

## **SEVENOAKS JOINT TRANSPORTATION BOARD**

Minutes of a meeting of the Joint Transportation Board held on  
17 March 2009 commencing at 7.00 p.m.

Present: Cllr. London (Vice-chairman)

District Councillors: Mrs. Davison, Coates and Underwood.

County Councillors: Chard, Fittock, Gough, Lake, (Mr.) London and Parry.

Kent Association of Parish Councils: Cllr. Robson

Officers: Mr. Ash - Local Transport and Development Manager, Kent Highway Services (KHS); Mr. Aspinall - Community Operations Manager for KHS; Mr. Burton - Highway Schemes Manager for KHS; Mr Connor - Parking and Amenities Manager (SDC) and Mr. Wilson - Head of Environmental and Operational Services for SDC.

Cllr. Allen, Chairman of Otford Parish Council; Cllr. Mrs Parkin, Cllr. Ryan and Members of the public were also present.

Apologies were received from Mr Brazier.

### 664. MINUTES OF PREVIOUS MEETING

Resolved: That, subject to the amendment of the second sentence of minute 485 to "Officers stated that items listed in section A-B, C-D and D-E would take place with some urgency.", the minutes of the meeting held on 16 December 2008 be approved and signed by the Chairman as a correct record.

### 665. DECLARATIONS OF INTEREST

Cllr. Dibsall declared a personal interest as Member of the Sevenoaks Cycling Forum.

### 666. MATTERS ARISING – UPDATE INCLUDING ACTIONS FROM PREVIOUS MEETINGS

ACTION 3 (26.06.08) BRAKES - Chart Lane, Brasted as well as Seal Hollow Road, Sevenoaks

In response to a query from a delegate from the BRAKES team the Local Transport and Development Manager for KHS relayed discussions from the previous Joint Transport Board relating to the need for reliable crash data and reiterated that a lowering of the speed limit was technically not possible. He said that Kent Highway Services were going to install improved signage and gateways in Chart Lane, Brasted.

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*Informative: Following the meeting the following update on work schedules was provided for Seal Hollow Road, Sevenoaks: KHS has the works programmed and are awaiting confirmation of a start date.*

After discussions the following actions were agreed:

**ACTION 23** The relevant KHS Officer to be invited to the next ordinary meeting to discuss the national and Kent guidelines for setting speed limits.

**ACTION 24** KHS Officers to give Members copies of the Kent guidelines as well as the national guidelines relating to speed limit reviews in preparation for the next meeting.

**ACTION 25** For the Chairman to request a complete response to the email he sent to Mr Ferrin (Action 12).

**ACTION 26** Works for Chart Lane, Brasted to be on site in the next four weeks.

**ACTION 27** Officers to draft a letter to the Highway Advisory Board requesting that the criteria for the reduction in speed limits be reviewed and relaxed for the next ordinary meeting (16.06.09)

It was voted and:

Resolved: That the Kent Highway Advisory Board be asked to investigate the lifting of the moratorium.

**ACTION 5** (26.06.08) + **ACTION 17** (16.12.08)

Request for Traffic Calming - Five Fields Lane, Four Elms Crossing

Road Safety Measures were yet to be installed. The Community Operations Manager for Kent Highways Services (KHS) would keep the Members that requested an update of the completion or any unforeseen additional delays informed.

**ACTION 9** (26.06.08) - Parish Spreadsheets

The Highway Schemes Manager for KHS apologised for the delay in constructing the dropped kerbs and confirmed that works were due to start in March.

**ACTION 10** (07.10.08)

Please see action 2.

**ACTION 12** (07.10.08) - Letter to Mr. Ferrin

Please see action 3.

**ACTION 15** (16.12.08) - Riverhead Infant School and Riverhead Square

This action was in progress. The Local Transport and Development Manager offered to report to the next ordinary meeting on the outcome of the bids for the interactive signs.

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### ACTION 17 (16.12.08)

Please see action 3.

### ACTION 18 (16.12.08) - Sevenoaks Chronicle

Mr Chard informed Members that he had completed the action.

### ACTION 19 (16.12.08) and ACTION 20 (16.12.08) - Update on displacement parking.

To follow as soon as the new parking restrictions had been in place for a few months. A Member reminded the Board that the impact on Swanley, once the new parking orders for Goldsel Road had been implemented, should be monitored.

### 667. CUSTOMER SERVICE MODULE (Item No.4)

The Community Operations Manager for Kent Highways Services (KHS) gave a verbal report on the full range of services that the parish portal would offer to the parishes in terms of monitoring and reporting faults. He also talked about the hand held computers and that contractors would be held accountable for the quality of their work and would be able to give instant updates of works undertaken. The Community Operations Manager, as discussed at a previous meeting, confirmed that he would investigate and provide a demonstration to Members as soon as he had confidence that the system was fully operational and they would gain suitable knowledge from it .

**ACTION 28** The Community Operations Manager to demonstrate the CSM portal to Members as soon as it was practically possible.

### 668. TRANSPORT STRATEGY (Item No. 5)

Members expressed their disappointment of the delay of the Transport Strategy and discussed the possible impact that the delay could have on the finalisation of the Local Development Framework Core Strategy. Members were also concerned that they would not be able to dedicate sufficient time to the review of the Transport Strategy especially in light of the train and traffic issues that faced Sevenoaks District Council. The Local Transport Manager suggested that the September meeting would be an appropriate time for the Board to review the Transport Strategy.

**ACTION 29** The Local Transport and Development Manager to ensure that Members receive a copy of the draft Transport Strategy at least five working days prior to the additional meeting in May.

Resolved: That an additional evening meeting be held in May to discuss the draft Transport Strategy in order for Members to sign off the final document at the ordinary meeting, 16 June 2009.

669. HIGHWAY ADVISORY BOARD REPORTS (Report No. 6)

The Board noted an update from the Kent Advisory Board on the following subjects:-

- (a) Enforcement by Motorcycle Patrols - One Year Pilot Scheme
- (b) Concrete Road
- (c) Kent Design Guide

670. OTFORD PEDESTRIAN CROSSING (Additional Item)

On a Member's request the Otford Pedestrian Crossing was brought to Member's attention in the presence of the Otford Parish Council Chairman.

ACTION 30 Kent Highways Services to send details of possible suggestions for a crossing to Otford Parish Council prior to the next ordinary meeting (16.06.09).

Resolved: That a report by Kent Highways Services be considered at the next ordinary meeting.

671. INTEGRATED TRANSPORT PROGRAMME FOR 2009/10 (PIPKIN REPORT) (Report No.7)

The Local Transport and Development Manager for KHS reported to the Board the approved schemes for 2009/10. He expressed his disappointment that Sevenoaks had only had one scheme for a speed limit in Swanley approved and expressed his commitment to improve bids and compete hard for future schemes. A Member suggested putting together a bid for improving the bus connections as a project (Action 31). The Local Transport and Development Manager would include this bid in the bids for 2009/10.

Resolved: That the report be noted.

672. HIGHWAY IMPROVEMENT SCHEME - PROGRESS REPORT (Report No. 8)

The Highway Schemes Manager for Kent Highways Services updated Members of changes to the Appendix:

Hartfield Road, Cowden (07-ITS-SE-08)

A heads of terms had been reached with one of the landowners.

Childsbridge Lane, Seal (07-ITS-SE-07)

Works were in progress and would be completed in May.

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London Road, Swanley (08-ITS-SE-06)

Works were two weeks behind schedule.

Boroughwide - pram ramps (08-ITS-Kent-07)

Works had started, Officers would brief Members on updates in due course.

673. CHANGES TO ARRIVA BUS SERVICES (Tabled Letter)

The Local Transport and Development Manager for Kent Highways Services (KHS) tabled a letter from a Public Transport Planner of KHS relating to changes to the Arriva Bus Services.

A Member highlighted an oil spillage following an accident at the railway bridge in Edenbridge. The Community Operations Manager for KHS informed Members that lessons had been learnt from this incident and that the particular detergent required to deal with oil spillage would be kept readily available in the depot.

ACTION 32 The Community Operations Manager for KHS said that he would be investigating signage inconsistencies relating to the bridge height and would report back to Members at the next ordinary meeting (16.06.09).

THE MEETING WAS CONCLUDED AT 8.50 P.M.

Chairman

