

Budget Monitoring Sheets for September 2011

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BUDGET MONITORING - Strategic Commentary - As at 30 September 2011

Overall Financial Position

1. Six months into the year the results to date show an overall favourable variance of £31,000, a reduction when compared with the previous month.
2. The year-end position is forecast to be £60,000 better than budget; an improvement on the previous month.

Key Issues for the year to date

3. **Income** – investment income is performing above target and is forecast to be better than budgeted at the year-end. This is due to higher than estimated balances and slightly higher rates being achieved, and a favourable forecast is shown to reflect this improved position.
4. Looking at the other main income sources, the position remains difficult. Car Park income has continued its trend of adverse monthly variances and is now showing a small adverse variance. Building Control, Land Charges, Development Control and On-street Parking continue to show adverse variances.
5. Community Development external funding is ahead of profile, contributing to the favourable variance at present, but this will not have any impact on the year-end results.
6. **Pay costs** – the favourable trend has continued and the underspend for the year to date is now £191,000. Almost all services are showing a small underspend; in some cases these are offset by agency staff costs, but there are a number of favourable variances forecast for year-end.
7. **Other** – Direct Services' results show an adverse variance of £66,000, due to increased fuel and waste disposal costs.

Year End Forecast

8. Following a review by Heads of Service, the year-end position is forecast to be £60,000 better than budget, a significant improvement when compared with the previous month. Adverse variances have been forecast to reflect the fact that some savings from partnership working are not expected to be achieved for the full year and for variable income sources such as Building Control and On-street parking. Favourable variances has been forecast for investment income and against some salary budgets.

Risk areas

9. The current economic situation continues to have a real and potential impact on the Council's finances:

- property related income such as Development Control, Building Control, Land Charges and Capital Receipts remain vulnerable and parking income is also struggling ;
- the Benefits workload is continuing at a higher level than before the recession (30% increase in work volumes between May and August), which is having an impact on processing times (though an action plan is in place to improve performance);
- Council Tax collection rates, though currently in line with the previous year, could be affected by increased unemployment and squeezed household incomes; and
- diesel prices continue at a high level and the financial impact seen in the last financial year is continuing.

10. Staff turnover remains relatively low. This has a positive impact on service delivery but puts at risk the achievement of the vacant post saving in future years. Conversely, in some specialist areas, experienced staff are proving difficult to recruit and so temporary staff are being used to cover vacancies. Where appropriate, apprenticeships are being considered to increase the pool of trained staff.

11. Planned savings through the generation of income, particularly from new partnership working, remain risk areas for the current and for future years. However, on a positive note, the Building Control Manager partnership with Tonbridge and Malling Borough Council is now in place and the business case for the Environmental Health partnership with Dartford Borough Council is progressing through the Member approval process at both councils.

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Community Development – September 2011 Commentary

Service	Variance to date £'000 (Minus is bad news)	Forecast Annual Variance £000	Explanation of variance and action planned (including changes from previous month)
Community Development Service Provisions	6	15	This is additional income to the Council from sale of Community Safety and health services to other Districts.
STAG Community Arts Centre	25		Invoice from the Stag for quarter ending 30 th September not received until 3 rd October.
Tourism	13		Invoice for Tourism services awaited.
Partnership – Child (Ext Funded)	14		External funding received in advance. Will be zero at year end.
Partnership – Home Office (Ext Funded)	43		External funding for whole year received in advance. Will be zero at year end.
Cumulative Salaries – Ext Funded	-11		Additional external income will offset this additional externally funded expenditure and this will be zero at the year end.
Capital – Local Strategic Partnership	-10		This relates to externally funded capital projects bid for during the year. The cost to the Council is nil at year end and the funds have already been received by the Council but are held in a different budget.
Capital – Parish Projects	28		Currently, there are two village hall projects that will possibly come forward during this financial year totalling up to £20K.

Future Issues/Risk Areas

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**Head of Community Development
October 2011**

Development Services – September 2011 Commentary

Service	Variance to date £'000 (Minus is bad news)	Forecast Annual Variance £000	Explanation of variance and action planned (including changes from previous month)
Local Development Framework	40	5	The variance is in part due to a variation from the profiled budget in the payment of grants to external bodies for which we expect to receive payment requests this year. There is also a variation in the salaries budget due to delay in filling a vacant post.
Planning – Dev. Control	20	3	Several staff worked reduced hours. Vacancy not filled at start of year. Planning Application Fee Income is consistent with the profiled budget but S106 and pre-application income is below expectation at present.
Cumulative Salaries	55	58	Several staff worked reduced hours. Vacancy not filled at start of year. Variance is also due to the trial arrangement for the Planning Services Manager post.

Future Issues/Risk Areas

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**Head of Development Services
October 2011**

Environmental & Operational Services – September 2011 Commentary

Service	Variance to date £'000 (Minus is bad news)	Forecast Annual Variance £000	Explanation of variance and action planned (including changes from previous month)
Building Control	-50	-41	Income £45,000 below budget profile for statutory work. Forecast total income for year £430,000 against an income budget of £480,000. Estimated £30,000 savings on structural checking budget. Budget includes income of £34,000 for sharing Building Control Manager with Tonbridge and Malling Borough Council on a 50:50 basis. This arrangement commenced on 3 rd October 2011, (£21,000 shortfall).
CCTV	-13	-30	Budget contains £48,000 unidentified income, including contribution from Kent Police which will not be received. Savings on transmission costs.
Clean Air	18		£20,000 for use of Consultants profiled to have been spent, but will be spent later in the year.
On-Street Parking	-52	-25	Income £22,000 below profile due mainly to day tickets and penalty charge notices.
Licensing Partnership Hub (Trading)	12		<i>Position shown for information only. Any year-end variances are subject to decision by members of the Licensing Partnership.</i>
Licensing Regime	-23	-30	Budget contains £30,000 (profile £15,000) for bringing two new partners into the Licensing Partnership – new partners not yet identified.
Parks & Recreation Grounds	-21	-20	Budget contains additional £20,000 income from Hollybush Bowls Club for rent to reflect actual cost of maintaining Bowls Green, (or the transfer of the Green with full maintenance liability). Negotiations underway and transfer agreed, in principle, but not to take effect until April 2012. Other additional costs offset by savings on Estate Management Grounds and Parks Rural budgets.
Parks – Rural	18	20	Small savings over a wide range of budget headings.
Public Health	-31	-70	Budget contains £100,000 savings for implementation of shared working arrangements with Dartford Borough Council, (£8,333/month). Implementation will not be achieved until April 2012. Some savings achieved on this budget by not filling vacant posts pending shared working agreement. £13,600 income is outstanding from Dartford Borough Council for Shared Environmental Health Management agreement.
Refuse Collection	32	30	Income above profile for recycling credits received in respect of fourth quarter in 2010/11 that were not booked back into old year, (actual income received higher than estimated income to be booked back). First quarter recycling income for 2011/12 now received.

ITEM 1

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Service	Variance to date £'000 (Minus is bad news)	Forecast Annual Variance £000	Explanation of variance and action planned (including changes from previous month)
Street Naming	6	10	Income for charging exceeding budgets.
Support – Direct Services	15		Savings on internal printing and mobile phones to be investigated. Savings on training, but courses need to be delivered for driver and Health and Safety training.
Taxis	16		Income higher than profile due to driver licence income to be spread over three financial years.
Cumulative Salaries – Operational Services	41		Savings on Direct Services salaries reflected in trading accounts, offset by expenditure on agency staff to maintain services.
Cumulative Salaries – Environmental Health	16	30	Savings on salaries reflected in Environmental Health Service Budgets.
Cumulative Salaries – Parking & Amenity Services	16	25	One Civil Enforcement Officer post not filled and to be deleted from the establishment. Reflected in service budgets for car parks and on-street parking.
Capital – Playground Improvements	19		Work on playground in Edenbridge, confirmation of external funding now received, to match Council budget for this project. Order now placed for works to commence.
Capital – Vehicle Purchases	270		Delays on new vehicle deliveries. Vehicle replacement programme will be achieved within overall budget. Any in year underspends are carried forward into the vehicle replacement fund.
Direct Services – Trading Accounts	-65	-23	Surplus at end of September is £51,000 against profiled surplus of £117,000. Diesel costs £17,000 over budget. Latest diesel cost at £1.12 per litre. Higher than budgeted cost for disposal of trade waste and cesspools.

Future Issues/Risk Areas

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**Head of Environmental & Operational Services
October 2011**

Finance & Human Resources – September 2011 Commentary

Service	Variance to date £'000 (Minus is bad news)	Forecast Annual Variance £000	Explanation of variance and action planned (including changes from previous month)
AMF Argyle Road	11		Timing difference only, no impact expected on year end.
AMF Leisure	-24		Timing difference only, no impact expected on year end.
AMF Support & Salaries	10		Underspend on IT costs. Investigating whether profile is correct.
Dartford Partnership Hub (SDC Costs)	-41		All costs for Revenues, Benefits, Audit and Fraud partnership with Dartford BC now shown together. Expenditure across both authorities on these services being combined and balance due from DBC calculated.
Estates Management – Buildings	-17		Timing difference only, no impact expected on year end.
Markets	40	85	Additional income obtained, reflected in forecast.
Members	10	10	Slightly below budget on Members' allowances. Forecast amended accordingly.
Revenues & Benefits Partnership	-185		These are the implementation costs for the project that are to be shared 50:50 with DBC and funded from reserves.
Admin Expenses – Finance	12		Keeping under review but no revised forecast at this stage.
Support – Central Offices	8	18	Forecast reflects likely underspend on electricity costs (£10k) plus income from Moat Housing for use of the building from 1 December 2011 (£8k).
Support – Contact Centre	31		Currently operating below establishment with lower graded staff, also transfer required from this code, which will reduce the underspend. Investigating the use of apprentices to maintain service delivery levels so forecast unchanged at present.
Support – Finance Function	22	10	Forecast reflects current underspend on pay costs. Forecast variance does not reflect full underspend due to possible need to buy in extra resources to deliver on key projects.
Support – Local Offices	-25		Swanley Town Council paid for local office contract for Oct to March. To amend profile accordingly.
Support – Property Function	18	12	Reflects underspend on pay costs in current year (part of saving already planned for future years).

ITEM 1

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Service	Variance to date £'000 (Minus is bad news)	Forecast Annual Variance £000	Explanation of variance and action planned (including changes from previous month)
Cumulative Salaries	51	22	Underspends across a number of headings, reflected in comments above.
Capital – Sevenoaks Town Centre	67		Timing of expenditure under this head is difficult to forecast; no expenditure for the year to date.

Future Issues/Risk Areas

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**Head of Finance & Human Resources
October 2011**

Housing & Communications – September 2011 Commentary

Service	Variance to date £'000 (Minus is bad news)	Forecast Annual Variance £000	Explanation of variance and action planned (including changes from previous month)
Private Sector Housing	8	14	A Housing Standards Officer now undertakes the Climate Change work (post amalgamated making corporate savings).
Cumulative Salaries	-15	-13	Agency workers employed in Social Housing due to Officers leaving and sickness. Cost met from external funding.
Cumulative Salaries – Ext Funded	2	4	Savings made from original Climate Change Officer post.
Capital – Improvement Grants	185		It is difficult to predict when works will be completed. Bottom line is correct.
Capital – WKHA Adaps for Disabled	-45		It is difficult to predict when works will be completed. Bottom line is correct.
Capital – RHPCG 10-11 SDC	-15		External funding and nil cost to SDC.
Capital – Hever Road Gypsy Site	-166		As above, it is external funding. However, there has been a delay in the completion of the works at the Hever Road site at the moment due the residents concerns about electricity charges. SDC, on their behalf, is trying to have the tariff reduced. It is hoped works will resume as soon as possible.
Capital-Hever Road Gypsy Site – Bomb Disposal	-10		External funding and nil cost to SDC.

Future Issues/Risk Areas

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Head of Housing & Communications
October 2011

IT & Facilities Management – September 2011 Commentary

Service	Variance to date £'000 (Minus is bad news)	Forecast Annual Variance £000	Explanation of variance and action planned (including changes from previous month)
AMF IT	-89		Invoice for replacement PC's received in October, contrary to profile. End of year position as per budget.
Support – Central Offices – Facilities	11		Small underspends across multiple codes, end of year position as per budget.
Support – General Admin	20		Currently re-negotiating telephone contracts and minor underspends on corporate postage vs profile.
Support – IT	47		Awaiting DR invoice, new scanner purchased in October not September as per profile.

Future Issues/Risk Areas

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**Head of IT & Facilities Management
October 2011**

Legal & Democratic Services – September 2011 Commentary

Service	Variance to date £'000 (Minus is bad news)	Forecast Annual Variance £000	Explanation of variance and action planned (including changes from previous month)
Action & Development	-17		Adverse variance is related to a 50% contribution to the Consultants engaged for the Environmental Health shared service work with Dartford BC and legal fees and costs relating to a Planning Appeal at Amherst Hill. An Action & Development Reserve is in place from which monies will be drawn down at year end for any overspend this year.
Corporate Management	27	50	Performance Award Contingency budget has been re-profiled since last month. The positive variance is due to a current underspend against profile on Audit Fees with some invoices not yet received. It is forecast that Audit Fees will be £50k lower than first anticipated and this is reflected in a revised forecast for that budget line. There are no other significant variances in the Corporate Management budget.
Corporate Savings	9	-41	Vacant Posts savings target for 2011/12 has been met for the year and the forecast amended accordingly. However adverse variance of £41k remains across the Corporate Savings budget with one-off savings targets currently a high risk.
Elections	10		Cash will be drawn down from the reserve earmarked for district elections when the exact costs are known.
Support – Legal Function	-28	-25	Unlikely to receive full amount against income budget for S106 work of £30k. Now expecting similar income levels to 2010/11 of £5k. Market conditions not conducive to raising income from S106 agreements.
Cumulative Salaries	40	40	Underspend on salaries, offsetting non receipt of income from sharing staff with Tonbridge and Malling (Legal) and Maidstone (Democratic Services).

Future Issues/Risk Areas

Income from land charges searches (budget of £185k) remains a very high risk area. National legal action now underway in relation to Personal Search companies recouping monies expended under previous legislation.

**Head of Legal & Democratic Services
October 2011**

2. Overall Summary

**SEPTEMBER 11 -
Final**

Community and Planning

	Period	Period	Period	Period	Y-T-D	Y-T-D	Y-T-D	Y-T-D	Annual	Annual	Annual	2010/11
	Budget	Actual	Variance	Variance	Budget	Actual	Variance	Variance	Budget	Forecast (including Accruals)	Variance	Actual
	£'000	£'000	£'000	%	£'000	£'000	£'000	%	£'000	£'000	£'000	£'000
Community Development	115	61	54	46.9	558	453	105	18.9	1,154	1,139	15	887
Development Services	105	99	6	6.1	699	628	71	10.2	1,380	1,378	2	1,672
Environmental and Operations	156	194	-38	-24.0	1,522	1,567	-44	-2.9	2,870	3,016	-146	3,979
Housing and Communications	41	52	-11	-25.6	509	483	27	5.2	926	912	14	1,014
Total Community and Planning	419	406	12	2.9	3,289	3,130	159	4.8	6,329	6,444	-115	7,552

Corporate Resources

Finance and Human Resources	390	434	-44	-11.1	2,393	2,528	-135	-5.6	4,761	4,626	135	5,589
IT and Facilities Management	119	182	-63	-53.1	796	804	-8	-1.0	1,655	1,655	-	1,704
Legal and Democratic Services	109	109	-0	-0.2	640	634	7	1.0	1,368	1,384	-16	1,564
Total Corporate Resources	618	725	-107	-17.3	3,829	3,965	-136	-3.6	7,783	7,664	119	8,857

NET EXPENDITURE (1)

	1,037	1,132	-95	-9.1	7,118	7,095	23	0.3	14,112	14,108	4	16,409
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Adjustments to reconcile to Amount to be met from Reserves

Removal of Asset Maintenance Variance	-	61	-61	-	-	-24	24	-	-	-	-	72
Direct Services Trading Accounts	-14	-8	-6	-42.9	-117	-51	-66	-56.4	-74	-51	-23	-17
Capital charges outside General Fund	-4	-4	-0	-0.0	-24	-24	-0	-0.0	-47	-47	-	-47
Support Services outside General Fund	-16	-16	-0	-0.1	-98	-98	0	0.1	-220	-220	-	-216
Redundancy Costs - all	-	-	-	-	-	15	-15	-	-	-	-	244

NET EXPENDITURE (2)

	1,002	1,165	-162	-16.2	6,879	6,913	-34	-0.5	13,771	13,790	-19	16,445
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Government Grant	-428	-428	-	0.0	-2,571	-2,571	-	-	-5,141	-5,141	-	-6,348
Council Tax Requirement - SDC	-767	-767	-	0.0	-4,600	-4,600	-	-	-9,199	-9,199	-	-9,172

NET EXPENDITURE (3)

	-193	-30	-162	84.2	-291	-257	-34	-11.7	-569	-550	-19	925
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Summary including investment income

Net Expenditure	-193	-30	-162	84	-291	-257	-34	-11.7	-569	-550	-19	925
Investment Impairment	-	-	-	-	-	-	-	-	-	-	-	-
Interest and Investment Income	-16	-27	10	-64.0	-85	-151	65	76.5	-153	-232	79	-335
Overall total	-209	-57	-152	20	-376	-408	31	65	-722	-781	60	590

Planned appropriation (from)/to Reserves
Supplementary appropriation from Reserves

	722	722	-	-
	-	-	-	-

Surplus

	-	-59	60	419
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3. Net Service Expenditure for each Head of Service - analysed by Budget area

SEPTEMBER 11 - Final	Period	Period	Period	Period	Y-T-D	Y-T-D	Y-T-D	Y-T-D	Annual	Annual	Annual	2010/11
	Budget	Actual	Variance	Variance	Budget	Actual	Variance	Variance	Budget	Forecast (including Accruals)	Variance	Actual
	£'000	£'000	£'000	%	£'000	£'000	£'000	%	£'000	£'000	£'000	£'000
Community Development												
SDC Funded												
8 to 12 project	2	-6	8	406.8	11	10	1	7.5	23	23	-	23
Arts Development	0	0	-0	-	0	0	0	-	-0	-0	-	5
All Weather Pitch	-0	-0	-0	-	-1	-1	0	8.2	-2	-2	-	-2
Community Activity	-	0	-0	-	-	0	-0	-	-	-	-	-
Community Development Service Provisions	-	-	-	-	-	-6	6	-	-	-15	15	-12
Community Safety	16	17	-1	-6.4	101	94	6	6.3	201	201	-	167
The Community Plan	4	4	0	9.7	27	24	3	11.5	55	55	-	51
Economic Development	3	3	0	0.4	24	30	-6	-24.1	41	41	-	19
Grants to Organisations	1	1	0	1.4	180	179	1	0.3	186	186	-	225
Health Improvements	3	4	-0	-6.6	20	20	-0	-0.5	39	39	-	50
Leisure Contract	8	8	-0	-0.4	130	128	3	2.0	330	330	-	446
Leisure Development	-	-	-	-	10	10	0	2.4	22	22	-	20
Administrative Expenses - Community Dev.	1	0	1	55.6	6	4	2	33.1	13	13	-	13
Sporting Services	-	-	-	-	-	-0	0	-	-	-	-	-364
STAG Community Arts Centre	25	-	25	100.0	75	50	25	33.3	100	100	-	100
Sustainability	1	1	0	0.2	8	8	0	2.8	17	17	-	22
Tourism	15	1	14	96.6	39	27	13	31.9	53	53	-	39
West Kent Partnership	2	2	-0	-2.0	-7	-7	-0	-3.5	0	0	-	-
Youth	6	5	1	23.3	38	33	5	11.9	76	76	-	84
Total Community Development (SDC Funded)	88	40	48	54.6	662	605	57	8.7	1,154	1,139	15	886
Externally Funded												
Partnership - Child	-	9	-9	-	-	-14	14	-	0	0	-	-
Partnership - Home Off	9	1	7	86.3	-31	-74	43	141.9	-0	-0	-	-
Choosing Health WK PCT	19	0	18	97.5	-73	-67	-7	-9.2	0	0	-	-
Falls Prevention	-	6	-6	-	-	-1	1	-	-	-	-	-
PCT Initiatives	-	-	-	-	-	-1	1	-	-	-	-	-
Local Strategic Partnership	-	5	-5	-	-	5	-5	-	-	-	-	-
Total Community Development (Ext Funded)	27	21	6	22.4	-104	-152	48	46.2	0	0	-	-
Total Community Development	115	61	54	46.9	558	453	105	18.9	1,154	1,139	15	886

3. Net Service Expenditure for each Head of Service - analysed by Budget area

SEPTEMBER 11 - Final	Period	Period	Period	Period	Y-T-D	Y-T-D	Y-T-D	Y-T-D	Annual	Annual	Annual	2010/11
	Budget	Actual	Variance	Variance	Budget	Actual	Variance	Variance	Budget	Forecast (including Accruals)	Variance	Actual
	£'000	£'000	£'000	%	£'000	£'000	£'000	%	£'000	£'000	£'000	£'000
Development Services												
Bridleways / Footpath Diversions	0	0	0	-	1	1	0	0.3	2	2	-	2
Conservation	4	4	0	1.6	23	23	0	2.0	47	47	-	75
Local Development Framework	32	31	1	3.3	199	159	40	19.9	446	441	5	488
LDF Expenditure	-	1	-1	-	-	1	-1	-	-	-	-	-
Planning - Appeals	12	5	7	57.1	78	74	4	4.5	151	161	-10	187
Planning - Counter	-0	-0	-0	-	-0	-0	-0	-	-1	-1	-	-
Planning - Dev. Control	34	37	-3	-10.1	253	234	20	7.8	446	443	3	606
Planning - Enforcement	21	20	1	6.1	131	126	4	3.1	258	254	4	281
Administrative Expenses - Development Control	3	1	1	42.8	14	10	4	31.3	30	30	-	34
Administrative Expenses - Policy and Env.	-	-0	0	-	-	-0	0	-	-	-	-	1
Total Development Services	105	99	6	6.1	699	628	71	10.2	1,380	1,378	2	1,674

3. Net Service Expenditure for each Head of Service - analysed by Budget area

SEPTEMBER 11 - Final	Period	Period	Period	Period	Y-T-D	Y-T-D	Y-T-D	Y-T-D	Annual	Annual	Annual	2010/11
	Budget	Actual	Variance	Variance	Budget	Actual	Variance	Variance	Budget	Forecast (including Accruals)	Variance	Actual
	£'000	£'000	£'000	%	£'000	£'000	£'000	%	£'000	£'000	£'000	£'000
Environmental and Operational Services												
Asset Maintenance Car Parks	1	-	1	100.0	4	-	4	100.0	8	8	-	-
Asset Maintenance CCTV	1	1	0	43.4	5	2	4	68.7	11	11	-	15
Asset Maintenance Countryside	0	1	-1	-	3	4	-1	-39.4	6	6	-	3
Asset Maintenance Direct Services	2	7	-5	-262.7	11	8	3	29.8	22	22	-	31
Asset Maintenance Playgrounds	1	-	1	100.0	7	1	5	81.2	13	13	-	-
Asset Maintenance Public Toilets	1	1	-0	-9.9	7	1	6	79.1	14	14	-	6
Building Control	-13	-9	-4	-31.2	-80	-30	-50	-62.3	-123	-82	-41	-38
Car Parks	-159	-155	-4	-2.7	-788	-784	-4	-0.5	-1,554	-1,564	10	-1,475
CCTV	12	16	-5	-38.1	138	151	-13	-9.5	230	260	-30	264
Civil Protection	1	0	1	74.8	6	5	1	22.9	11	11	-	41
Clean Air	7	6	1	13.6	72	55	18	24.3	116	116	-	100
Contaminated Land	4	4	0	8.8	25	23	2	8.9	51	51	-	49
Dangerous Structures	2	1	1	34.6	11	11	-0	-3.8	22	22	-	20
On-Street Parking	-26	2	-28	-107.7	-174	-123	-52	-29.7	-347	-322	-25	-222
Emergency	5	5	0	7.4	29	28	1	4.8	59	59	-	56
EstMan - Grounds	8	14	-6	-80.8	45	44	1	2.6	91	91	-	78
Licensing Health	4	4	0	3.3	24	26	-2	-7.8	35	35	-	31
Licensing Partnership Members	-	-	-	-	-	-	-	-	-	-	-	-
Licensing Partnership Hub (Trading)	0	-3	3	-	-1	-13	12	1,946.2	-	-	-	-
Licensing Regime	-7	-0	-7	-97.0	13	36	-23	-181.9	3	33	-30	49
Minibus	1	-	1	100.0	4	1	4	86.9	9	9	-	333
Noise Control	7	7	-0	-1.3	42	40	1	3.4	88	88	-	90
Parks and Rec.Grds	8	11	-3	-30.9	40	61	-21	-51.4	88	108	-20	131
Parks - Rural	9	3	6	70.1	51	33	18	35.8	81	61	20	107
Pest Control	-	-	-	-	-0	-	-0	-	-0	-0	-	4
Public Health	32	26	6	19.9	196	226	-31	-15.8	390	460	-70	541
Public Transport Support	0	0	0	-	1	1	0	15.9	1	1	-	1
Refuse Collection	147	144	3	1.9	1,128	1,096	32	2.8	2,155	2,125	30	2,134
Administrative Expenses - Building Control	1	0	1	82.7	4	4	0	5.0	8	8	-	9
Administrative Expenses - Community Director	1	1	1	48.0	7	4	3	44.9	14	14	-	13
Administrative Expenses - Direct Services	-	0	-0	-	-	0	-0	-	-	-	-	-
Administrative Expenses - Health	2	1	1	48.2	11	8	3	25.8	23	23	-	16
Administrative Expenses - Transport	1	0	0	57.4	4	2	2	47.0	9	9	-	4
Street Naming	1	1	0	14.0	6	1	6	89.8	13	3	10	6
Street Cleansing	98	100	-2	-1.6	613	620	-6	-1.0	1,224	1,224	-	1,399
Support - Direct Services	4	4	0	5.4	24	9	15	62.4	49	49	-	40

Support - Health and Safety	1	1	1	43.3	8	6	2	26.7	16	16	-	54
Taxis	- 2	- 3	1	21.0	- 7	- 23	16	236.7	- 14	- 14	-	- 19
Air Quality (Ext Funded)	-	-	-	-	-	-	-	-	-	-	-	-
Public Conveniences	2	5	- 3	- 174.0	32	32	- 1	- 2.3	49	49	-	107
Total Environmental and Operational Services	156	194	- 38	- 24.0	1,522	1,567	- 44	- 2.9	2,870	3,016	- 146	3,978

3. Net Service Expenditure for each Head of Service - analysed by Budget area

SEPTEMBER 11 - Final	Period	Period	Period	Period	Y-T-D	Y-T-D	Y-T-D	Y-T-D	Annual	Annual	Annual	2010/11
	Budget	Actual	Variance	Variance	Budget	Actual	Variance	Variance	Budget	Forecast (including Accruals)	Variance	Actual
	£'000	£'000	£'000	%	£'000	£'000	£'000	%	£'000	£'000	£'000	£'000
Finance and Human Resources												
Asset Maintenance Argyle Road	4	15	- 11	- 250.8	25	15	11	41.5	51	51	-	38
Asset Maintenance Other Corporate Properties	3	-	3	100.0	15	18	- 3	- 18.6	30	30	-	48
Asset Maintenance Leisure	13	21	- 8	- 60.8	77	101	- 24	- 31.5	153	153	-	209
Asset Maintenance Sewage Treatment Plants	1	-	1	100.0	5	1	4	84.1	10	10	-	3
Asset Maintenance Support & Salaries	9	7	3	29.7	57	47	10	17.6	114	114	-	120
Benefits Admin	-	6	- 6	-	-	6	- 6	-	- 150	- 150	-	833
Benefits Grants	- 56	- 56	0	0.0	- 345	- 345	0	0.0	- 659	- 659	-	- 659
Bus Station	1	0	1	76.3	6	3	3	42.9	12	12	-	21
Civic Expenses	0	0	- 0	-	13	7	6	45.1	14	14	-	39
Concessionary Fares	-	2	- 2	-	-	2	- 2	-	-	-	-	433
Dartford Partnership Hub (SDC costs)	166	128	37	22.4	832	872	- 41	- 4.9	1,587	1,587	-	222
EstMan - Buildings	- 12	- 11	- 1	- 6.9	- 29	- 13	- 17	- 57.0	- 92	- 92	-	- 26
Housing Advances	0	-	0	-	2	3	- 1	- 59.6	4	4	-	5
Housing Premises	0	- 2	2	-	- 11	- 7	- 4	- 39.4	- 10	- 10	-	34
Local Tax	- 17	- 13	- 4	- 22.0	- 88	- 86	- 3	- 2.9	- 392	- 392	-	224
Markets	- 18	- 23	5	30.7	- 92	- 132	40	44.0	- 194	- 279	85	- 191
Members	31	26	5	16.8	164	154	10	6.2	342	332	10	321
Misc. Finance	132	146	- 14	- 10.4	718	713	6	0.8	2,031	2,031	-	1,927
Revenues and Benefits Partnership	-	27	- 27	-	-	185	- 185	-	-	-	-	119
Administrative Expenses - Corporate Director	0	1	- 0	-	2	2	0	3.2	5	5	-	6
Administrative Expenses - Chief Executive	2	1	1	46.9	9	4	6	61.9	19	19	-	8
Administrative Expenses - Finance	3	- 1	5	142.5	19	6	12	66.4	38	38	-	36
Administrative Expenses - Personnel	1	0	1	84.7	6	7	- 1	- 16.5	13	13	-	10
Administrative Expenses - Property	0	-	0	-	2	1	1	52.9	4	4	-	3
Support - Central Offices	17	37	- 20	- 113.0	310	303	8	2.4	411	393	18	409
Support - Contact Centre	40	35	4	11.1	238	207	31	13.1	496	496	-	438
Support - Exchequer and Procurement	11	11	0	3.7	66	64	2	3.1	120	120	-	122
Support - Finance Function	16	12	4	23.4	96	74	22	23.4	231	221	10	180
Support - General Admin	11	10	1	6.2	79	82	- 3	- 4.3	144	144	-	215
Support - Local Offices	0	23	- 22	-	24	49	- 25	- 105.6	48	48	-	49
Support - Nursery	-	-	-	-	-	1	- 1	-	-	-	-	3
Support - Personnel	13	16	- 3	- 24.9	96	104	- 8	- 8.1	185	185	-	214
Support - Property Function	9	6	3	34.2	53	35	18	34.7	107	95	12	76
Treasury Management	8	11	- 3	- 39.7	43	45	- 2	- 3.6	88	88	-	98
Total Finance and Human Resources	390	434	- 44	- 11.1	2,393	2,528	- 135	- 5.6	4,761	4,626	135	5,587

3. Net Service Expenditure for each Head of Service - analysed by Budget area

SEPTEMBER 11 - Final	Period	Period	Period	Period	Y-T-D	Y-T-D	Y-T-D	Y-T-D	Annual	Annual	Annual	2010/11
	Budget	Actual	Variance	Variance	Budget	Actual	Variance	Variance	Budget	Forecast (including Accruals)	Variance	Actual
	£'000	£'000	£'000	%	£'000	£'000	£'000	%	£'000	£'000	£'000	£'000
Housing and Communications												
Consultation and Surveys	2	-	2	100.0	8	-	8	100.0	17	17	-	22
Energy Efficiency	-8	2	-9	-123.7	12	4	7	64.0	4	4	-	26
External Comms	7	6	1	7.9	60	52	9	14.6	127	127	-	127
Gypsy Sites	-2	-3	1	41.7	-7	-5	-1	-21.1	-14	-14	-	-2
Home Improvement Agency (prev. Care and Repair)	-	-	-	-	39	39	0	1.2	39	39	-	57
Homeless	9	17	-9	-96.8	52	58	-6	-12.0	119	119	-	123
Housing	20	24	-4	-17.6	224	225	-1	-0.5	388	388	-	408
Housing Initiatives	2	0	1	84.4	10	6	4	37.9	20	20	-	8
Housing Option - Trailblazer	-4	-2	-2	-59.2	-0	4	-5	-	0	0	-	-
Needs and Stock Surveys	-	-	-	-	-	-	-	-	15	15	-	15
KCC Loan Scheme	-	-0	0	-	-	-0	0	-	-	-	-	-
Private Sector Housing	16	13	3	18.5	96	88	8	8.3	192	178	14	214
Administrative Expenses - Housing	1	1	0	4.2	6	9	-3	-50.0	13	13	-	22
Support - General Admin	-	-0	0	-	-	-7	7	-	-	-	-	-11
Homelessness Funding	-1	-7	6	429.8	7	7	-	0.0	0	0	-	-
Leader Programme	0	0	-0	-	2	2	-0	-0.6	5	5	-	5
Total Housing and Communications	41	52	-11	-25.6	509	483	27	5.2	926	912	14	1,014

3. Net Service Expenditure for each Head of Service - analysed by Budget area

SEPTEMBER 11 - Final	Period	Period	Period	Period	Y-T-D	Y-T-D	Y-T-D	Y-T-D	Annual	Annual	Annual	2010/11
	Budget	Actual	Variance	Variance	Budget	Actual	Variance	Variance	Budget	Forecast (including Accruals)	Variance	Actual
	£'000	£'000	£'000	%	£'000	£'000	£'000	%	£'000	£'000	£'000	£'000
IT & Facilities Management												
Asset Maintenance IT	13	71	- 58	- 467.9	56	145	- 89	- 160.3	300	300	-	192
Administrative Expenses - IT	2	1	2	75.3	12	8	4	30.8	24	24	-	21
Support - Central Offices - Facilities	23	20	2	10.0	120	109	11	9.4	256	256	-	248
Support - General Admin	20	29	- 10	- 49.6	149	129	20	13.1	291	291	-	330
Support - IT	62	61	1	1.6	460	412	47	10.3	785	785	-	913
Total IT & Facilities Management	119	182	- 63	- 53.1	796	804	- 8	- 1.0	1,655	1,655	-	1,704

3. Net Service Expenditure for each Head of Service - analysed by Budget area

SEPTEMBER 11 - Final	Period	Period	Period	Period	Y-T-D	Y-T-D	Y-T-D	Y-T-D	Annual	Annual	Annual	2010/11
	Budget	Actual	Variance	Variance	Budget	Actual	Variance	Variance	Budget	Forecast (including Accruals)	Variance	Actual
	£'000	£'000	£'000	%	£'000	£'000	£'000	%	£'000	£'000	£'000	£'000
Legal and Democratic Services												
Action and Development	1	15	- 15	- 2,374.5	3	20	- 17	- 624.9	6	6	-	12
Committee Admin	5	4	1	16.4	44	40	4	8.1	83	83	-	100
Corp Mgmt	52	87	- 35	- 67.6	423	396	27	6.4	943	893	50	1,012
Corporate Savings	12	-	12	100.0	9	-	9	100.0	- 43	- 2	- 41	-
Elections	6	- 35	42	652.8	28	18	10	35.2	66	66	-	56
Equalities Legislation	10	8	2	23.7	16	13	4	22.7	16	16	-	14
Land Charges	- 8	- 9	1	13.4	- 66	- 64	- 2	- 3.4	- 113	- 113	-	- 96
Performance Improvement	0	-	0	-	- 0	5	- 5	-	1	1	-	8
Register of Electors	10	17	- 7	- 75.6	55	53	3	4.6	138	138	-	119
Administrative Expenses - Legal and Democratic	6	2	4	70.8	35	31	4	10.1	71	71	-	60
Support - Legal Function	15	20	- 6	- 36.9	94	122	- 28	- 29.4	200	225	- 25	278
Total Legal and Democratic Services	109	109	- 0	- 0.2	640	634	7	1.0	1,368	1,384	- 16	1,563

4. Cumulative Salary Monitoring

SEPTEMBER 11 - Final

	Period	Period	Period	Period	Y-T-D	Y-T-D	Y-T-D	Y-T-D	Annual	Annual	Annual
	Budget	Actual	Variance	Variance	Budget	Actual	Variance	Variance	Budget	Forecast	Variance
	£'000	£'000	£'000	%	£'000	£'000	£'000	%	£'000	(including Accruals) £'000	£'000
Chief Executive, P.A. & Secretariat	18	18	0	0.4	108	110	-2	-2.2	216	216	-
Total Chief Executives Dept	18	18	0	0.4	108	110	-2	-2.2	216	216	-
Director, P.A. & Secretariat	23	24	-1	-5.8	136	136	-0	-0.2	271	271	-
Finance & Human Resources	239	232	7	3.1	1,437	1,387	51	3.5	2,889	2,867	22
Legal and Democratic Services	58	51	7	11.8	364	324	40	11.1	739	699	40
IT & Facilities Management	67	67	0	0.4	402	393	9	2.2	804	804	-
Total Corporate Resources	386	373	13	3.4	2,339	2,239	100	4.3	4,702	4,640	62
Director, PA and Secretariat	14	14	-0	-2.0	84	83	1	1.2	168	168	-
Community Development	34	35	-1	-2.8	216	215	1	0.5	430	430	-
Operational Services	286	275	11	3.8	1,715	1,673	41	2.4	3,429	3,429	-
Environmental Health	60	57	3	4.7	361	345	16	4.4	722	692	30
Licensing	26	25	2	5.9	159	158	0	0.3	318	318	-
Development Services	141	134	6	4.6	880	825	55	6.2	1,735	1,677	58
Building Control	30	26	3	10.5	177	185	-8	-4.2	354	354	-
Housing & Communications	45	52	-7	-15.6	268	283	-15	-5.6	536	549	-13
Parking and Amenity Services	43	40	3	6.6	258	241	16	6.4	516	491	25
Total Community and Planning Services	679	659	20	2.9	4,119	4,009	109	2.6	8,209	8,109	100
Sub total	1,083	1,050	33	3.0	6,566	6,359	206	3.1	13,127	12,965	162
Council Wide - Vacant Posts	-2	-	-2	-100.0	-15	-	-15	-100.0	-52	-52	-
Performance Award Contingency	-20	-	-20	-100.0	-	-	-	-	48	48	-
TOTAL SDC Funded Salary Costs	1,061	1,050	11	1.0	6,551	6,359	191	2.9	13,123	12,961	162
<u>Externally Funded & Funded from other sources (gross figures). Overspendings here are matched by external funding and represent additional resources secured for the Council since the budget was set.</u>											
Community Development Ext.	6	7	-1	-22.4	36	47	-11	-29.1	73	73	-
Housing Ext.	1	11	-9	-733.7	65	63	2	2.5	130	126	4
	7	18	-11	-145.2	101	110	-9	-8.8	203	199	4
TOTAL All Salary Costs	1,069	1,068	1	0.0	6,652	6,470	183	2.7	13,326	13,160	166
<i>Less Allocs to Trading a/cs inc Ext Funded TASK</i>	<i>-244</i>	<i>-229</i>	<i>-15</i>	<i>-6.1</i>	<i>-1,463</i>	<i>-1,416</i>	<i>-47</i>	<i>-3.2</i>	<i>-2,925</i>	<i>-2,925</i>	<i>-</i>
<i>Less Allocations to Capital and Asset maint. etc</i>	<i>-3</i>	<i>-3</i>	<i>-0</i>	<i>-0.6</i>	<i>-18</i>	<i>-17</i>	<i>-1</i>	<i>-3.5</i>	<i>-35</i>	<i>-35</i>	<i>-</i>
<i>Council Wide Vacant Posts</i>	<i>2</i>	<i>-</i>	<i>2</i>	<i>100.0</i>	<i>15</i>	<i>-</i>	<i>15</i>	<i>100.0</i>	<i>52</i>	<i>52</i>	<i>-</i>
Check total to Pay Costs (Budget book page9)	824	836	-13	-1.6	5,187	5,037	150	2.9	10,418	10,252	166

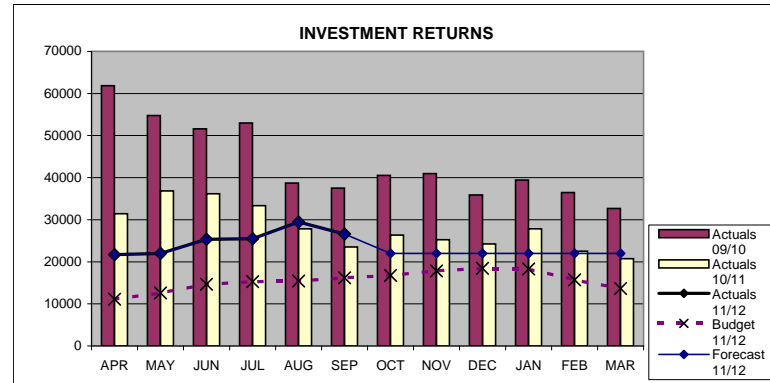
DIRECT SERVICES SUMMARY

Sep-11	PERIOD				Y-T-D				ANNUAL			Y-T-D NET VARIANCE			ANNUAL NET VARIANCE			
	Budget	Actual	Actual / Budget	Variance	Budget	Actual	Actual / Budget	Variance	Budget	Forecast	Variance	Net Budget by Service	Net Actual by Service	Variance by Service	Net Budget by Service	Net Actual by Service	Variance by Service	
	£'000	£'000	%	£'000	£'000	£'000	%	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	
Income																		
Refuse	-172	-172	0%		-1,025	-1,028	0%	3	-2,051	-2,052	1	50	23	27	101		-2	103
Street Cleaning	-96	-96	0%		-575	-578	0%	2	-1,151	-1,157	6	36	31	5	73		43	30
Trade	-29	-24	-17%	-5	-214	-199	-7%	-15	-390	-370	-20	-42	-14	-28	-46		-5	-41
Workshop	-51	-46	-9%	-5	-304	-264	-13%	-40	-609	-567	-42	-15	20	-35	-29		-7	-22
Green Waste	-41	-40	-1%		-257	-258	1%	2	-376	-420	44	-103	-78	-25	-84		-70	-14
Premises Cleaning	-21	-17	-23%	-5	-129	-105	-19%	-24	-258	-212	-46	-8	7	-14	-15		8	-23
Cesspools	-23	-21	-12%	-3	-140	-120	-15%	-20	-280	-240	-40	-31	-9	-22	-63		-22	-41
Pest Control	-12	-9	-22%	-3	-58	-59	1%	1	-80	-85	5	-18	-18				-1	1
Grounds	-11	-11	0%		-68	-68	0%		-135	-137	2	9	4	6	9		-1	10
Fleet	-68	-64	-6%	-4	-408	-377	-8%	-31	-816	-816			-5	5				
Depot	-22	-27	22%	5	-144	-123	-14%	-21	-290	-230	-60	3	-6	9	-20		10	-30
Emergency	-4	-4	0%		-22	-22	0%		-45	-45		1	-5	5	2		-4	6
Total Income	-551	-532	-3%	-19	-3,344	-3,200	-4%	-144	-6,481	-6,331	-150	-117	-51	-65	-74	-51	-23	
Expenditure																		
Refuse	179	176	2%	3	1,076	1,051	2%	25	2,151	2,050	101							
Street Cleaning	102	101	1%	1	612	609	0%	3	1,223	1,200	23							
Trade	29	30	-3%	-1	172	185	-7%	-13	344	365	-21							
Workshop	48	48	1%	1	290	284	2%	6	579	560	19							
Green Waste	28	34	-23%	-6	154	180	-17%	-26	293	350	-57							
Premises Cleaning	20	18	9%	2	121	111	8%	10	243	220	23							
Cesspools	18	19	-3%	-1	109	110	-1%	-2	217	218	-1							
Pest Control	7	6	14%	1	40	41	-2%	-1	80	84	-4							
Grounds	13	11	14%	2	77	71	8%	6	144	136	8							
Fleet	68	63	7%	5	408	372	9%	36	816	816								
Depot	21	14	32%	7	147	117	20%	30	270	240	30							
Emergency	4	4	8%		23	18	23%	5	47	41	6							
Total Expenditure	537	524	3%	14	3,228	3,148	2%	79	6,407	6,280	127							
Net	-14	-8	-41%	-6	-117	-51	-56%	-65	-74	-51	-23							

INVESTMENT RETURNS

INVESTMENT RETURNS

	Actuals 09/10	Actuals 10/11	Actuals 11/12	Budget 11/12	Variance	Forecast 11/12
APR	61,847	31,431	21,722	11,105	10,617	21,700
MAY	54,783	36,831	21,983	12,591	9,392	22,000
JUN	51,598	36,164	25,342	14,677	10,665	25,300
JUL	53,006	33,361	25,498	15,269	10,229	25,500
AUG	38,709	27,858	29,446	15,442	14,004	29,400
SEP	37,534	23,532	26,586	16,215	10,371	26,600
OCT	40,524	26,352		16,748		22,000
NOV	40,982	25,254		17,846		22,000
DEC	35,869	24,240		18,460		22,000
JAN	39,423	27,832		18,302		22,000
FEB	36,455	22,501		15,698		22,000
MAR	32,694	20,723		13,647		22,000
TOTAL	523,424	336,079	150,577	186,000	65,278	282,500



INVESTMENT RETURNS (CUMULATIVE)

	Actuals 09/10	Actuals 10/11	Actuals 11/12	Budget 11/12	Variance	Forecast 11/12
APR	61,847	31,431	21,722	11,105	10,617	21,700
MAY	116,630	68,262	43,705	23,696	20,009	43,700
JUN	168,228	104,426	69,047	38,373	30,674	69,000
JUL	221,234	137,787	94,545	53,642	40,903	94,500
AUG	259,943	165,645	123,991	69,084	54,907	123,900
SEP	297,477	189,177	150,577	85,299	65,278	150,500
OCT	338,001	215,529		102,047		172,500
NOV	378,983	240,783		119,893		194,500
DEC	414,852	265,023		138,353		216,500
JAN	454,275	292,855		156,655		238,500
FEB	490,730	315,356		172,353		260,500
MAR	523,424	336,079		186,000		282,500

BUDGET FOR 2011/12 186,000
 FORECAST OUTTURN 282,500

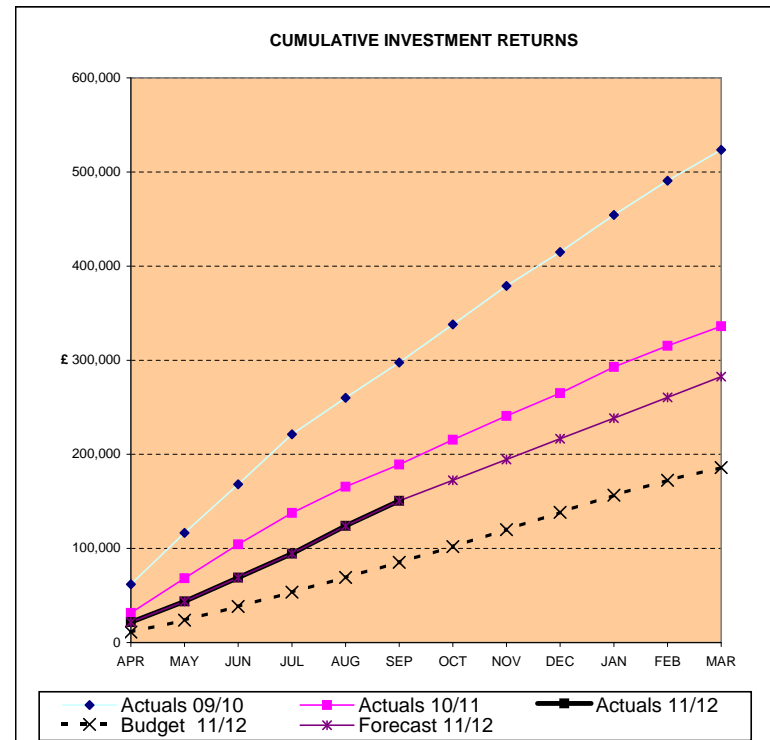
CODE:- YHAA 96900

N.B.

1) These are the gross interest receipts rather than the interest remaining in the General Fund

2) Interest due on the Landsbanki investment has been removed from the calculations as from 25/6/2008

Fund Average 1.1294%
 7 Day LIBID 0.4573%
 3 Month LIBID 0.7049%



STAFFING STATISTICS
SEPTEMBER 2011

	BDGT BOOK	STAFF	AGENCY	CASUAL	TOTAL	COMMENTS / VARIATIONS	AUGUST
	FTE	FTE	STAFF	FTE			TOTALS
CHIEF EXECUTIVES							
Chief Executive's Office	3.61	2.41	0.00	0.00	2.41	1 FTE post deleted wef 10/6/11 - 0.41 temp post wef 11/7.	2.41
SUB TOTAL	3.61	2.41	0.00	0.00	2.41		2.41
CORPORATE RESOURCES							
Director, Secretaries	5.50	6.63	0.00	0.00	6.63	Budget includes Secretariat (although report to Finance and HR) 1 P/T post increased hours. 0.68 post wef 25/7.	6.63
Finance & Human Resources	82.42	80.26	2.00	1.10	83.36	Includes Property Team & 2 Benefits & Local Tax Apprentices.	81.38
Legal, Electoral, Democratic Services & Policy & Performance	17.12	14.22	0.00	0.00	14.22		13.54
<i>Legal, Electoral & Democratic Services</i>	15.51	12.41	0.00	0.00	12.41		11.73
<i>Policy & Performance</i>	1.61	1.81	0.00	0.00	1.81	Now 1.61 budgeted to Legal, Electoral and Dem Services. 0.2 worked in Housing & Comms but inc. in P&P.	1.81
IT & Facilities Management	24.46	26.43	0.00	0.00	26.43	2 Temp posts (1 iIT & 1 Fac) so 2 over Bdgt FTE.	25.43
SUB TOTAL	129.50	127.54	2.00	1.10	130.64		126.98
COMMUNITY & PLANNING SERVICES							
Director, PA & Secretarial	2.00	2.00	0.00	0.00	2.00		2.00
Community Development	10.74	10.24	0.00	0.99	11.23	1 post is part externally funded.	11.39
Environmental & Operational Services	161.98	151.42	11.76	0.35	163.53		163.75
<i>SDS & CCTV</i>	120.10	112.31	11.76	0.35	124.42	Includes Grounds Maintenance.	123.87
<i>Env Health & Licensing</i>	25.02	24.25	0.00	0.00	24.25		24.25
<i>Parking & Amenity</i>	16.86	14.86	0.00	0.00	14.86		14.86
Development Services	51.34	44.55	0.00	0.00	44.55		44.55
Building Control	7.81	6.81	1.00	0.00	7.81	Plus 1 Seconded Officer.	7.81
Housing & Communications	15.17	13.89	1.09	0.00	14.98	1 post is part externally funded.	15.12
SUB TOTAL	249.04	228.91	13.85	1.34	244.10		244.62
EXTERNALLY FUNDED POSTS							
Community Development	2.04	2.54	0.00	0.00	2.54		2.54
Environmental & Operational Services	0.00	0.00	0.00	0.00	0.00		0.00
Development Services	0.00	0.00	0.00	0.00	0.00		0.00
Housing & Communications	3.41	4.30	0.00	0.00	4.30	1 post is part funded by SDC (see Housing permanent posts).	4.30
SUB TOTAL	5.45	6.84	0.00	0.00	6.84		6.84
TOTALS	387.60	365.70	15.85	2.44	383.99		380.85
Number of staff paid in September							
391 permanent, 13 casuals							

Reserves

	31/3/11	Movement in month	Cumulative to date	Balance as at 30/9/11	31/3/12 budget	31/3/12 forecast
	£000	£000	£000	£000	£000	£000
<u>Provisions</u>						
First Time Sewerage	915	0	0	915	0	0
Edenbridge Relief Road Compensation (1)	1,566	0	-27	1,539	0	0
Accumulated Absences	152	0	0	152	152	152
Others	85	0	-33	52	0	0
	<u>2,718</u>	<u>0</u>	<u>-60</u>	<u>2,658</u>	<u>152</u>	<u>152</u>
<u>Capital Receipts(Gross)</u>	<u>763</u>	<u>7</u>	<u>65</u>	<u>828</u>	<u>1,369</u>	<u>1,369</u>
Note: this balance will reduce at year end as the receipts are used to finance capital expenditure						
<u>Earmarked Reserves</u>						
Asset Maintenance (2)	4,315	0	-3,315	1,000	1,000	1,000
Employer's Superannuation (2)	2,569	0	-2,569	0	0	0
Financial Plan (2)	0	0	5,824	5,824	5,812	5,824
Budget Stabilisation	2,436	0	0	2,436	341	2,436
Housing Benefit subsidy	1,192	0	0	1,192	701	1,117
LDF	574	-13	-22	552	267	552
Vehicle Renewal	564	0	28	592	608	608
Community Development	418	0	35	453	0	0
Reorganisation (previously Termination)	358	0	-21	337	75	300
Carry Forward Items	341	0	-20	321	0	0
Action and Development	314	0	-9	305	300	300
Vehicle Insurance	264	0	0	264	246	246
Others	824	-4	-24	800	322	322
	<u>14,169</u>	<u>-17</u>	<u>-93</u>	<u>14,076</u>	<u>9,672</u>	<u>12,705</u>
<u>General Fund</u>						
Required Minimum	1,500				1,500	1,500
Available Balance	2,213				2,213	2,213
	<u>3,713</u>				<u>3,713</u>	<u>3,713</u>
TOTAL	<u>21,363</u>				<u>14,906</u>	<u>17,939</u>

Notes

- Changes in the Edenbridge Relief Road Compensation provision is very difficult to predict as it is dependant on the timing of agreeing compensation sums.
- Cabinet (13/12/10) approved that allowing for an emergency Asset Maintenance reserve of £1m, the remaining balances from the Asset Maintenance and Employer's Superannuation Reserves be moved to a new Financial Plan Reserve which will be used over the ten-year period equally to smooth the rundown of these reserves.

9. Capital

SEPTEMBER 11 - Final

	Period	Period	Period	Period	Y-T-D	Y-T-D	Y-T-D	Y-T-D	Annual	Annual	Annual	
					Budget	Actual	Variance	Variance	Budget	Forecast	Variance	
					£'000	£'000	£'000	%	£'000	(including Accruals) £'000	£'000	
COMMDEV	Local Strategic Partnership - Capital Delivery	-	-	-	-	10	-10	-	-	-	-	
COMMDEV	Parish Projects	7	-	7	100.0	28	-	28	100.0	71	71	-
ENVOPS	Playground Improvements	6	-	6	100.0	23	4	19	82.5	59	59	-
ENVOPS	Vehicle Purchases	127	164	-38	-29.7	506	236	270	53.4	1,266	1,266	-
FINSERV	Sevenoaks Town Centre (Capital) (LKF)	18	3	14	81.4	70	3	67	95.4	175	175	-
FINSERV	Horton Kirby Village Hall	-	0	-0	-	-	3	-3	-	-	-	-
HOUSING	Improvement Grants	69	18	51	74.4	285	100	185	65.0	699	699	-
HOUSING	Wkha Adaps For Disab Financing Costs Advances-H	-	7	-7	-	-	45	-45	-	-	-	-
HOUSING	RHPCG 10-11 SDC	-	-	-	-	-	15	-15	-	-	-	-
HOUSING	RHPCG - Discretionary Grants	-	-	-	-	-	7	-7	-	-	-	-
HOUSING	RHPCG - Empty Homes	-	-	-	-	-	2	-2	-	-	-	-
HOUSING	RHPCG - HMO Grants	-	2	-2	-	-	5	-5	-	-	-	-
HOUSING	Hever Road Gypsy Site - Consultants	-	-	-	-	-	11	-11	-	-	-	-
HOUSING	Hever Road Gypsy Site - Amenity Blocks	34	0	34	99.0	137	21	116	84.4	343	343	-
HOUSING	Hever Road Gypsy Site - Ground Works	-	27	-27	-	-	270	-270	-	-	-	-
HOUSING	Hever Road Gypsy Site - Preliminary Work	-	-	-	-	-	1	-1	-	-	-	-
HOUSING	Hever Road Gypsy Site - Bomb Disposal	-	-	-	-	-	10	-10	-	-	-	-
LEGAL	Modern Govt Document Management System	2	-	2	100.0	6	-	6	100.0	16	16	-
		262	221	41	15.5	1,056	743	313	29.6	2,628	2,628	-

Improvement Grants budget shown net of Government grant.

CUMULATIVE INCOME FIGURES

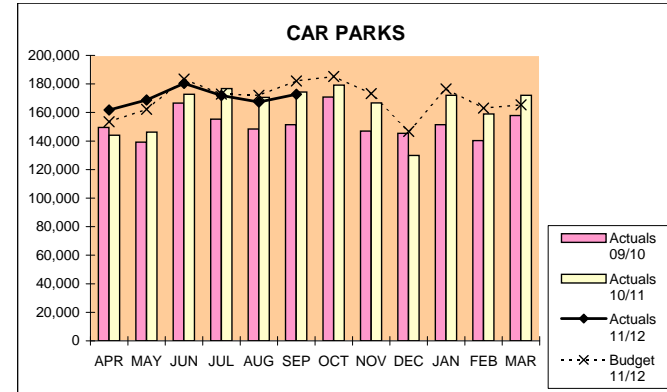
September 2011

	ACTUAL	Comparison of 10/11 and 11/12, where a minus is 'bad news'	MANAGER'S PROFILED BUDGET	Variance, where a minus is 'bad news'	ANNUAL BUDGET	Annual Forecast
CAR PARKS	1,022,886	38,132	1,026,256	-3,370	2,036,491	2,036,491
ON STREET PARKING	312,607	17,653	333,638	-21,030	651,669	611,669
LAND CHARGES	96,642	6,251	101,596	-4,954	185,010	185,010
BUILDING CONTROL	214,581	-29,744	276,446	-61,865	514,459	443,459
DEVELOPMENT CONTROL	267,275	105,985	286,084	-18,808	593,920	543,920
	1,913,993	138,278	2,024,020	-110,027	3,981,548	3,820,548

10 Car Parks Graphs

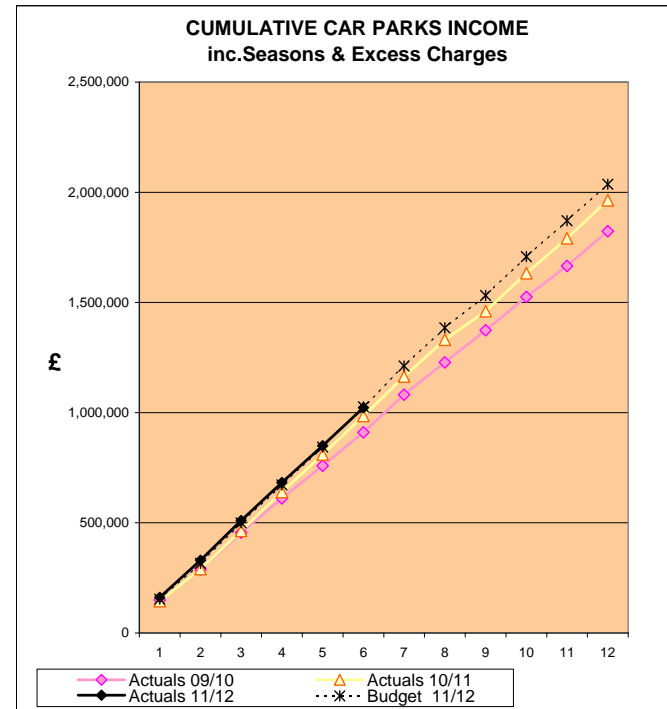
CAR PARKS (HWCARPK)

	Actuals 09/10	Actuals 10/11	Actuals 11/12	Increase / decrease from 10/11 to 11/12	Budget 11/12	Variance (Actuals-Budget)	Manager's Forecast
1 APR	149,537	144,052	161,707	17,654	153,537	8,169	
2 MAY	139,181	146,247	168,722	22,474	162,213	6,509	
3 JUN	166,621	172,788	180,368	7,580	183,427	-3,059	
4 JUL	155,296	176,717	171,960	-4,757	172,880	-919	
5 AUG	148,423	170,558	167,336	-3,221	172,092	-4,755	
6 SEP	151,490	174,392	172,793	-1,599	182,108	-9,314	
7 OCT	170,869	179,153		-179,153	185,178		
8 NOV	146,974	166,673		-166,673	173,207		
9 DEC	145,369	129,891		-129,891	146,788		
10 JAN	151,428	171,978		-171,978	176,532		
11 FEB	140,372	158,986		-158,986	163,112		
12 MAR	157,838	172,012		-172,012	165,417		
TOTAL	1,823,396	1,963,446	1,022,886	-940,560	2,036,491	-3,370	2,036,491



CAR PARKS (CUMULATIVE)

	Actuals 09/10	Actuals 10/11	Actuals 11/12	Cumulative increase / decrease from 09/10 to 10/11	Budget 11/12	Variance (Column E-G)	Manager's Forecast
APR	149,537	144,052	161,707	17,654	153,537	8,169	
MAY	288,718	290,299	330,428	40,129	315,750	14,678	
JUNE	455,338	463,087	510,796	47,709	499,177	11,619	
JUL	610,634	639,805	682,757	42,952	672,057	10,700	
AUG	759,057	810,362	850,093	39,731	844,148	5,945	
SEP	910,547	984,754	1,022,886	38,132	1,026,256	-3,370	
OCT	1,081,415	1,163,907		-1,163,907	1,211,434		
NOV	1,228,389	1,330,580		-1,330,580	1,384,641		
DEC	1,373,758	1,460,470		-1,460,470	1,531,429		
JAN	1,525,186	1,632,448		-1,632,448	1,707,962		
FEB	1,665,558	1,791,434		-1,791,434	1,871,074		
MAR	1,823,396	1,963,446		-1,963,446	2,036,491		2,036,491



SEPTEMBER 2011

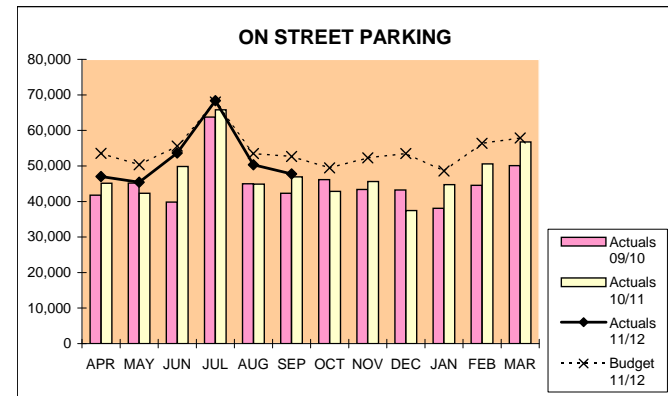
HWCARPK

	Actual (Cumulative)	Budget	(Monthly)	
DAY TICKETS	***0	791,761	780,056	133,961
EXCESS / PENALTY CHARGES	***1/****3	78,180	80,005	11,616
SEASON TICKETS	***2	144,596	162,141	27,162
OTHER (inc. Res. Pkg)	***9	4,216	2	35
WAIVERS	3404	70	-	-
RENT	94500	4,064	4,052	20
TOTAL	1,022,886	1,026,256	172,793	

10 On-Street Graphs

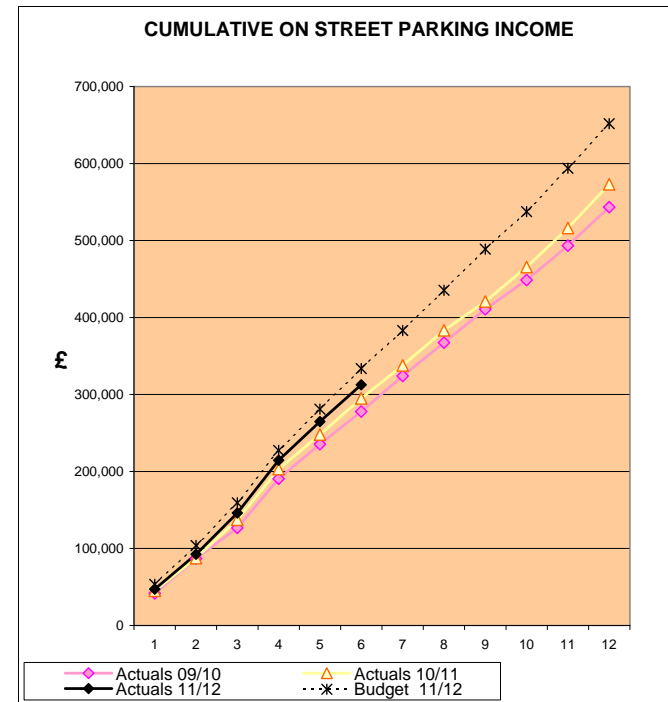
ON STREET PARKING (HWDCRIM)

	Actuals 09/10	Actuals 10/11	Actuals 11/12	Increase / decrease from 10/11 to 11/12	Budget 11/12	Variance (Actuals-Budget)	Manager's Forecast
1 APR	41,795	45,146	47,046	1,899	53,524	-6,478	
2 MAY	45,170	42,328	45,408	3,079	50,336	-4,929	
3 JUN	39,828	49,872	53,666	3,793	55,584	-1,918	
4 JUL	63,742	65,784	68,376	2,592	67,995	381	
5 AUG	44,999	44,910	50,350	5,440	53,513	-3,163	
6 SEP	42,325	46,913	47,762	849	52,687	-4,924	
7 OCT	46,145	42,832		-42,832	49,454		
8 NOV	43,374	45,607		-45,607	52,291		
9 DEC	43,242	37,452		-37,452	53,474		
10 JAN	38,075	44,720		-44,720	48,585		
11 FEB	44,537	50,568		-50,568	56,369		
12 MAR	50,100	56,761		-56,761	57,859		
TOTAL	543,332	572,894	312,607	-260,287	651,669	-21,030	611,669



ON STREET PARKING (CUMULATIVE)

	Actuals 09/10	Actuals 10/11	Actuals 11/12	Cumulative increase / decrease from 09/10 to 10/11	Budget 11/12	Variance (Column E-G)	Manager's Forecast
APR	41,795	45,146	47,046	1,899	53,524	-6,478	
MAY	86,965	87,475	92,453	4,978	103,860	-11,406	
JUNE	126,793	137,347	146,119	8,772	159,443	-13,325	
JUL	190,535	203,131	214,495	11,364	227,438	-12,943	
AUG	235,533	248,041	264,845	16,804	280,951	-16,106	
SEP	277,859	294,954	312,607	17,653	333,638	-21,030	
OCT	324,004	337,786		-337,786	383,091		
NOV	367,377	383,393		-383,393	435,382		
DEC	410,619	420,845		-420,845	488,856		
JAN	448,694	465,565		-465,565	537,441		
FEB	493,232	516,133		-516,133	593,810		
MAR	543,332	572,894		-572,894	651,669		611,669



SEPTEMBER 2011

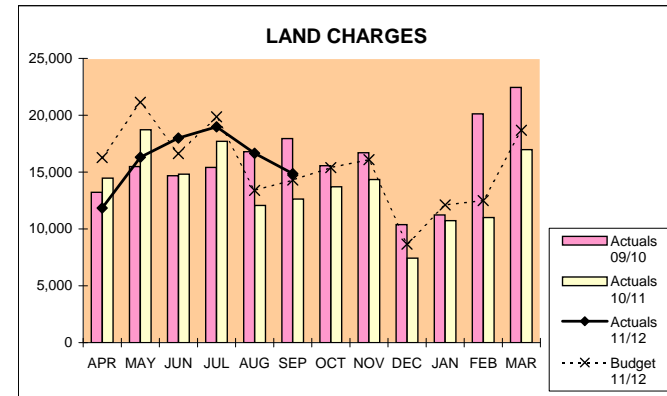
HWDCRIM

	Actual (Cumulative)	Budget	(Monthly)
PENALTY NOTICES	3403	63,722	73,500
WAIVERS	3404	2,746	2,562
RESIDENTS PERMITS	3406	28,058	24,000
ON STREET PARKING	3300	180,745	195,776
BUSINESS PERMITS	3408	37,336	37,800
OTHER	9999	-	-
TOTAL	312,607	333,638	47,762

10 Land Charges Graphs

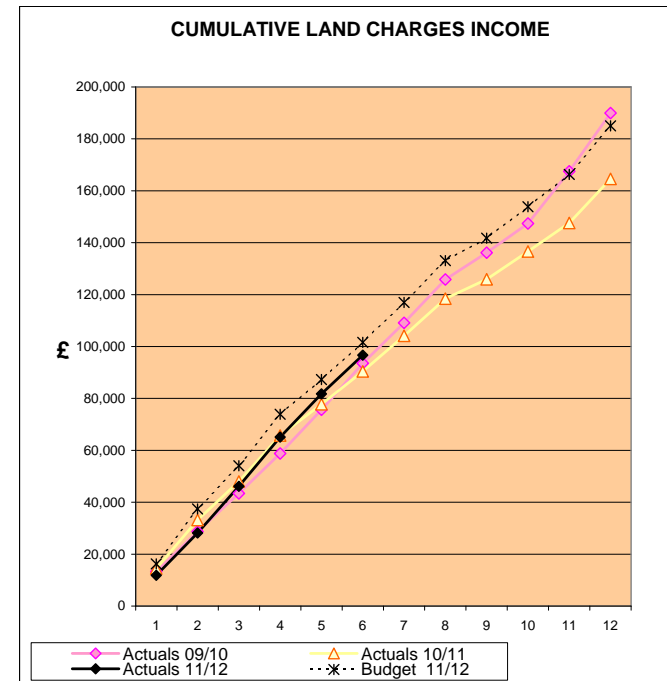
LAND CHARGES (LPLNDCH)

	Actuals 09/10	Actuals 10/11	Actuals 11/12	Increase / decrease from 10/11 to 11/12	Budget 11/12	Variance (Actuals-Budget)	Manager's Forecast
1 APR	13,225	14,463	11,836	-2,627	16,278	-4,441	
2 MAY	15,485	18,718	16,303	-2,415	21,147	-4,844	
3 JUN	14,682	14,812	17,994	3,182	16,625	1,369	
4 JUL	15,416	17,700	18,987	1,288	19,866	-879	
5 AUG	16,799	12,074	16,658	4,584	13,384	3,274	
6 SEP	17,943	12,624	14,863	2,239	14,296	566	
7 OCT	15,558	13,710		-13,710	15,400		
8 NOV	16,697	14,339		-14,339	16,090		
9 DEC	10,375	7,439		-7,439	8,656		
10 JAN	11,227	10,731		-10,731	12,105		
11 FEB	20,119	10,999		-10,999	12,485		
12 MAR	22,442	16,983		-16,983	18,678		
TOTAL	189,968	164,592	96,642	-67,950	185,010	-4,954	185,010



LAND CHARGES (CUMULATIVE)

	Actuals 09/10	Actuals 10/11	Actuals 11/12	Cumulative increase / decrease from 09/10 to 10/11	Budget 11/12	Variance (Column E-G)	Manager's Forecast
APR	13,225	14,463	11,836	-2,627	16,278	-4,441	
MAY	28,710	33,182	28,140	-5,042	37,425	-9,285	
JUNE	43,391	47,994	46,134	-1,860	54,050	-7,916	
JUL	58,807	65,694	65,122	-572	73,916	-8,794	
AUG	75,606	77,768	81,780	4,012	87,300	-5,520	
SEP	93,550	90,391	96,642	6,251	101,596	-4,954	
OCT	109,108	104,102		-104,102	116,996		
NOV	125,805	118,441		-118,441	133,086		
DEC	136,180	125,880		-125,880	141,742		
JAN	147,407	136,610		-136,610	153,847		
FEB	167,526	147,610		-147,610	166,332		
MAR	189,968	164,592		-164,592	185,010		185,010



SEPTEMBER 2011

LPLNDCH

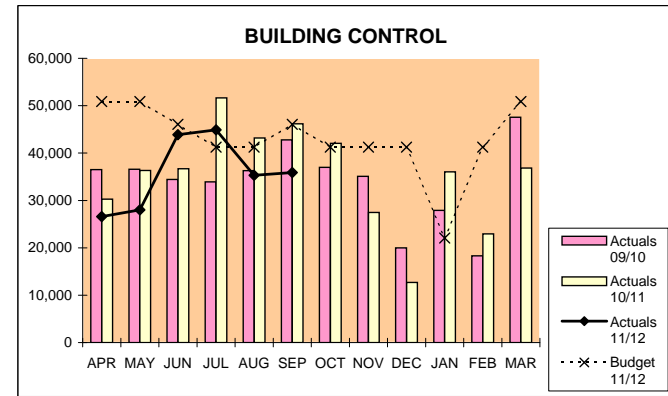
Searches Received - Paper
 Searches Received - Electronic
 Searches Received - Personal

	Received (Month)	Percentage (Month)	Percentage (Month 10/11)	(Cumulative)
£105	50	27.3%	38.9%	323
£86	95	51.9%	43.4%	635
£0	38	20.8%	17.7%	283
TOTAL	183	100.0%	100.0%	1,241

10 Building Control Graphs

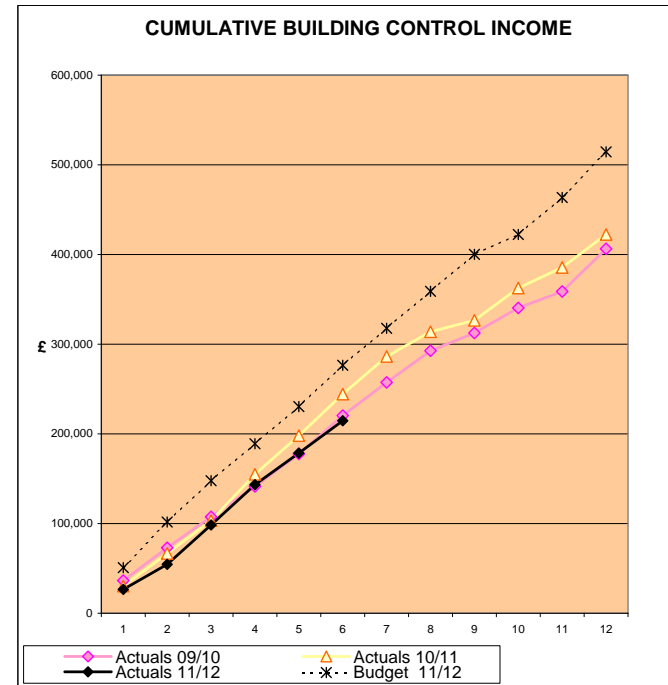
BUILDING CONTROL (DVBCFEE)

	Actuals 09/10	Actuals 10/11	Actuals 11/12	Increase / decrease from 10/11 to 11/12	Budget 11/12	Variance (Actuals-Budget)	Manager's Forecast
1 APR	36,505	30,284	26,583	-3,701	50,879	-24,297	
2 MAY	36,598	36,330	28,008	-8,322	50,879	-22,871	
3 JUN	34,430	36,701	43,878	7,177	46,074	-2,196	
4 JUL	33,917	51,649	44,902	-6,747	41,270	3,632	
5 AUG	36,285	43,199	35,321	-7,878	41,270	-5,949	
6 SEP	42,770	46,163	35,890	-10,274	46,074	-10,184	
7 OCT	36,995	42,044		-42,044	41,270		
8 NOV	35,085	27,469		-27,469	41,270		
9 DEC	19,974	12,695		-12,695	41,270		
10 JAN	27,904	36,036		-36,036	22,052		
11 FEB	18,324	22,935		-22,935	41,270		
12 MAR	47,546	36,833		-36,833	50,881		
	406,331	422,339	214,581	-207,757	514,459	-61,865	443,459



BUILDING CONTROL (CUMULATIVE)

	Actuals 09/10	Actuals 10/11	Actuals 11/12	Cumulative increase / decrease from 09/10 to 10/11	Budget 11/12	Variance (Column E-G)	Manager's Forecast
APR	36,505	30,284	26,583	-3,701	50,879	-24,297	
MAY	73,104	66,614	54,591	-12,023	101,759	-47,168	
JUNE	107,533	103,314	98,469	-4,845	147,833	-49,364	
JUL	141,450	154,963	143,371	-11,592	189,103	-45,732	
AUG	177,735	198,162	178,692	-19,470	230,372	-51,681	
SEP	220,505	244,325	214,581	-29,744	276,446	-61,865	
OCT	257,500	286,369		-286,369	317,716		
NOV	292,584	313,838		-313,838	358,986		
DEC	312,558	326,534		-326,534	400,256		
JAN	340,462	362,570		-362,570	422,308		
FEB	358,786	385,505		-385,505	463,578		
MAR	406,331	422,339		-422,339	514,459		443,459



SEPTEMBER 2011

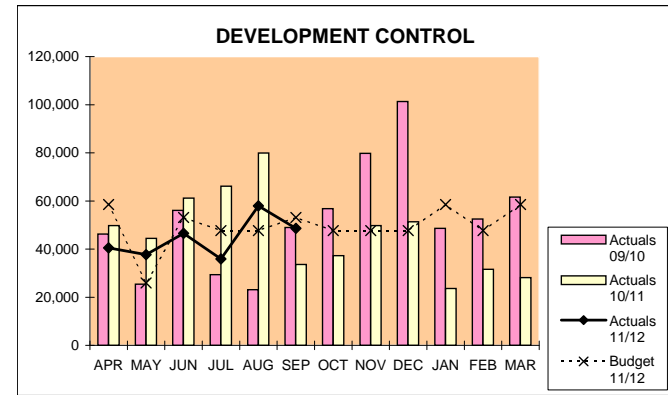
DVBCFEE

	Actual (Cumulative)	Budget	(Monthly)	
Plan Fee	3066	130,659	166,119	23,955
Inspection Fee	3067	83,922	93,329	11,935
Other	9999	-	16,998	-
	214,581	276,446		35,890

10 Development Control Graphs

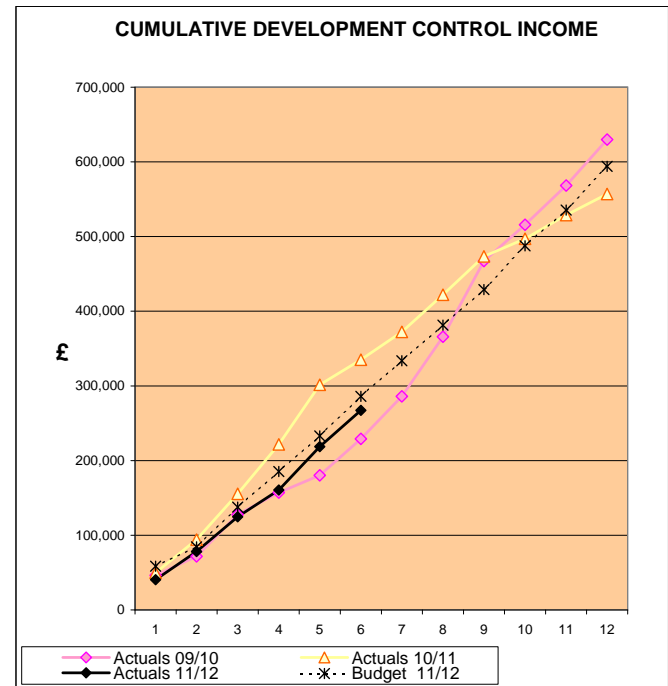
DEVELOPMENT CONTROL (DVDEVCT)

	Actuals 09/10	Actuals 10/11	Actuals 11/12	Increase / decrease from 10/11 to 11/12	Budget 11/12	Variance (Actuals-Budget)	Manager's Forecast
1 APR	46,217	49,786	40,515	-9,271	58,560	-18,044	
2 MAY	25,435	44,456	37,722	-6,734	25,924	11,798	
3 JUN	56,052	61,214	46,543	-14,671	53,120	-6,577	
4 JUL	29,339	66,145	35,903	-30,241	47,680	-11,777	
5 AUG	23,143	79,942	57,980	-21,962	47,680	10,300	
6 SEP	48,982	33,610	48,611	15,001	53,120	-4,509	
7 OCT	56,813	37,246		-37,246	47,680		
8 NOV	79,812	49,751		-49,751	47,680		
9 DEC	101,351	51,341		-51,341	47,680		
10 JAN	48,585	23,650		-23,650	58,560		
11 FEB	52,512	31,622		-31,622	47,680		
12 MAR	61,635	28,116		-28,116	58,556		
TOTAL	629,875	556,879	267,275	-289,604	593,920	-18,808	543,920



DEVELOPMENT CONTROL (CUMULATIVE)

	Actuals 09/10	Actuals 10/11	Actuals 11/12	Cumulative increase / decrease from 09/10 to 10/11	Budget 11/12	Variance (Column E-G)	Manager's Forecast
APR	46,217	49,786	40,515	3,569	58,560	-18,044	
MAY	71,652	94,242	78,237	22,590	84,484	-6,246	
JUNE	127,704	155,457	124,781	27,753	137,604	-12,823	
JUL	157,043	221,601	160,684	64,559	185,284	-24,600	
AUG	180,186	301,543	218,664	121,357	232,964	-14,300	
SEP	229,168	335,153	267,275	105,985	286,084	-18,808	
OCT	285,981	372,399		86,418	333,764		
NOV	365,793	422,150		56,357	381,444		
DEC	467,144	473,491		6,347	429,124		
JAN	515,729	497,141		-18,588	487,684		
FEB	568,240	528,763		-39,477	535,364		
MAR	629,875	556,879		-72,996	593,920		543,920



SEPTEMBER 2011

DVDEVCT

	Actual (Cumulative)	Budget	(Monthly)
Planning Application Fees	3009	253,636	240,848
S106 Monitoring	3106	900	25,002
Other	9999	-	-
Pre-application Fees	94301	12,739	20,234
TOTAL	267,275	286,084	48,611