

BADGERS MOUNT PARISH COUNCIL

**The first (annual) meeting will be held on
Thursday, 14th of May 2015 at 7.30pm at The
Badgers Mount Memorial Hall, Highland Road,
Badgers Mount, TN14 7AH**

Agenda

(published on Monday 11th May 2015)

Apologies for absence

1. Election of Chairman of the Parish Council for the 2015/16 municipal year
2. Election of Vice-Chairman of the Parish Council for the 2015/16 municipal year
3. To receive any declarations of interest from Members in respect of items of business included on the agenda for this meeting.
4. The Sevenoaks (Reorganisation of Community Governance) Order 2014 – copy attached
5. Assets of the Parish Council – Location maps attached
6. Draft Budget/Precept 2015/16 – copy attached
7. Future Arrangements

Standing Orders

Financial Regulations

Code of Conduct

Membership of National/Regional Bodies

Appointment of Bankers

Insurance arrangements

Appointment of Clerk

Consideration of Planning Applications

(the Monitoring Officer of the Sevenoaks District Council will set out where advice and good practice may be found on these issues.

8. Date of next Meeting of the Parish Council and items for the agenda

LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT IN HEALTH ACT 2007

The Sevenoaks District Council (Reorganisation of Community Governance) Order 2014

Made 26th August 2014

Coming into force in accordance with article 1(2)

Sevenoaks District Council ("the council"), in accordance with section 82 of the Local Government and Public Involvement in Health Act 2007 ("the 2007 Act"), has undertaken a community governance review and made recommendations dated 27th November 2012:

The council has decided to give effect to those recommendations and, in accordance with section 93 of the 2007 Act, has consulted with the local government electors and other interested persons and has had regard to the need to secure that community governance reflects the identities and interests of the community and is effective and convenient:

The council, in accordance with section 100 of the 2007 Act, has had regard to guidance issued under that section:

The council makes the following Order in exercise of the powers conferred by sections 86, 98(3), 98(4) and 240(10) of the 2007 Act.

Citation and commencement

1. (1) This Order may be cited as the Sevenoaks District Council (Reorganisation of Community Governance) Order 2014.

(2) It shall come into force on 1st April 2015.

(3) For the purposes of:

(a) article 5 (calculation of budget); and

- (b) proceedings preliminary or relating to the elections of parish councillors, to be held on the ordinary day of election of councillors in 2015,

this Order shall come into force on 1st December 2014.

Interpretation

2. In this Order –
- “county” means the county of Kent;
 - “district” means the district of Sevenoaks;
 - “map” means the map marked “Badgers Mount Ward of Shoreham Parish Council” appended to this Order;
 - “new parish” means the parish constituted by article 4;
 - “ordinary day of election of councillors” has the meaning given by section 37 of the Representation of the People Act 1983; and
 - “registration officer” means an officer appointed for the purpose of, and in accordance with, section 8 of the Representation of the People Act 1983.

Effect of Order

3. This Order has effect subject to any agreement under section 99 (agreements about incidental matters) of the Local Government and Public Involvement in Health Act 2007 relevant to any provision of this Order.

Constitution of a new parish

4. (1) A new parish, comprising the area outlined with a red line on the map titled “Badgers Mount Ward of Shoreham Parish”, shall be constituted within the district, and defined by the current boundary of the Badgers Mount Ward of Shoreham Parish Council.

(2) The name of the new parish shall be Badgers Mount.

(3) In consequence of paragraph (1) of this article, the area of the new parish shall cease to be part of the existing parish of Shoreham.

Calculation of budget requirement

5. For the purposes of regulation 3 of the Local Government Finance (New Parishes) (England) Regulations 2008 there is specified in relation to the parish of Badgers Mount the sum of £13,700.

Election for the parish of Badgers Mount

6. The election of all parish councillors for the parish of Badgers Mount shall be held on the ordinary day of election of councillors in 2015.

Number of parish councillors for the parish of Badgers Mount

7. The number of councillors to be elected for the parish of Badgers Mount shall be 5.

Wards of the parish of Badgers Mount

8. The parish of Badgers Mount shall not be warded

Annual meeting of parish council

9. The annual meeting of the new parish council in 2015 shall be convened by the Monitoring Officer of Sevenoaks District Council. The meeting shall take place no later than 14 days after the day on which the councillors elected to the new parish council take office.

Electoral register

10. The registration officer for the district shall make such rearrangement of, or adaptation of, the register of local government electors as may be necessary for the purposes of, and in consequence of, this Order.

Transfer of property, rights, liabilities and services

11. The land, property, rights, liabilities and services described in schedule 1, 2 and 3 shall transfer from the Shoreham parish council to the Badgers Mount parish council on the date specified in column (2) of that schedule.

Transitional provision

12. Until the councillors elected to the council of the new parish of Badgers Mount at the elections to be held on the ordinary day of election of councillors in 2015 come into office, the new parish shall be represented by those persons who immediately before 1st April 2015 are the elected councillors for the parish ward of Badgers Mount within the parish of Shoreham.

Order date

13. 1st April 2015 is the order date for the purposes of the Local Government (Parishes and Parish Councils) (England) Regulations 2008.

THE COMMON SEAL OF)

THE DISTRICT COUNCIL OF SEVENOAKS)

affixed hereunto on the ^{26th} day of ^{August} 2014

in the presence of:-



(3, 14)

A. I. N.

Authorised Signatory

[Signature]

Authorised Signatory

SCHEDULE 1

article 11

LAND AND PROPERTY TO BE TRANSFERRED

Column (1)	Column (2)
4 bus shelters	1 st April 2015
4 salt bins and reserve supply of salt	1st April 2015
5 dog waste bins	1st April 2015
1 Millennium sign	1st April 2015
3 bench seats	1st April 2015
3 metal notice boards and pin board in bus shelter at roundabout	1st April 2015
1 marquee	1st April 2015

SCHEDULE 2

article 11

FUNDS AND BALANCES TO BE TRANSFERRED

Column (1)	Column (2)
£10,000 (ten thousand pounds only)	1 st April 2015

SCHEDULE 3

article 11

MAINTENANCE [OR OTHER] RESPONSIBILITIES TO BE TRANSFERRED

Column (1)	Column (2)
None	

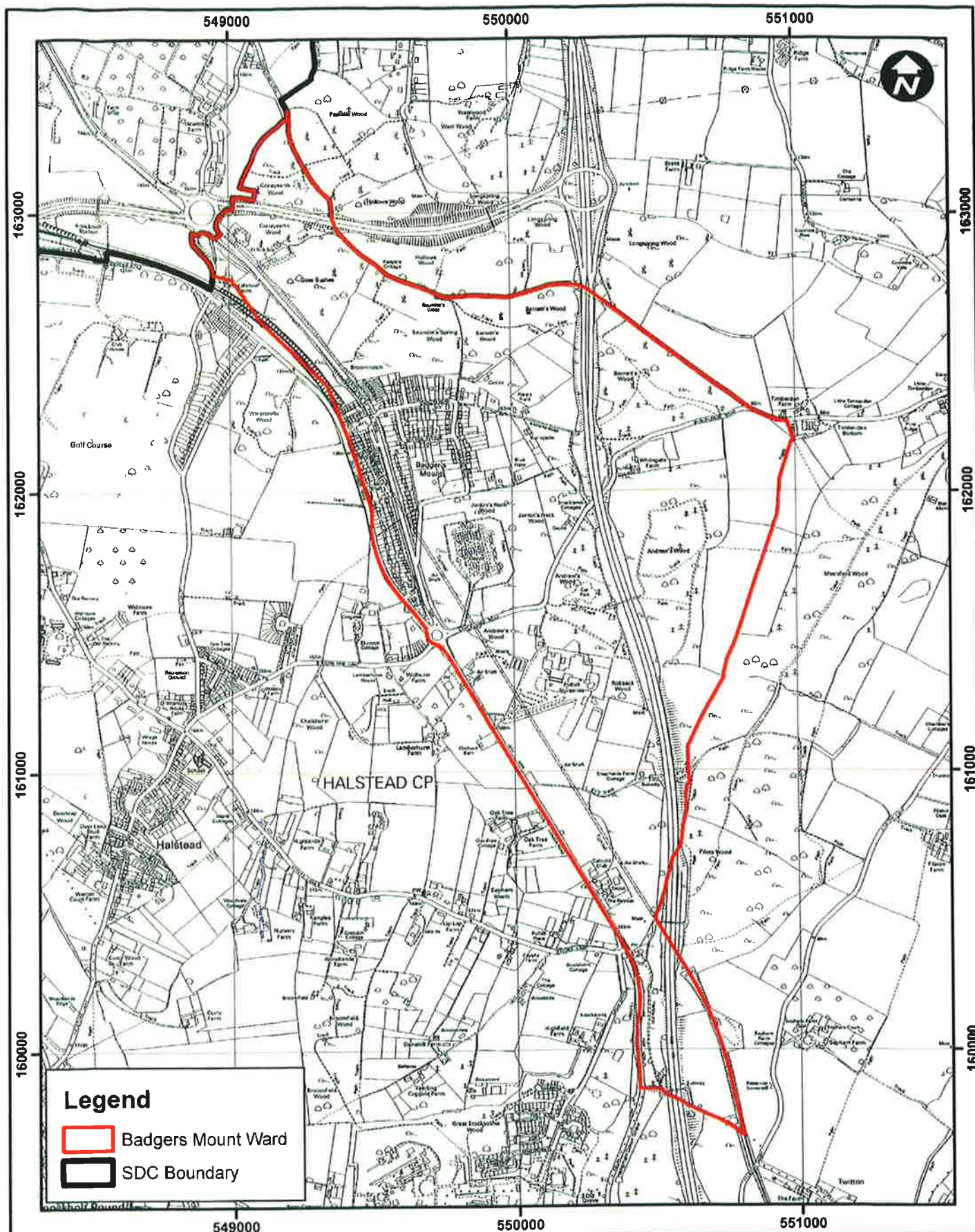
EXPLANATORY NOTE

(This note is not part of the Order)

This Order gives effect to recommendations made by Sevenoaks District Council for the creation of the new parish of Badgers Mount with effect from 1st April 2015.

Article 10 obliges the Electoral Registration Officer to make any necessary amendments to the electoral register to reflect the new electoral arrangements.

The map defined in article 2 shows the new parish of Badgers Mount. It is available, at all reasonable times, at the offices of Sevenoaks District Council, Argyle Road, Sevenoaks, Kent TN13 1HG.



Shoreham Parish Council



Badgers Mount Shoreham Well Hill

Mr D Williamson
Sevenoaks District Council
Council Offices
Argyle Road
Sevenoaks
Kent

7 March 2015

Dear Doug

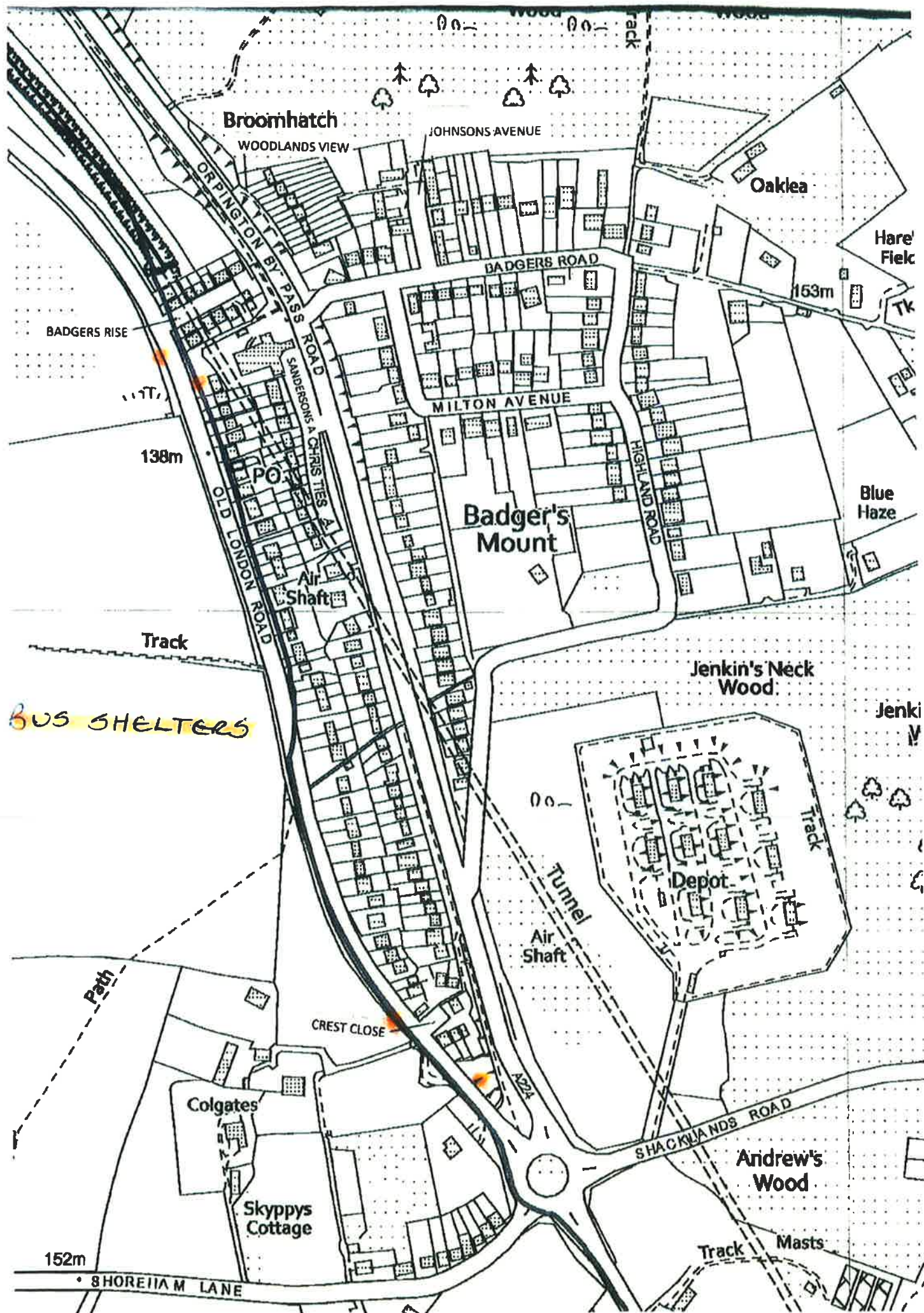
Badgers Mount – Location of Property

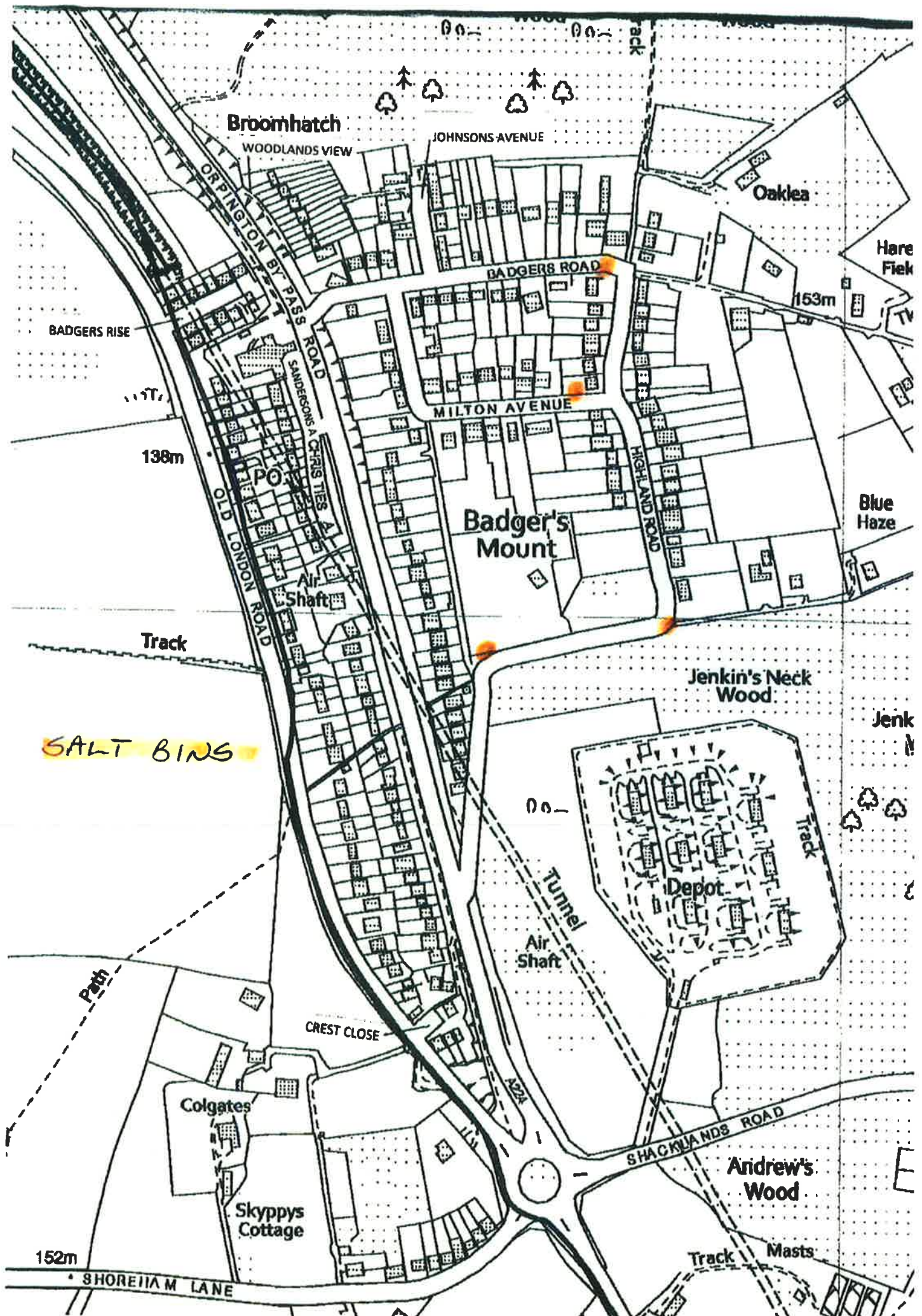
Further to our meeting last week please find enclosed a number of maps with the locations of the various property items marked on them.

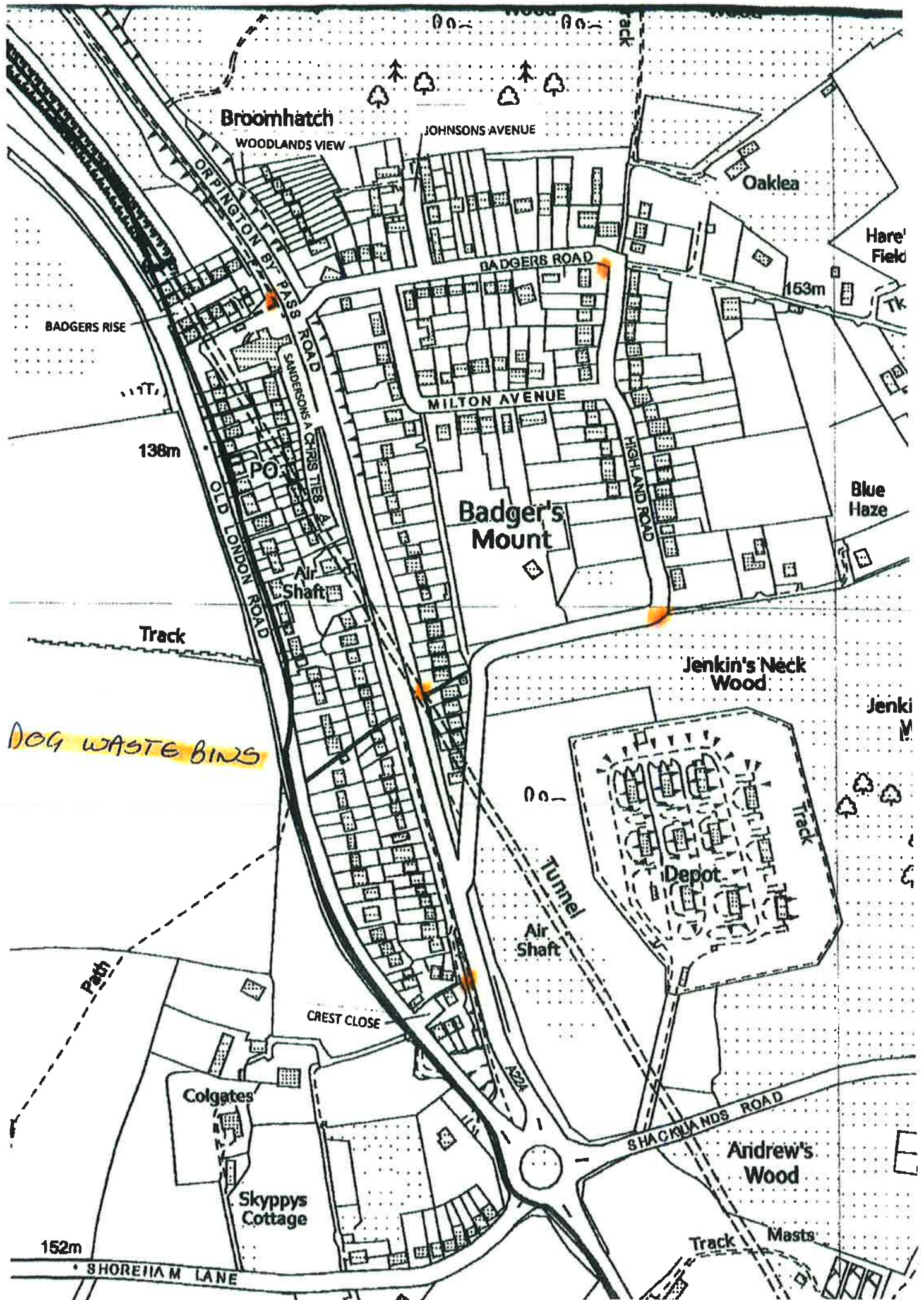
If you need any more information, please let me know.

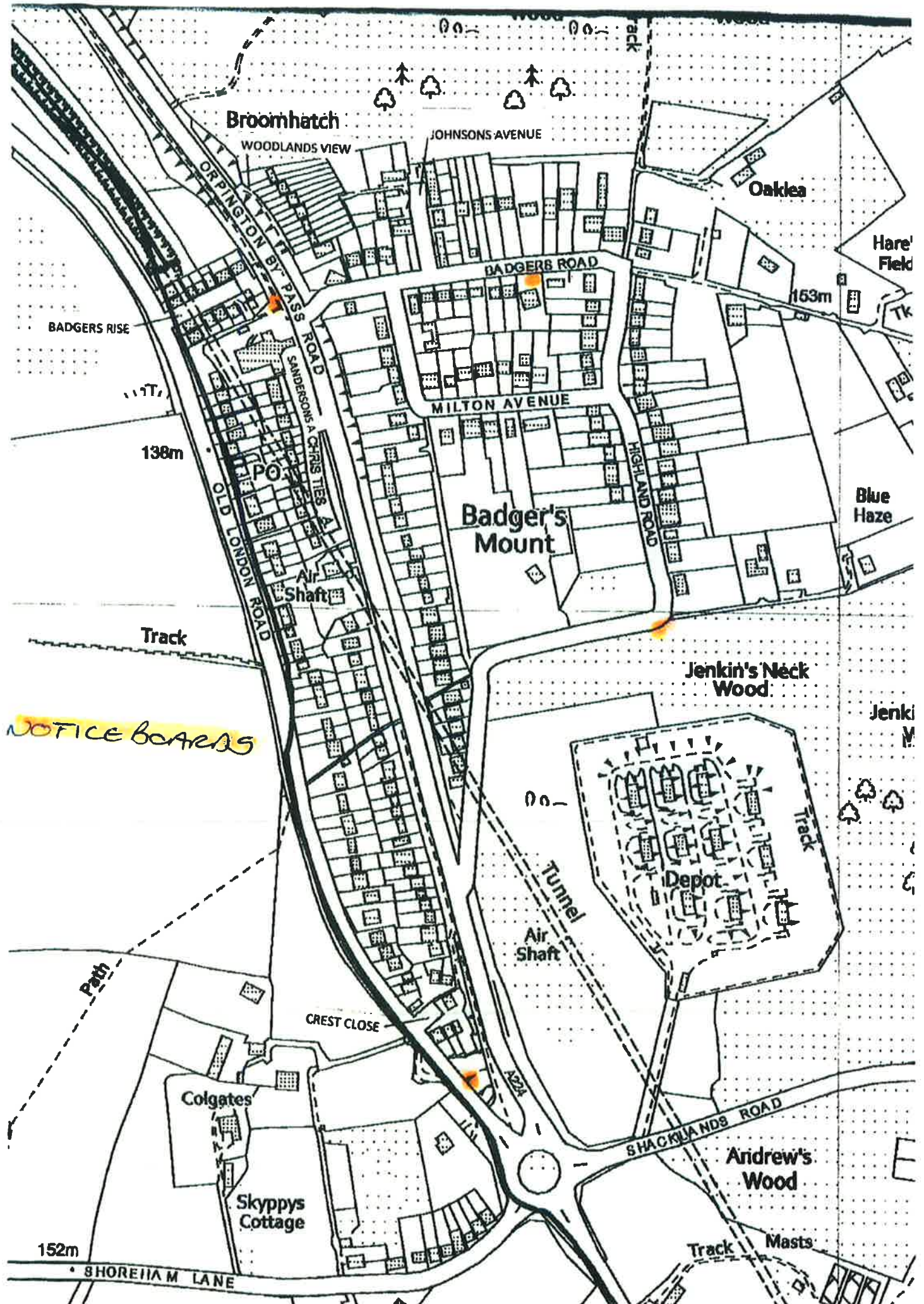
Yours sincerely

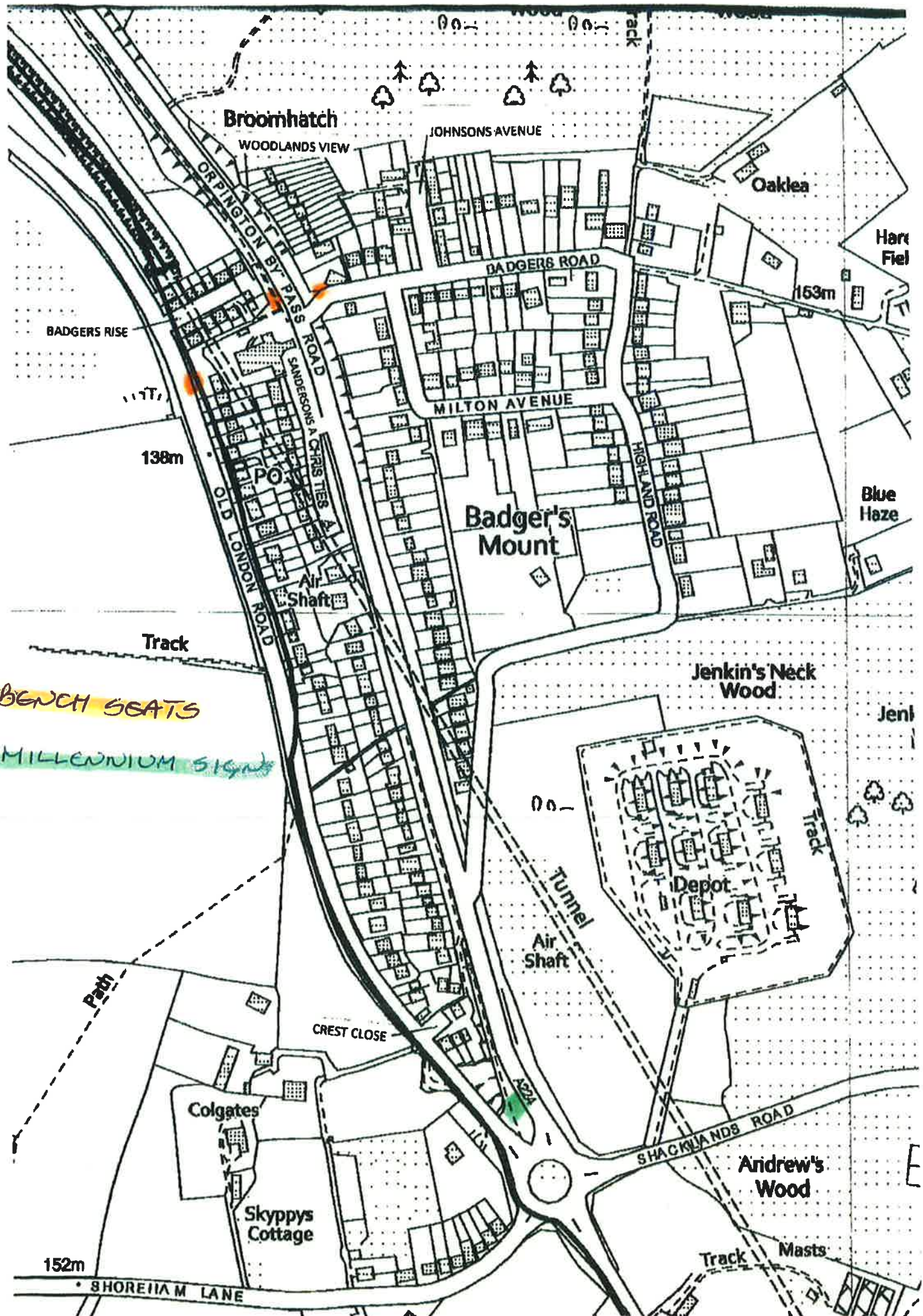
Sharon Palmer
Clerk to Shoreham Parish Council











BADGERS MOUNT PARISH COUNCIL	AGREED BUDGET	Agreed Budget
FIRST YEAR BUDGET 2015/16	11-Jun-14	monthly
<u>ADMINISTRATION</u>	£	£
Advertising for new Clerk	100	8.33
Audit fees	120	10.00
Chairmans special allowance	100	8.33
Clerk's salary	4,900	408.33
Clerk's expenses, postage & stationery	150	12.50
Clerks mileage	150	12.50
Members allowance	100	8.33
Members mileage	100	8.33
Office computer	450	37.50
Website hosting & management for emails	600	50.00
Photocopier	60	5.00
Office rent	300	25.00
Office telephone	150	12.50
Hall hire (note 1)	210	17.50
Legal expenses	0	0.00
Elections (note 2)	2,300	191.67
Insurance	600	50.00
Quarterly newsletter / publicity	300	25.00
Training	900	75.00
Sundry office expenses	100	8.33
Subscriptions - KALC (note 3)	200	16.67
SLCC	150	12.50
others	100	8.33
Office Scribe licence	200	16.67
Broadband allowance for clerk	120	10.00
ADMINISTRATION sub-total	12,460	1,038.33
<u>AMENITIES & GENERAL SERVICES</u>		
Emptying dog bins (SDC)	660	55.00
General repairs & maintenance	500	41.67
Grass cutting	550	45.83
Lengthsman	500	41.67
Tree surgery	0	0.00
Black sacks	50	4.17
Salt bins & salt	250	20.83
Footpaths	50	4.17
Refuse freighter (SDC)	280	23.33
AMENITIES & GENERAL SERVICES sub-total	2,840	236.67

SUMMARY		
Administration	12,460	1038.33
Amenities & general services	2,840	236.67
Projects	50	4.17
Grants	500	41.67
Emergency planning	150	12.50
Contingencies/Possible projects	4,300	358.33
	20,300	1,691.67
Deputy Clerk provision	3,400	283.33
Contingency: Clerk Salary sick relief	0	0.00
Total Budget (gross)	23,700	1,975.00
Less Use of Reserves	-10,000	-833.33
Total amount of Precept (net)	13,700	3,116.67
Reserves		
Elections (note 2)	2,300	192
Contingencies/Possible projects	4,300	358
Clerk's Cover Reserve	3,400	283
Specific Reserves above	10,000	833
Predicted Tax Base (Band D equiv's)	310.40	A
Precepting for full amount of Budget	£13,700.00	B
New Band D charge annually	£44.14	C = B/A
Previous (2014/15) Band D charge	£44.10	D
Percentage increase in Council Tax (C/D)	0.1%	
Cash increase in Council Tax for Band D	£0.04 per annum	
Cash increase in CT for Band D wkly (C-D)/52	£0.00	per week
Notes		
1) Hall hire -		
Current Memorial hall rate £6.50 per hr x 2 hrs	2	hours
= £13 per meeting	£6.50	per hour
12 monthly meetings	12	monthly
3 extra planning meetings	3	planning
1 annual meeting	1	annual
Total of 16 meetings @ £13 = £208	£208.00	total
2) £800 May 2015 election of PC, plus £1,500 contingency for any future by-election		