

Sevenoaks District Council

Big Community Fund

Application form

1 **Name of ward: Town & St Johns Sevenoaks**

2 **Name of Member: Cllr Mrs Ann Dawson**

3 **Name of delivery organisation: Sevenoaks Town Council**

**Address of delivery organisation: Council Offices Bradbourne Vale Road Sevenoaks
TN13 3QG**

**Name of the main contact who will be accountable for the delivery of the project:
Mrs Linda Larter**

Telephone number of main contact: 01732 459953

4 **Description of Project:**

London 2012 - Olympic Torch passes through Sevenoaks Town giving an unique opportunity for townspeople and residents from around the Sevenoaks District to view and participate in this momentous build up to the Olympic Games.

Prior to Olympic Torch passing though the town, Sevenoaks Town Council is working with Sevenoaks District Council to arrange a community event in the town during May 2012 to promote the Para Olympics

5 **Total project cost: £ 5,000 [Sevenoaks Town Council budget]**

How will the money be spent? To promote the London 2012 Olympics and Para Olympics when torch bearer comes through Sevenoaks town. STC has ordered dressing from LOCOG to decorate lamp columns in Lower St Johns and to provide bunting along the route of the torch in the town. An event with a sporting and healthy lifestyle theme is planned for the Vine.

Through promotion of the event it is envisaged to get schools, sporting organisations, churches, local groups and businesses to participate in the day, either in kind or through donations

Contributions from other funders if applicable:

TBC

Amount requested from the SDC Big Community fund:

£ 2, 400

STC has ordered dressing at a cost of £4,801.75 and is asking a contribution towards this amount. The Town Council plans to use remaining funds from the budget allocated to this event by its Finance & General Purposes Committee to run an event for young people and families on the Vine

6 Your community

How have you been able to involve the local community in planning this project?

The Town Council intends to involve the local community in planning this project. A letter has already been published in the Sevenoaks Chronicle to commence engagement with the public and organisational meetings are planned for January 2012

7 What is the need for the project?

It provides young people with a once-in-a-lifetime inspirational sporting event and encouragement to achieve a healthier lifestyle. It is intended for health information and stalls to be provided at the proposed event on the Vine

8 Long term benefits

Please comment on the lasting effects of the project:
A healthier community. Civic pride and a place in history.

9 The impact of your project

How will you know whether the project has been a success?
It is envisaged there should be positive feedback following the event from participating groups


10 Ongoing costs


If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?
No ongoing costs

11 **Supporting statement from the sponsoring Local Member:**

Signed  (sponsoring Local Member)

12 **Agreement of other Local Members that they are happy with the proposed project:**

Signed  (Local Member) *(Mrs S.G. LARKER)*

Signed  (Local Member)

13 **Declaration by project delivery organisation:**

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed  Date *22/11/11*

EQUAL OPPORTUNITIES STATEMENT

BEVERNOAKS TOWN COUNCIL

(Insert name of

organisation) recognises that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- ❖ Race, colour, nationality, ethnic or national
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

I confirm that my organisation is committed to equal opportunities

Signed (on behalf of the organisation)



Designation:

Deputy Town Clerk

Bevernoaks Town Council

Sevenoaks District Council

Big Community Fund

Application form

1 **Name of ward: Sevenoaks Eastern**

2 **Name of Member: Roger Walshe**

3 **Name of delivery organisation: Sevenoaks Historical Society**

**Address of delivery organisation: 72 Bradbourne Road
Sevenoaks TN13 3QA**

**Name of the main contact who will be accountable for the delivery of the project:
David Killingray**

Telephone number of main contact: 01732 453008

4 **Description of Project:**

Publication of 'The Sevenoaks Book', an historical encyclopaedia of the town, compiled and edited by David Killingray and Elizabeth Purves. The book is being researched and written by over 100 contributors from all the wards in the town. It is a book written by the people of Sevenoaks for the people of Sevenoaks, with entries on people, places, organisations and themes. The aim is to produce an attractive illustrated volume of 80,000 - 100,000 words, to be published by December 2012.

5 **Total project cost: £ 11,000 for 2,000 copies of the book**

How will the money be spent? The grant would be used towards publishing costs, including illustrations in colour and black and white. The grant would help the Sevenoaks Historical Society achieve their aim of making the not for profit book affordable. The Historical Society has a provisional agreement to publish with Phillimore, a reputable and experienced publisher of local history books

Contributions from other funders if applicable:

**Kent County Councillors Local Members Fund £2,000
Sevenoaks Town Council £500
Sevenoaks Society £2,000
Allen Grove Fund. K.A.S. £500**

Amount requested from the SDC Big Community fund:

£ 2,000

6 Your community

How have you been able to involve the local community in planning this project?

This is a true community project covering all the wards of Sevenoaks. Over 100 people have submitted entries ,maps, photographs, and paintings for the book.The Historical Society has consulted with local organisations ,put posters up in the Library, advertised in various newsletters and had an article in the Sevenoaks Chronicle, all asking people to contribute and write short entries on places or people which interest them. This could be an entry about their area, their road, their church, an organisation they belong to. The Historical Society have made the book fully inclusive.

7 What is the need for the project?

The last overall history of the town was written by John Dunlop, The Pleasant town of Sevenoaks, in 1964. Since then, no complete history of the town has been written. There is a need for an up to date and accurate history, a first source of reference for everybody. The book will bring together research into the many aspects of the town's history into one book. Adults and children wanting to find out about the origins of Gallows Common, about the Workhouse , why the bandstand was erected on the Vine, what happened in Sevenoaks during the Wars, why was the town so smelly, will be able to find the answers in the book, as well as the history of the great estates, churches, farms, schools and historical figures of Sevenoaks.

8 Long term benefits

Please comment on the lasting effects of the project:

The book will provide a much needed up to date history of the town. It will encourage local people to take a greater interest and pride in their heritage .

9 The impact of your project

How will you know whether the project has been a success?

Copies of the book sold. Positive feedback from the local community. The book will include an invitation asking people for further contributions which In the long term will be put on the Sevenoaks Historical Society's website.

10 Ongoing costs

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?

No ongoing costs.

11 Supporting statement from the sponsoring Local Member:

SEE ATTACHED

SUPPORTING STATEMENT

I believe that this is a true community project . Unusually, instead of a physical presence it will provide a focus of local knowledge which will help to support the feeling of community in the town. This will give the background for a feeling of belonging to Sevenoaks not only to this but also future generations.



Roger Walshe

Member, Sevenoaks, Eastern Ward

Signed [redacted] (sponsoring Local Member)

12 Agreement of other Local Members that they are happy with the proposed project:

Signed [redacted] (Local Member) NORTHERN

Signed [redacted] (Local Member) KIPPINGTON

13 Declaration by project delivery organisation:

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed [redacted] Date 4 December 2011

Please remember to include the following documents with your application:

- A copy of the latest audited accounts of the delivery organisation
- A signed copy of the Equality Statement, or a copy of the delivery organisation's equalities policy

[redacted]
S. W. RACKS
TOWN & CO. JOHNS

Elizabeth P. * SEVENAK EASTON

DECLARATION OF INTEREST AS JOINT COORDINATOR
FOR THE SEVENAK HISTORICAL SOCIETY.

EQUAL OPPORTUNITIES STATEMENT

JEVANMARS HOSPITALITY SOCIETY (Insert name of organisation) recognises that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- ❖ Race, colour, nationality, ethnic or national
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

I confirm that my organisation is committed to equal opportunities

| | |
|--|--|
| Signed (on behalf of the organisation) |  |
| Designation: | President |

Sevenoaks District Council

Big Community Fund

Application form

1 Name of ward: Hextable

2 Name of Member: Dee Morris

3 Name of delivery organisation: The Gallery, Hextable Parish Council

Address of delivery organisation: Hextable Parish Council
Hextable Gardens
College Road
Hextable
Kent BR8 7LT

Name of the main contact who will be accountable for the delivery of the project:
Mrs Tracy Lane, Parish Clerk.

Telephone number of main contact: 01322 668530

4 Description of Project:

Window in the Art Exhibiton Room of 'The Gallery'.
The Gallery is an artists gallery building consisting of 7 small artists units rented by local artists and craftspeople. The largest room is an exhibiton room which may be booked for a week for £30 to encourage local arts. However, it has no natural light and only inadequate lighting. Once a week the room is used for adults with learning difficulties and they have exhibitions to show their work and occasionally sell something.

5 Total project cost: £ 2,677.00

How will the money be spent? The money will be spent on providing a window in the art exhibiton room and to provide a security roller shutter.

Contributions from other funders if applicable:

Approximately £300 from Hextable Parish Council for decoration of the internal wall after work is complete and the whole room: mainly small repairs to ceiling, woodwork, walls and painting of ceiling, woodwork and walls.

Contribution in kind of officer's time to assist the artists to deliver the project and to facilitate the finance.

Amount requested from the SDC Big Community fund:

£ 2,377.00

6 Your community

How have you been able to involve the local community in planning this project?

The suggestion for a window and or a door came from the artists some years ago but there were no funds available. A number of residents have read the publicity regarding the Big Community Fund and asked the possibility of either better lighting or a window/door.

There was great excitement from users when the men came from the window companies to measure and one of the artists, Brita, was involved in the sizing and style of the window.

The artists are planning an invitation to the village to see the Exhibiton Room when it is finished.

7 What is the need for the project?

When local people and parish councillors attend the exhibitions they always comment on the dark dingey room and how inappropriate the room is for an art exhibition. Comments are made that the room smells musty but this is because no fresh air enters the room. The room is accessed off a long corridor with no windows. The Exhibiton Room is not only booked by local artists as some hirers are a distance away because there is a lack of affordable art facilities. As the location is very accessible being inside and near the M25 and near the A20 and A2 it is hoped to attract new users from a wide area.

8 Long term benefits

Please comment on the lasting effects of the project:

If the room was more attractive it is expected that more local clubs and organisations may wish to rent the room occasionally for meetings etc which would help with funds for improvements to the building.

9 **The impact of your project**

How will you know whether the project has been a success?

When residents and room users attend they will give their comments to the artists who mostly organise the events in the exhibition room.

10 **Ongoing costs**

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?


The Parish Council will over see the project and as freeholder is responsible for the maintenance. Recently the parish council replaced the guttering.

Historically the building was part of the old Swanley Horticultural College from late 1800's. More recently it was used by KCC for teacher training before being left empty. Artists started using it early this century. So the building is very much patched and repaired but loved by the users.

11 **Supporting statement from the sponsoring Local Member:**

I have attended a number of exhibitions in this room and on every occasion people tell me how much a window or door is needed.

It is such a joy to see how proud the adults with learning difficulties are when they stand next to their art work on display and want to tell people about their work. I would love to see a more attractive room which would not only assist the craftspeople and artists but also outside hirers of the art exhibiton room. Any additional hiring of the room will bring in funds that are badly needed for this old building.

Signed  .. (sponsoring Local Member)

12 **Agreement of other Local Members that they are happy with the proposed project:**

Signed  (Local Member)

Signed (Local Member)

13 **Declaration by project delivery organisation:**

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed  Date 2/11/11

Sevenoaks District Council

Big Community Fund

Application form

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|---|---|
| 1 | Name of ward: Westerham |
| 2 | Name of Member: Kevin Maskell |
| 3 | Name of delivery organisation: Westerham Parish Council Address of delivery organisation: Russell House, Market Square, Westerham, TN16 1RB Name of the main contact who will be accountable for the delivery of the project: Christina Wilton, Assistant Clerk Telephone number of main contact: 01959 562147 |
| 4 | Description of Project: To install bollards along a track, 55 metres long, on the King George's Field leading to the Westerham Sports Association car park and adjoining the Westerham Bowling Club. |
| 5 | Total project cost: £ 1,466 plus VAT How will the money be spent? To protect the bank between the track and the Westerham Bowling Club green, currently being eroded by the parking of cars encroaching on to the bank itself. Contributions from other funders if applicable: N/A Amount requested from the SDC Big Community fund: £ £1,466 |

6 Your community

How have you been able to involve the local community in planning this project?

Members of the Westerham Sports Association, the Football Club, and the Bowling Club are all aware of these plans which have been discussed at Playing Fields Committee Meetings with members of the WSA and the WFC, who have given their backing to the proposal. Bowling Club members are anxious to see the bank protected.

7 What is the need for the project?

The track is very heavily used on football practice evenings and on match days. The south side of this track is bounded by a bank which forms the north side of the Westerham Bowling Club, including the bowling green itself. This is being worn down by people parking their cars on it and the Parish Council wishes to protect this with a series of bollards which will prevent its erosion.

8 Long term benefits

Please comment on the lasting effects of the project:

The bollards will prevent further damage to the bank and improve the facilities of the King George's Field. It will prevent the side of this from collapsing onto the track which will prevent the need for the Parish Council to make good any future, more serious, damage, which could in due course threaten the Bowling Club's green. It is expected that the project will also prevent any loss of amenity that may result from any later damage or more costly repairs. Safe access will be maintained to the heavily used sports facilities for both cars and pedestrians along the track both during the day and night.

9 The impact of your project

How will you know whether the project has been a success?

The Parish Council expects that these bollards will prevent any further damage to the land. Assessment of the success of the project will take place at appropriate intervals by the Council's Playing Fields Committee and the Westerham Sports Association in consultation with the Westerham Bowling Club and, if necessary, the contractors.

10 Ongoing costs

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?

On-going maintenance and management will be the responsibility of Westerham

Parish Council

11 Supporting statement from the sponsoring Local Member:

I support the project as outlined after due discussions with the Parish Council.

Signed *[Signature]* (sponsoring Local Member)

12 Agreement of other Local Members that they are happy with the proposed project:

Signed *[Redacted]* (Local Member) *Elaine Bracken*

Signed (Local Member)

13 Declaration by project delivery organisation:

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed *[Redacted]* Date *16/12/11*

EQUAL OPPORTUNITIES STATEMENT

Westerham Parish Council recognises that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- ❖ Race, colour, nationality, ethnic or national origin
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

I confirm that my organisation is committed to equal opportunities

Signed (on behalf of the organisation)



Designation:

CLERK to WESTERHAM PARISH COUNCIL

16/12/11