

**ACTION SHEET****COMPLETED ACTIONS**

<b>Actions 2008/09</b>	<b>Description</b>	<b>Status and last updated</b>	<b>Contact Officer</b>
ACTION 10 (07.10.08)	Riverhead Infant School - Kent Highway Services to investigate and instigate changing traffic signal patterns at the start and end of the school day.	Completed, traffic signal patterns have been changed (February 09)	Steven Noad 08458 247800
ACTION 11 (07.10.08)	Kent Highway Services to investigate and instigate rumble strips and signs in Seal Hollow Road.	Safety report submitted to December meeting (16.12.08) at which rumble strips had been discounted, Works have been programmed and KHS is awaiting a confirmation date (02/04/09), works to be completed 12/2009	Steven Noad 08458 247800
ACTION 32 (17.03.09)	The Community Operations Manager for KHS also said that he would be investigating signage inconsistencies relating to the Edenbridge bridge height and would report back to Members at the next ordinary meeting (16.06.09).	Signage consistent (02/06/09)	David Aspinall 08458 247800
	A report on Otford Crossing to go to the next ordinary meeting (16.06.09)	Verbal update (16.06.09)	Alan Ash 08458 08458 247800

**ONGOING/ PENDING ACTIONS**

<b>Actions 2008/09</b>	<b>Description</b>	<b>Status and last updated</b>	<b>Contact Officer</b>
ACTION 4 (26.06.08)	<p><i>A25 Route Study between Westerham and A21</i> – Subject to any legal/technical difficulties being resolved, the action or works outlined in the report arising from the proposed investigations plus the suggested speed indicator device be evaluated and prioritised in the context of other schemes and funded from the Local Transport Plan. Issues regarding general maintenance to be passed to the appropriate KHS team to be progressed.</p> <p>Awaiting final draft of report which should not cause any delays in action being taken (07.10.08).</p>	Action noted by KHS, Maintenance update to be provided at September 09 JTB meeting (report withdrawn). A detailed summary has been produced for Officers on all items where maintenance works have been requested and these were discussed at a meeting involving all relevant officers from the various function groups within KHS. Inspections will be undertaken as part of the routine safety inspection regime and works organised according to priority and whether considered to be a safety related matter."	Andy Moreton 08458 247800

<b>Actions 2008/09</b>	<b>Description</b>	<b>Status and last updated</b>	<b>Contact Officer</b>
ACTION 15 (16.12.08) + (17.03.09)	The Local Transport and Development Manager for KHS to investigate and instigate funds for a 30- sign saying slow between Riverhead Infant School and Riverhead Square.	In progress, Annual Bids for Interactive signs are due to be returned to the Network Management team by early October 2009 for appraisal. This request will be included in bid for funding for 2010/11.	Alan Ash 08458 247800
ACTION 19 (16.12.08)	The Senior Engineer, SDC to give an update of displacement parking in Westerham at a future meeting.	To follow once parking restrictions have taken affect	Andy Bracey 08458 247800
ACTION 20 (16.12.08)	County Cllr. Mr. Parry to be the designated Member for the monitoring of displacement parking in Westerham.	To follow once parking restrictions have taken affect	Cllr Parry
ACTION 25 (17.03.09)	The Chairman to chase up the Cabinet Member for Environment, Highways and Waste for a response regarding the speed review.	Superseded by the visit of Ian Procter to the meeting held 16.06.09	Cllr. Coates
ACTION 27 (17.03.09)	Officers to draft a letter to the Highway Advisory Board requesting that the criteria for the reduction in speed limits be reviewed and relaxed for the 16.06.09 meeting.	Superseded by the visit of Ian Procter to the meeting held 16.06.09	Alan Ash 08458 247800
ACTION 28 (17.03.09)	The Community Operations Manager to demonstrate the CSM portal to Members as soon as it is practically possible.	Outstanding (status updated 20/08/09)	Any Moreton 08458 247800

**Item No. 3(a)**

<b>Actions 2008/09</b>	<b>Description</b>	<b>Status and last updated</b>	<b>Contact Officer</b>
ACTION 30 (17.03.09)	The Officers to send details of possible suggestions for a crossing to Otford Parish Council prior to the next ordinary meeting (16.06.09). Officers	Information to follow	Alan Ash 08458 247800
ACTION 31 (17.03.09)	Bid to Improving Bus Connections- Pipkin Report	Cllr. Mrs. Davison agreed to set up a working group (16.06.09)	Cllr. Mrs Davison

ACTIONS FROM 2009/10			
<b>Actions 2009/10</b>	<b>Description</b>	<b>Status and last updated</b>	<b>Contact Officer</b>
ACTION 1 (16.06.09)	Officers to report back to the Committee and to submit drawings of the bridge in Station Road, Edenbridge following concerns of Members reg. the realignment of the centre line.	Pending	Alan Ash 08458 247800
ACTION 2 (16.06.09)	Officers to supply an estimated start date for Phase 3 of the speed review.	Pending	Alan Ash/Ian Proctor 08458 247800
ACTION 3 (16.06.09)	The Local Transport and Development Manager to submit a summary of criteria for reviewing speed limits.	Pending	Alan Ash 08458 247800
ACTION 4 (16.06.09)	The Highway Schemes Manager to make a brief assessment of the viability for a roundabout at the Bat 'n' Ball Junction and to report back to the next ordinary meeting.	Submitted to 22.08.09	Andrew Burton 08458 247800
ACTION 5 (16.06.09)	The Drainage Manager to investigate the flooding problems caused by roots blocking the drains at Hever Road, Uckfield Lane.	Registered as a repair request	

<b>Actions 2009/10</b>	<b>Description</b>	<b>Status and last updated</b>	<b>Contact Officer</b>
ACTION 6 (16.06.09)	Officers to send an email to Members with additional information for assessing schemes from the priority list 2010/11.	Changes to the way the Scheme Priority System is to be operated are currently being considered and details of this will be reported to the JTB once finalised.	Alan Ash 08458 247800