely to create a serious risk that you or a person who lives with you, will be subjected to violence or intimidation. If the Monitoring Officer considers it appropriate, you will not have to include the sensitive information on the Register. Ultimately, it will be your decision whether the information should not be included on your Register of Interests.*

**You must tell the Monitoring Officer in writing, within 28 days of taking office, or within 28 days of any change to your Register of Interest, of any interests which fall within the categories set out below.**

This record is available for public inspection.

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Paragraph 8(1)(a)(i) of the Code

Appointments and nominations by your Authority - *Name the outside body and the position you are appointed or nominated to e.g. Member, Trustee, Director, observer etc. and name the Authority which appointed you e.g. Sevenoaks District Council.*

Paragraph 8(1)(a)(ii)(aa), (bb) and (cc) of the Code

Bodies which exercise functions of a public nature - *Name the body and **say** what position you hold e.g. Councillor on Wilmington Parish Council, Governor of ABC School etc.*

Bodies which are directed to charitable purposes – *Name the body and say what position you hold e.g. Trustee of ABC Charity, Member of ABC Charity, Member of the Grand Charity.*

Bodies which influence public opinion or policy (including any political party or trade union) – *Name the body and say what position you hold e.g. Secretary or Member of the ABC for Action Group, or Member of ABC Trade Union.*

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Paragraphs 8(1)(a)(iii), (iv) and (v) of the Code

Employment, business, office, trade, profession or vocation

(a) *The nature of every employment, business, office, trade, profession or vocation that you have with a short description of the job concerned.*

(b) *The name and address of your employer.*

- (c) *If you are employed by a Company, the name and address of the Company paying your wages or salary, not that of the ultimate holding company.*
- (d) *The name and address of any Company for which you are a paid Director.*
- (e) *The name and address of any firm in which you are a Partner.*
- (f) *Where you hold an office, the name of the person or body which appointed you.*

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Paragraph 8(1)(a)(v) of the Code

*Sponsorship – Name any person or body (other than the Council) who has made a payment to you in respect of your election as a Member, or in respect of any expenses you have incurred in carrying out your duties as a Member.*

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Paragraphs 8(1)(a)(vi) of the Code

*Companies and Securities – Name the Company or other body which has a place of business or land in the District of Sevenoaks in which you have a shareholding of more than £25,000 (face value) or have a share of more than 1/100th of the total issued share capital (which ever is the lower).*

Paragraph 8(1)(a)(vii) of the Code

Contracts with Sevenoaks District Council – *Describe and state the length of all contracts (goods, services or works) which are not fully discharged, between you and the Council, or between the Council and a firm in which you are a partner, or a Company of which you are a paid Director of a corporate body in which you have shares of a value described above.*

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Paragraph 8(1)(a)(viii) of the Code

Gifts and hospitality – *List all gifts or hospitality worth £25 or over that you receive in connection with your official duties as a Member and the source/donor of the gift or hospitality*

**A form entitled “Notification of Receipt, of Gifts and Hospitality to be annexed to the Member’s Register of Interests” can be used to list your gifts and hospitality. Such form is attached to the Protocol on Gifts and Hospitality set out as an Appendix to the Constitution.**

Paragraph 8(1)(a)(ix)

Houses, land and buildings in the District of Sevenoaks in which you have a beneficial interest – *The address or a brief description of the property which you alone or jointly with others, own, lease or rent.*

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Paragraph 8(1)(a)(x) of the Code

Sevenoaks District Council as landlord – *The address or a brief description of the property where you, or a firm in which you are a partner, a company of which you are a paid director or a corporate body in which you have shares of a value described above, are lessees or tenants of the Council.*

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Paragraph 8(1)(a)(xi) of the Code

Licences to occupy houses, land and buildings in the District of Sevenoaks - *The address or a brief description of the property in the District of Sevenoaks which you alone, or jointly with others, occupy under licence for more than 28 days.*

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Signed:.....

Dated:.....

Received by the Monitoring  
Officer of the Sevenoaks  
District Council

Signed:.....

Date:.....