

STANDARDS COMMITTEE – 3RD NOVEMBER 2005

PROCESS AND PROCEDURE FOR INTERVIEWING (INDEPENDENT AND TOWN/PARISH REPRESENTATIVE) APPLICANTS FOR THE STANDARDS COMMITTEE

Report of the: Monitoring Officer

Status: For consideration and decision

This report supports all of the Council's Key Aims.

Portfolio Holder Cllr. Loney

Head of Service Head of Legal Services – Mrs. Christine Nuttall

Recommendation: That a procedure and process for interviewing independent and parish/town representatives for membership of the District Council's Standards Committee be discussed and approved.

Background

- 1 Members will be aware that interviews are currently being arranged for independent and town/parish representatives. The intention of this report is for Members to give consideration to a formal procedure or process for interviewing independent and parish/town representatives for membership of the Standards Committee.

Suggestions for the Make Up of the Interview Panel

- 2 It is possible that Members may wish to include some or all of the following in an interview panel for independent and parish/town representatives:
 - Monitoring Officer
 - Portfolio Holder for Safe Community – Cllr. Loney
 - A representative of each of the political parties who is also a member of the Standards Committee OR a representative of the District Council who is a member of the Committee
 - Chairman of the Standards Committee (and/or the Vice-Chairman)
 - An independent Member of the Committee (for an independent member interview)
 - A Parish /Town Member of the Committee (for a parish/town representative interview)

Item No. 3

The Interview Process

- 3 Members may also wish to consider how the process should take place, what questions should be asked, who should ask the questions etc.

Legal Implications

- 4 To be advised verbally at the meeting by the Monitoring Officer.

Sources of Information: None

Contact Officer(s): Lauren Wallis Ext. 7241

Corporate Resources Director
Pav Ramewal

RISK ASSESSMENT STATEMENT

An approved interview process and procedure would protect the District Council from accusations of inconsistency and unfairness.