

(For Democratic Services use)

Decision Number:

09(2012/13)

Portfolio Holder Decision

Subject: In Shape contract

Taken by: Cllr Peter Fleming

Date of decision: 29 June 2012

Details of Decision:

To award the design and print contract for the Council's periodic magazine In Shape to 'Whatever Design Ltd'.

Documents considered:

Evaluation score chart for the In Shape 2012 contract
In Shape tender 2012 - tender analysis
Process for evaluating In Shape tenders document

Reasons for Decision:

Tender questionnaires were evaluated by the Communications Manager and four companies were shortlisted based on cost and quality.

The four companies' designs were considered and evaluated by the Management Team and the Strategic Communications Group with input from the Kent Association for the Blind and it was considered that Whatever Design provided the best designs.

Local Member(s), other Portfolio Holders and/or Directors/Heads of Service consulted.

Cllr Peter Fleming, Robin Hales, Kristjen Paterson, Pav Ramewal, Christine Nuttall and Pat Smith.

Signed by Portfolio Holder: 

Record made by:

V NETHERIDGE

Date: 29 June 2012

When completed a copy of this record must be sent to the Democratic Services Section by e-mail and a signed copy by internal mail