

**Item No. 10 - Appendix**

Mr. Jonathan Wigmore  
Ethical Standards Officer  
The Standards Board for England  
Fourth Floor, Griffin House  
40 Lever Street  
Manchester M1 1BB

Tel No: 01732 227245  
Ask for: Christine Nuttall  
Email: christine.nuttall@sevenoaks.gov.uk  
My Ref: Cn/jme  
Your Ref: SBE 19802.07, SBE 19803.07 & SBE  
19804.07 -  
Date: 23 June 2009

Dear Mr. Wigmore,

**Re: Reference SBE 19802.07, SBE 19803.07 and SBE 19804.07 – Direction**

Thank you for your letter dated 24<sup>th</sup> March 2009. Following on from my Report dated 18<sup>th</sup> March 2009 I am now pleased to inform you that further training and conciliation at Swanley Town Council will be taking place on Wednesday 24<sup>th</sup> June 2009 principally for those Councillors who never attended the training and conciliation that took place on the 18<sup>th</sup> February 2009. The intention at a later date is to try and get all parties round the table so that further conciliation can take place.

I must point out a couple of mistakes in the Report to you dated 18<sup>th</sup> March 2009. In the second paragraph of my Report I stated "All Members of the Council attended including Councillors Ann Ellis and Dee Morris". Ann Ellis did not attend the Code of Conduct and Conciliation Workshop that took place on 5<sup>th</sup> September 2008 at Hextable Parish Council as is evidenced by the Register of Attendance. Councillor Ann Ellis was not a Councillor on the 5<sup>th</sup> September 2008. In addition, in relation to the Code of Conduct and Conciliation Workshop that took place at Swanley Town Council on the 18<sup>th</sup> February 2009 Cllr Gillian Fittock's name appears on the Register of Attendance. Cllr Mark Fittock's name should have appeared instead of Cllr Gillian Fittock's name. I can confirm that Cllr Mark Fittock did not attend the session. I would be grateful if you could amend your records accordingly and apologise for any inconvenience that this may have caused.

I will keep you informed of developments.

Yours sincerely,

Christine Nuttall  
Head of Legal & Democratic Services and Monitoring Officer

Standards Committee - 14 July 2009

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